



**Draft of the Minutes of Grafton Parish Meeting held  
on Monday 12 July 2021 at the Coronation Hall, East Grafton at 19:15 hours**

Item	Topic and Actions
1.	<p><b>Attendees:</b> Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Ann Dudney, Mr Kevin Burke, Mr Mike Hatherell, Mr Richard Pash, Mr Edward Nelson, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p><b>Members of the Public:</b> None.</p>
2.	<p><b>Apologies for absence:</b> Mr George Hosier</p>
3.	<p><b>Matters arising from Minutes of Parish Council Meeting held on 08 March 2021:</b> None. Minutes accepted. Proposed by Mr Hatherell, seconded by Mrs Whitcher and signed by Mr Lemon.</p>
4.	<p><b>Public Forum under adjournment:</b> Mrs Dudney passed on original legal documents relating to the ownership of the Playing field to Mr Pash for safe keeping.</p> <p>The Council discussed the popular demand for the Carols by the Candlelight to take place again on the Village Green. To be progressed with the PCC.</p> <p><b>Action:</b> None.</p>
5.	<p><b>Planning Application:</b> None. <b>Change of time for meeting.</b></p> <p>Mr Lemon proposed for the meetings to take place in Manor Farm Thatched Barn, Wilton at 6 pm to avoid interrupting the hirer schedules for the Coronation Hall, this meeting being required irregularly and only when plans were to be discussed. This was unanimously agreed.</p> <p><b>Action:</b> Clerk to notify Hall about change, Mrs Dudney to update website and C News.</p>
6.	<p><b>Financial Review:</b> Mrs Dudney is waiting for Sunflower's bank details to transfers funds towards the playing field table tennis table. Mrs Dudney advised to the committee that, after the repair work on the church ceiling is completed, it was likely that the area around the War Memorial would need restoring to its normal good order – costs to be calculated following quotations.</p> <p><b>Action:</b> Mrs Dudney to report on the financial review on the following meeting.</p>
7.	<p><b>Parish Updates:</b></p>
	<p><b>Coronation Hall:</b> Mrs Whitcher advised that the hall has received a further grant to help cover loss of income. The air source pump (heating) has been replaced and repairs have been done to the track. The light fittings are to be replaced with LED fittings.</p> <p>All but one of the regular hirers are returning in September, four are already back in the hall. Bookings for parties are now being taken.</p> <p>A new cleaner has been recruited.</p> <p>27 November is booked for a Christmas Community Market.</p> <p><b>Action:</b> Mrs Whitcher to report on the progress on the following meeting.</p>
	<p><b>Youth Activities:</b> A relaunch event and BBQ is planned for 27 of July at 18:30 at the Coronation Hall. Young people in the Parish are invited to share what they would like to happen with the group. Adults who would like to help with the running of the group are encouraged to come along.</p> <p>The Parish Rounders Challenge is booked for 10 September.</p> <p>Action: Mrs Whitcher to report on the outcomes on the next meeting.</p>
	<p><b>Parish Food Bank:</b> requests are still being made to the foodbank for support. The foodbank currently has sufficient funds.</p> <p><b>Action:</b> Mr Burke to report progress at the next meeting</p>



	<p><b>Playing Field Maintenance:</b> Mr Hatherell confirmed the Playing Field is in good condition. The skate board ramp suffered some offensive graffiti, which was quickly removed. The ramp is looking tired and will need significant remedial work soon. Extra grass cutting has been done at the request of Youth Cricket Club. Mr Hatherell suggested the grass cutting be coordinated with cricket practices.</p> <p><b>Action:</b> Mr Hatherell to report on the Playing Field Maintenance next meeting.</p>
	<p><b>Speed Watch/SID:</b> Mr Hatherell advised that Lyndon Close is not a suitable location for Speed Watch and only places designated by the police can be used</p> <p>The SID by the Machinery Field has a new battery, the Wilton SID needs a replacement battery. Combination padlocks to be sourced to secure SID equipment.</p> <p>The Machinery Field SID will move to Wilton Road for a while once a suitable location is identified.</p> <p><b>Action:</b> Mr Hatherell is to report on speed watching progress at the next meeting.</p>
	<p><b>PCAP:</b> No updates in Mr Hosier absence.</p> <p><b>Action:</b> Mr Hosier to report on the next meeting.</p>
	<p><b>Defibrillators:</b> No updates in Mr Hosier absence.</p> <p><b>Action:</b> Mr Hosier to report on the next meeting.</p>
	<p><b>Neighbourhood Planning:</b> Mr Pash summarised the planning subcommittees meeting held 07 July 2021, how tasks had been allocated to avoid any conflict of interests. Their Initial task is to identify possible future development sites. Next meeting to be held on 13 July</p> <p><b>Action:</b> The planning subcommittee to report on the next meeting.</p>
	<p><b>Parish Steward:</b> Mr Lemon has contacted Wiltshire Council regarding the poplar tree on A338 road. Whilst the case is still open there is no indication of when it will be done.</p> <p>Councillors to report issues for the parish steward on the WhatsApp group.</p> <p><b>Action:</b> Mr Lemon to report on the progress of the poplar tree and steward next meeting.</p>
	<p><b>Plaquette for the Memorial Rowan Tree:</b> Mr Burke suggested a plaquette for the Rowan tree planted in remembrance of the end of the WW1. Proposed: Mr Burke, seconded Mr Lemon.</p> <p><b>Action:</b> Mr Burke to source the plaquette for the Rowan tree.</p>
	<p><b>Parking for Walkers are Welcome:</b> Whilst Mr Lemon is in discussion with Natural England about a possible parking area and reiterated that parking for walkers is not a Parish Council issue</p>

**Meeting closed at 21:35 hours** with all contributors being thanked by Mr Lemon.

**Date of next Parish Council Meeting: Monday 06 September 2021 at 19:15 hours at the Coronation Hall, East Grafton.**

**Date of next Planning Meeting: Monday 09 August a2021 at 18:00 hours at Thatch Barn, Wilton**

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