

**DRAFT Minutes of Grafton Parish Annual General Meeting held at the Coronation Hall**

**on Monday 9 May 2016 at 2015 hours**

<b>Item</b>	<b>Topic and Actions</b>
<b>1</b>	<b>Attendees:</b> Mr Lemon (incoming Chair), Ms Bullock, Mr Hosier, Mr Hyslop, Mr Morris, Mrs Parkin (Clerk) <b>Members of the Public:</b> 12 members of the public
<b>2</b>	<b>Apologies:</b> Mrs Dudney, Mrs Whitcher, Mr Herrod-Taylor
<b>5</b>	<b>Election of Chairman</b> - Mr Hosier stood down as Chair. Mr Lemon was appointed Chair, proposed by Mr Hosier, seconded by Ms Bullock.
<b>6</b>	<b>Nomination &amp; Election of Vice Chairman</b> – Mrs Whitcher had agreed to continue as Vice-Chair for a further year and was duly re-appointed, proposed by Mr Hyslop, seconded by Mr Hosier.
<b>8</b>	<b>Allocation of Councillor Duties</b> – Mr Lemon advised members of the public that should any of them be interested in joining the parish council their interest would be welcomed. The ‘councillor responsibilities’ document had been circulated to councillors prior to the meeting. However, since three councillors were unable to be present, it was agreed that comments on responsibilities be forwarded to Mrs Parkin for collation and circulation. <b>Action:</b> All to provide Mrs Parkin with feedback on activities they could be involved with or areas which they wished to pass on.

**Meeting closed at 2020 hrs**

**Date of next meeting Monday 11 July at 1915 hours**