

DRAFT Minutes of Grafton Parish Council Meeting held at the Coronation Hall

Monday 10 July 2017 at 1915 hours

Item	Topic and Actions
1	Attendees: Mr Lemon (Chair), Ms Bullock, Mr Herrod-Taylor, Mr Hosier, Mr Hyslop, Mrs Parkin (Clerk) Members of the Public: None
2	Apologies: Mrs Dudney, Mrs Witcher
3	Matters arising from Minutes of Annual General Meeting held on 15 May 2017 – No matters arising. Minutes proposed by Mr Hosier, seconded by Ms Bullock, signed off by Mr Lemon. Matters arising from Minutes of Parish Council Meeting held on 15 May 2017 – No matters arising. Minutes proposed by Mr Hosier, seconded by Ms Bullock, signed off by Mr Lemon.
4	Public Forum under adjournment – No issues raised.
5	Financial Review – Projects and Budgets – Review of Grafton Parish accounts as at 30 June 2017 – Expenditure summary to 30 June 2017 was presented and approved. Proposed by Mr Lemon, seconded by Mr Hosier. Traffic calming measures budget – Mr Hyslop advised that he would be attending the CATG meeting and would continue to discuss opportunities to join with other parishes on traffic calming measures.
6	Updates – Coronation Hall – To assist with the prioritisation of maintenance activities, improved liaison with Mr Vallis would be put in place. Speed Watch – Ms Bullock advised that sessions continued to be undertaken, generally every two weeks. However more recruits are needed to take full advantage of use of the speed gun on days it is available to Grafton parish. The status regarding the proposed site in Wilton at The Swan is to be followed up. PCAP – Mr Herrod-Taylor advised that there was nothing to report. Byway 26 Grafton – Mr Lemon advised that there had been a significant reduction in criminal damage with the access constraints in the past few years. A communication has been sent to Wiltshire Council Highways and Byways emphasising the continued concerns over future access to those with criminal intent. Utility Parking Space – Mr Lemon advised that this issue is now closed. Parish website – Mr Lemon advised it was confirmed that the new parish website was up and running. Mr Lemon led a vote of thanks to Mrs Dudney for the work in getting it completed so swiftly. Actions: Ms Bullock to liaise with Mr Vallis; Ms Bullock to follow up with Wiltshire Speed Watch regarding the proposed Wilton Speed Watch location.
7	Grounds Management – Grass cutting in Wilton – It was agreed that the Parish Steward should be able to include this in the list of activities. Mr Herrod-Taylor will create a list of Parish Steward jobs within the parish. Playing Field maintenance – Mr Hosier advised that Graham Smith is no longer the contractor. Mr Hosier has investigated a new contractor, Mark Goddard, regarding both playing fields and Sunflowers, although Sunflowers will be invoiced separately. Other potential contractors to be advised to Mr Hosier. It was also noted regarding the playing field that the skateboard ramp surface will be reviewed next week with the likelihood that some of the sheets are replaced and treated. It was agreed that all sheets should be replaced at the same time. The related expenditure proposed by Mr Lemon and seconded by Mr Hosier. It was also noted that the rubbish bins needed to be regularly emptied and agreed that parish councillors when using the playing fields will check and replace black sacks. It was agreed that Sunflowers be provided with an additional rubbish bin funded by the parish council, to have sufficient capacity for playing field rubbish. Proposed by Mr Lemon and seconded by Mr Hyslop.

	<p>Churchyard maintenance – It was advised that there is a duty of care for the parish council and local farmers to support Churchyard maintenance. It was agreed that support be given as and when, but in a timely manner.</p> <p>Action: All to provide input to Mr Herrod-Taylor for the Parish Steward maintenance list; Mrs Parkin to provide details of a potential Churchyard grounds maintenance company to Mr Hosier; Mr Herrod-Taylor to liaise with the skateboard ramp contractor regarding replacement of all sheets; Mr Lemon to organise an additional rubbish bin for Sunflowers.</p>
8	<p>Consultations –</p> <p>Pewsey and Devizes Connect2Wiltshire Bus service – It was noted that this had been drawn to the attention of residents in the latest edition of Community News.</p> <p>Wiltshire Council Housing Strategy and Wiltshire Council Housing Allocation – Mr Hosier advised that there are minimal implications for Grafton parish in the current plans.</p>
9	<p>Planning –</p> <p>- 17/05241/LBC Crofton Pumping station. Internal alteration – remove modern toilet and shower cubicle and restore to original; install metal support bracket to support timber beam; repoint and restore defective brick work. Decision: No objections</p> <p>- 17/05827/LBC Crofton Pumping station. Extension of existing toilet block; removal of existing sheds and creation of new storage shed and installation of new modular toilet block. Decision: No objections</p> <p>- 17/05292/FUL 15 Wexcombe. Single storey extension for orangery and another for boot room. Mr Hosier declared himself an interested party in relation to the planning application. It was agreed that there was no objection to the orangery and boot room. The plans included a balcony and it was agreed that concern should be raised that this addition could not be a reason of objection to other future development proposals in Wexcombe in relation to previous local planning proposals. Decision: Support with conditions</p> <p>17/03348/FUL 14 Severalls, East Grafton. Revised plans - 2 bay garage with ancillary accommodation over. Decision: Object. Over development of the site with the construction of a double garage and accommodation above. The two storey development remains intrusive to all neighbours.</p> <p>Action: Ms Bullock to respond to Development Management – Wiltshire</p>

Meeting closed at 2010 hours

Date of next planning meeting - Monday 14 August at 1300 hours

Date of next PC meeting – Monday 4 September 2017 at 1915 hours

Please visit www.graftonparish.com to view agendas, minutes, Community News and other information