

**Draft of the Minutes of Grafton Parish Meeting held through Zoom  
on Wednesday 13 January 2021 at 18:00 hour**

Item	Topic and Actions
	<p><b>Attendees:</b> Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Ann Dudney, Mr Mike Hyslop, Mr Crispin Herrod-Taylor, Mr Kevin Burke, Mr George Hosier, Mr Mike Hatherell, Miss Maria Vonsova (Clerk).</p> <p><b>Members of the Public:</b> Mrs Angie Pond.</p>
1	<p><b>Apologies for absence:</b> None.</p>
2	<p><b>Matters arising from Minutes of Parish Council Meeting held on 09 November 2020:</b> Miss Vonsova corrected a mistake on the previous minutes of the 09 November 2020 meeting. In the section <b>2. Matters arising from Minutes of Parish Council Meeting held on 11 May 2020</b> is incorrect. It should read as follow: <b>2. Matters arising from Minutes of Parish council Meeting held on 07 September 2020.</b> Amended minutes proposed by Mrs Dudney, seconded by Mr Hosier and signed by Mr Lemon.</p>
3	<p><b>Public Forum under adjournment:</b> Correspondence received:</p> <ul style="list-style-type: none"> <li>• Miss Vonsova read a thank you email from Mrs Alison Comyn for her flowers from Grafton Parish Council. Mrs Dudney pointed out the flowers were given to Mrs Comyn as a thank you for her work in completing the financial independent overview.</li> <li>• Mr Lemon explained that in November a klaxon was erected on the edge of the concrete track that leads down to the Grafton Sewer, the owner states that it is to protect the rear of his property from potential theft.</li> <li>• Mr Lemon said that to date the Parish Council has received 20 letters of complaint from local people who have ridden or walked up the concrete track. They refer to being shocked by the Klaxon which has resulted in riders being thrown from their horses.</li> <li>• The owner has been visited and Ms Whitcher confirmed the Parish Council has also written to the owner with suggestions which would protect the safety of residents and respect the right to protect property. A response has not been received.</li> <li>• The Parish Council agreed that residents using the track should be able to do so in a safe way. The track has been used regularly by walkers and riders for several years as a safe route between Wilton, Grafton and Crofton avoiding the main road. Please note this is not a formal right of way.</li> <li>• Mr Lemon offered a solution to please all parties, (subject to landlord's consent) to create a 2-metre access alongside the concrete road which will join the 2-metre verge, currently in his tenancy. This will create a 4-metre verge giving dog walkers and horse riders safe passage and allows the homeowner to protect the rear of their property.</li> </ul> <p>This plan was supported by the councillors and Mr Hosier commented on this generous act. <b>Action:</b> Update on the next parish meeting.</p>
4	<p><b>Planning:</b> None. <b>Action:</b> None.</p>
5	<p><b>Financial Review:</b> Mrs Dudney presented the finances up to 02 January 2021. All councillors had previously provided their budgets for 2021/22 and the total projected spend was discussed. The precept to remain as last year at £9000.00. Proposed by Mrs Whitcher, seconded by Mr Burke. <b>Actions:</b> Parish clerk to send off the precept. Review at next meeting.</p>
6	<p><b>Parish Updates:</b> <b>Coronation Hall:</b> The Coronation Hall is closed except for the Alzheimer's group which is allowed under the Well Being and Education Category. Mrs Whitcher is following up the possibility of a grant to cover lost Hall income. <b>Action:</b> Mrs Whitcher to update on the Coronation Hall next parish meeting.</p>
	<p><b>Youth Activity:</b> Mrs Whitcher had nothing to report. <b>Action:</b> None.</p>
	<p><b>Parish Food Bank:</b> Mr Burke reported that one family in the parish currently uses the food bank. <b>Action:</b> Mr Burke to update on the next meeting.</p>
	<p><b>Playing fields maintenance:</b> Mr Hatherell informed committee the playing field is in good order. However there was some damage to the fence post by the road and a few branches down at the Eastern perimeter. Furthermore, Mr Hatherell reported graffiti and some damage on the side of the skateboard ramp although it was generally in good condition. <b>Action:</b> Update on the next meeting.</p>

	<p><b>SID Progress/Speed watch:</b> Mr Herrod-Taylor planned to check the West end A338 battery following reports that it was not working currently. The SID on the East end of the A338 should be moved to the Wilton road in the near future. It was agreed to purchase an additional SID. Proposer Mr Hosier, seconder Mr Hyslop. There is nothing to report for the speed watch due to Covid-19 restrictions.</p> <p><b>Action:</b> Mr Herrod-Taylor to update the committee on the progress of the SID on the next meeting.</p>
	<p><b>PCAP:</b> Mr Herrod-Taylor reported increased fly tipping.</p> <p><b>Action:</b> Mr Herrod-Taylor to report on the PCAP meeting on the next meeting.</p>
	<p><b>Defibrillator:</b> Mr Hosier confirmed the installation of a new defibrillator at the Coronation Hall, East Grafton. The rest of the defibrillators are in good working order.</p> <p><b>Action:</b> Mr Hosier to update on the next meeting.</p>
	<p><b>Community Calendar:</b> Mr Burk informed the committee of no progression on the community calendar due to the present climate.</p> <p><b>Action:</b> Mr Burke to report on the progress on the next meeting.</p>
	<p><b>Neighbourhood Planning:</b> Mr Lemon questioned whether the Neighbourhood Plan is the way forward for the Grafton Parish.</p> <p>Mr Herrod-Taylor suggested another meeting to cover this topic.</p> <p><b>Action:</b> None.</p>
	<p><b>Parish Steward:</b> Mr Lemon was informed by the Parish Steward yesterday that he had cleaned the gullies in East Grafton and Wilton, he filled 10 pot holes between East Grafton and Wilton until he run out of the pot filler. Mr Lemon encouraged the committee to report any tasks needs attention especially specific potholes as the Parish Steward's next visit is on 12 February.</p> <p><b>Poplar tree on the junction to Wilton and other trees obstructing the A338:</b> Mr Lemon said that he is still trying to get a response from Wiltshire Council. Mr Hyslop suggested sharing contact details of representatives of the Wiltshire Council with the residents living opposite the poplar trees to try and escalate the scheduling of this.</p> <p><b>Lime trees obstructing the road on the Village Green:</b> Mrs Dudney is progressing this.</p> <p><b>Action:</b> Mr Lemon to report on the progress of parish steward and the trees on the A338 on the next meeting.</p>

**Meeting closed at 18: 40 hours** with all contributors being thanked by Mr Lemon.

**Date of next Parish Council Meeting 08 March 2021 at 19:15 hours at the Coronation Hall, East Grafton if circumstances permit, otherwise through Zoom platform.**

**Date of next Planning Meeting at 08 February 2021 13:00 hours at the Coronation Hall, East Grafton if circumstances permit, otherwise through Zoom platform.**

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