

**Minutes of Grafton Parish Meeting held at the Coronation Hall
on Monday 11 March 2019 at 19:30**

Item	Topic and Actions
1	<p>Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Natalie Neal, Mrs Ann Dudney, Mr Mike Hyslop, Mr George Hosier, Mr Crispin Herrod-Taylor, Mr Kevin Burke, Mr Mike Hatherell, Miss Maria Vonsova (Clerk).</p> <p>Members of the Public: Mrs Elaine Walkingsman, Miss Suzanne Upham, Mr Chris Orssich.</p>
2	<p>Apologies for absence: None</p>
3	<p>Matters arising from Minutes of Parish Council Meeting held on 7 January 2019: None. Proposed by Mrs Whitcher seconded by Mr Hatherell.</p>
4	<p>Public Forum under adjournment: Concerns were raised about speeding and increased volume of traffic travelling through East Grafton on the A338. Mrs Walkingshaw, whose house fronts the A338 in the narrow section of the road at the Burbage end of the village stated that there is not a day goes by when you don't hear screeching of brakes as two large vehicles meet at this point, where they are unsighted because of the curve of the road, and this is exacerbated by the excessive speed of some vehicles. When she goes out with the dog she dares not step onto the pavement until she is sure there is no traffic coming in either direction as it is so dangerous; and school children need to negotiate this pavement to get to the school bus. Other residents, Mr Orssich and Ms Upham also expressed their deep concern about speeding and requested that something be done.</p> <p>Mr Hyslop responded on behalf of the Parish Council to update on the activity that the PC have already started to address the speeding issue. He met with the Highways officer on the 4th March and walked along the A338 to show the areas of concern and also point out where there had been an accident in January when a car slid into the side of a house bordering the A338. The Highways officer also noted that the road markings were in an unsatisfactory state and said he was going to follow up with the relevant council department to have this addressed. He also witnessed first-hand cars speeding through the village.</p> <p>Mr Hyslop explained that he has raised the speeding issue and more broadly traffic management with the Area Board with the request that this be investigated/assessed with a view to solutions be recommended and implemented. Mr Hyslop explained that the process involves first raising the issue with the Area Board who will then refer the matter to the Pewsey Community Area Transport Group (CATG) who will decide on proceeding (funding) the assessment and recommendations (which could include for example improved signage, white gates as you enter the village, improved road markings, etc). Mr Hyslop has also started the process of assessing if a temporary Speed Indicator Device (SID) would also be an option for Grafton PC to acquire and use. The first step is to request a metro count to take place over the course of a week which will then provide the data on speeds and volume of traffic through East Grafton. This together with the Community Speed Watch activities should hopefully give us the backing to buy our own SID for the village. Mr Hyslop explained that this will not be a quick process and that we will need to look at funding as well.</p> <p><u>Actions:</u> Mr Hyslop will provide a further update after he attends the next CATG meeting which is in the diary for June.</p>
5	<p>Financial Review: Mrs Dudney presented accounts to 11 March 2019. It was agreed £500 be allocated as contingency for the Fete. Proposer Mr Hosier seconded by Mr Lemon.</p> <p>The question of a contingent fund for possible traffic calming purchases was raised. Mrs Dudney suggested that this should be discussed at the next meeting in view of the 31 March year end.</p> <p><u>Actions:</u> Review at the next meeting.</p>
6	<p>Updates:</p> <p>Coronation Hall: Mrs Whitcher reported 4 more people on the committee. She has received positive feedback on the appearance of the hall thanks to the maintenance appointment and efficient cleaner. The Charity Commission return is nearly complete and an outside water tap has been installed. The next Community Market takes place on 30 March close to Mother's Day where 13 tables are booked with lots of activities. Mrs Whitcher announced the loss of a regular booking on Tuesdays from 3-7 pm although the search for a replacement is in hand. Various events are being considered for 2020. An electric light survey has been carried out showing considerable saving on the electricity if all the lights were replaced with LED (Light-emitting diode).</p> <p><u>Actions:</u> Mrs Whitcher to report on the outcome of the Community Market and Mrs Dudney to report on the progress of replacing the present lights with LED.</p>

	<p>Speed watch: Mrs Neal said that they had recently conducted a speed watch session in East Grafton and over the course of one hour caught 40-50 cars travelling above the speed limit. She explained that we receive the speed cameras on a rotational basis and that the number of volunteers that Grafton has will determine how often these sessions can take place when Grafton has the cameras. Mr Orrsich and Mrs Walkingshaw have said that they will also volunteer and training will be arranged. Mr Orrsich also asked if it would be possible for the PC to buy a speed camera and the response was that as they are police approved the cost may be prohibitive.</p> <p>Action: Mrs Neal to report on the outcome of the next Speed Watch activity.</p>
	<p>PCAP: Mr Herrod-Taylor informed the committee on the topics discussed at the last PCAP.</p> <ul style="list-style-type: none"> • Increased flight tipping. • Community Area Plan Area to be updated. • Great Western Way imitative to encourage people to take a train to promote tourism highlighting Wilton Windmill and Crofton Beam engines amongst other local attractions. • An £8 million WCC deficit will possibly result in removal of the Parish Steward service from parishes. The likely alternative will be for each parish to undertake the filling of potholes, upkeep of verges and pathways as its own responsibility. <p>Action: Monitor likely additional expenditure in line with budgets.</p>
	<p>Youth Activities: Mrs Whitcher reported the Thruxton Go Karting session a success when 13 young people attended. First Aid Youth Activity to take place with 16-17 young people possible attendees. Future plans include:</p> <ul style="list-style-type: none"> • April visit CLUE HQ in Swindon. • Week before Easter - Easter chocolate making. • June - visit Oasis and cake making for Fete. • July - dry slope skiing in Southampton, • September - night navigation in Oxenwood. <p>Action: Mrs Whitcher to report on the outcome of the planned activities on the next Parish Meeting.</p>
	<p>Picture Palace: Mr Burke informed the committee that another amplifier and simplified controller is needed in the Hall with budget of £1500 including installation. It is intended to restart the Cinema at the end of June/beginning of July. Alternatives to Friday nights were proposed subject to existing Hall bookings. Mr Burke exploring other companies for hiring the films.</p> <p>Actions: Mr Burke to pursue.</p>
	<p>Zip Wire: Mr Hatherell presented the committee with two quotes for building the zip wire. The quote from Mr Zipwire is £6k. Redlynch charge £11k include metal insert, floor cover grass mat, using recycling material where possible. Both these zip wires would be built according to the safety standards EN1176 and EN1177.</p> <p>Skate board ramp: Mrs Whitcher stated plywood was upgraded 2 years ago, and structure should last 10 years. Mr Lemon decided to organise Community Sunday to repair the dilapidated skate board ramp. Mrs Whitcher is to seek advice on the best option and to obtain a second quote, Mr Burke is to find local builders and carpenters willing to participate and Mr Hosier is to find more about alternative material such as plastic, which would be free of maintenance. All the results should be reported to Mr Hatherell latest by 25 March. Proposer Mr Hosier, seconder Mr Burke. The Zip Wire construction meantime is put on the hold.</p> <p>Action: The results of the ramp repair and construction of the Zip Wire to be discuss on the next parish meeting.</p>
	<p>Defibrillator: Mr Hosier presented the council with names of volunteers for Marten's defibrillator regular checks. Mr Richard Pash and Mr Mike Hyslop.</p> <p>Action: None.</p>
	<p>Fete: Mr Burke informed the committee about the parking along the side road towards the Manor farm with the owner's permission. Mr Burke suggested the profit to be split between local facilities and the Wiltshire Air Ambulance. The question how much money should go towards local sources and how much towards Wiltshire Air Ambulance to be agreed at the next meeting. The webpage is being set up. Mr Burke confirmed attractions on the day such as Punch a Judy, dog agility show, tug of war competition. Mapping of the green is being undertaken to ensure there is enough space for the stalls. The received feedback from residences living around the Village Green was positive. Art Café would be set in the hall and on the Green. Mr Burke presented the committee with the risk assessment. It was agreed to meet to discuss the Fete at the planning meeting on 10 June at 13:00 in the Coronation Hall.</p> <p>Action: Usual agenda for planning if required on 10 June</p>
	<p>Father Christmas: Mr Lemon expressed thanks on behalf of all the children in the Parish for the</p>

	contribution made by both Father Christmas and his Elf during the 2018 season.
	List of representatives for AGM: The list of representatives as invited at the 2018 AGM was unanimously agreed for the next AGM meeting. Action: Parish clerk to contact parties for the forthcoming AGM meeting in May.
7	Parish Husbandry: Playing Fields Maintenance: Mr Hosier confirmed that the safety certificate for playing fields can't be found. He also informed that he negotiated price with Mr G M Smith Property Service for cutting the grass for £100 a session once in fortnight during the cricket season and once a month after the season. Mr Hyslop raised the question if cutting the grass once in fortnight would be enough for people playing the cricket. Mr Hosier would discuss this issue with the cricket club. Proposed by Mr Mike Hyslop seconded by Mr Mike Hatherell. Mrs Dudney pointed out in case of cutting the grass weekly during the cricket season more money would be needed to cover the expenditure. Action: Mr Hosier to inform the committee after the discussion with the local cricket club if cutting the grass is to take once in fortnight or weekly during the cricket season.
	Notice Board in Wilton: Mr Lemon confirmed for the notice board was erected at the Swan Car park and presented Mrs Dudney with the bill. Action: Mrs Dudney to ensure Mr Lemon is reimbursed.
	Broadband Scheme: No further discussion required following the success of the Wexcombe installation. Action: None.
	Footpath Maintenance: Mr Lemon confirmed his responsibility for monitoring and reporting condition and accessibility for the footpaths. Mr Lemon brought to the attention the very narrow footpath on A338 section of the footpath from the letter box westwards on the North of the A338. Although it was cut back by Parish Steward last year it proved to be inefficient. The aim is enough space for a buggy and one child to walk side by side. Mrs Dudney offered to take a photo for clarity. Action: Mr Hyslop to report the progress of this issue next meeting.
	Local Government Boundary Commission: Mr Herrod-Taylor stated there are no changes from the last meeting. Miss Vonsova pointed out this meeting is the opportunity to bring awareness of this policy to the wider scale of public. Action: None.
8	Planning: 1. Application Reference for Full Planning: 19/01646/LBC (Listed Building Consent) Proposal: Proposed replacement staircase and installation of the first floor WC facility At: 273 Dark Lane, East Grafton, Wiltshire, SN8 3DF Decision of Grafton Parish committee: Committee supported this application. 2. Application Reference for Full Planning: 19/01293/FUL Proposal: Proposed single storey rear extension and front/rear porch At: 267, The Green, East Grafton, Marlborough, Wiltshire, SN8 3DB Decision of Grafton Parish committee: The committee supported this application. 3. Application Reference for Full Planning: 19/01332/FUL Proposal: Construction of the swimming pool At: Highfield House, Hollow Lane, Wilton, Marlborough, Wiltshire, SN8 3SR Decision of Grafton Parish committee: The committee decided to support this planning application. Action: Parish clerk to respond to these applications to the Wiltshire council.

Meeting closed at 21:30 hours with all contributors being thanked by Mr Lemon.

Date of next Parish Council Meeting 13 May Monday 2019 at 1930 hours including Annual Parish Meeting & Annual General Meeting

Date of next Planning Meeting 8 April Monday 2019 at 1300 hours.

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