

**Draft of Minutes of Grafton Parish Meeting held at the Coronation Hall
on Monday 9 March 2020 at 19:15**

Item	Topic and Actions
1	<p>Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Ann Dudney, Mr Mike Hyslop, Mr George Hosier, Mr Crispin Herrod-Taylor, Mr Mike Hatherell, Miss Maria Vonsova (Clerk). Members of the Public: Mrs Deborah Beese, Mr Christopher Beale</p>
2	<p>Apologies for absence: Mr Kevin Burke.</p>
3	<p>Matters arising from Minutes of Parish Council Meeting held on 6 January 2020: None. Acceptance of the minutes. Proposed Mr Hatherell, seconded by Mr Hyslop and signed by Mr Lemon. Action: None.</p>
4	<p>Planning:</p> <p>1. Application Reference for Full Planning: 20/00157/FUL First floor extension to single storey bungalow (resubmission of 19/07919/FUL). At: Longcroft, Marten, SN8 3SJ. Decision of Grafton Parish committee: Support.</p> <p>2. Application Reference: 20/01246/FUL Proposal: Removal of old timber framed, glazed lean-to conservatory and replace with deeper projecting Aluminium framed conservatory with PVC and double glazed 4 way pitch roofed conservatory. At: Hameldown, East Grafton, SN8 3DB. Decision of Grafton Parish committee: Support. Action: Parish clerk to send the applications to the planning department of Wiltshire Council.</p>
5	<p>Public Forum under adjournment: Mrs Beese brought to the parish council's attention the narrow section of the A338, just past the Village Green on towards Marlborough.</p> <p>Mrs Beese enquired about painting a line indicating the narrowness of the road to drivers. Mr Hyslop responded that all the marking was done based on a highways review and recommendations; however he will enquire at the next CATG meeting if the line could be altered retrospectively. Mr Hyslop pointed out that he had received comments from some residents that the new signage has had a positive impact on traffic calming and that traffic calming is an ongoing initiative for the PC.</p> <p>Mr Beale updated the parish council on community safety. There are to be some improvements to policing by adding 49 new officers to the Wiltshire force. Mr Beale also informed the committee of a visit from a police officer who informed him that the thief who had burgled him had been caught. The offender had admitted 75 break-ins in this area. Mr Beale praised the police for carrying out their duties in such a high and professional manner. Mrs Dudney suggested writing a short article for the Community News, which Mr Beale agreed to do. He added that he had received an email from Mr Paul Sunner, Chair of Wiltshire Neighbourhood Watch who joined the recent East Grafton Community Safety meeting, commenting on the encouraging numbers present and noting the positive attitude expressed, whilst offering signage. Mr Herrod-Taylor suggested 3 metal signs on both entrances to the village and one on the Village green.</p> <p>Mrs Dudney pointed out the dog fouling in the churchyard by an unaccompanied black Labrador. This issue was raised by an email from Mr Beale. The committee identified the owner of the dog and Mrs Dudney is to write a note to inform the owner of this situation.</p> <p>Action: Mr Hyslop to report on his investigation of adding restrictive lines to the section of the road above after the next CATG meet.</p>
6	<p>Financial Review: Mrs Dudney presented the accounts to 02 March 2020 which were accepted as a true record of the financial position. She added that the parish council is to pay a contribution of £250 towards the new signage and lines on the A338 through East Grafton. Proposed by Mr Lemon, seconded by Mr Hatherell. Action: Review at next the meeting.</p>
7	<p>Updates:</p> <p>Coronation Hall: Mrs Whitcher reported that Miss Charlotte Price had increased her use of the village hall. The Community Market is planned for 21 March correlating with a Mother's Day theme. Community Payback Scheme is starting to paint the hall next weekend. Mrs Whitcher added that the Village Hall committee has agreed to financially contribute towards the Speed Indicator Device (SID). Mr Lemon thanked Mrs Whitcher and the Hall Committee.</p> <p>Mrs Dudney responded to a question from Mr Lemon about the parking issue. After having received a quote from Mr Brennan for doing work on the carpark, Mrs Dudney is progressing discussions on how to approach improvements with all parties.</p>

	<p>Action: Mrs Whitcher to report to the next parish meeting. Mrs Dudney to report back on the progress of repairing the car park in front of the village hall.</p>
	<p>SID/Speed watch: Mr Hyslop informed the committee of a request for 20% towards the cost of white gates. The gates would be placed on both entrances to East Grafton. This expenditure was proposed by Mr Lemon and seconded by Mrs Dudney. Furthermore, he informed the committee that speed watch activity may be back up by police enforcement this summer. A discussion took a place about where to place the SIDs. Mr Herrod-Taylor stressed the height of the installed SID should be, for safety reasons, 6 feet above the ground with a cost of £60 per bracket to hold the equipment on the pole.</p> <p>The committee preferred to put one SID on the bank of Mr David Eady's land and Mrs Dudney offered to ask the permission of the land-owner. It was agreed that the second SID would be placed 10 yards after the bend on the entrance of the Hungerford Road and Mr Lemon gave permission for his land to be used for this pole. Regarding Wilton Road - existing poles would be used to mount the SID. Mr Herrod-Taylor asked Mr Lemon whether his farm workers could dig a 6 feet-deep hole for the poles to be concreted into. Mr Lemon confirmed. Mr Herrod-Taylor stated as soon as the holes are dug out he is going to install the SIDs in East Graton.</p> <p>Action: Mr Herrod-Taylor to confirm the installation of the SID equipment.</p>
	<p>PCAP: Mr Herrod-Taylor informed of no new changes, no report of fly tipping. There is a possibility of reopening Everley recycling centre as the council did not follow the correct procedure to close this facility.</p> <p>Action: Regular PCAP update on the next meeting.</p>
	<p>Youth Activities: Mrs Whitcher announced the program of the Youth group was set until September. Making paracord bracelets is scheduled for March and Thruxton go-karting in April. The tie-dying T-shirt event was well attended. The youth group made some tie-dyed T-shirts for sale at the Community Market. Mrs Whitcher announced a possibility for a grant after April to secure the future of the Youth Group for future years. Mrs Whitcher expressed her concerns regarding a leader for the future of the Youth Group.</p> <p>Action: Mrs Whitcher to report on the outcome of youth activities on the next scheduled meeting.</p>
	<p>Playing Field Maintenance: Mrs Dudney confirmed the maintenance of the Playing Fields would be carried out by Robert Mills Gardening Services. The first cut of the grass would be more expensive than consecutive ones. The price includes disposing of all the grass cuttings. The field would be cut 3 weeks before the cricket season and then on a regular/when needed basis. This arrangement was proposed by Mr Hyslop and seconded by Mr Hosier.</p> <p>Action: None.</p>
	<p>Defibrillator: Mr Hosier announced all the defibrillators in this parish are up to date. Securing the new battery for Wexcombe defibrillator was conducted back in November last year.</p> <p>Action: None.</p>
	<p>Community Calendar: There was no update in Mr Burke's absence. Mrs Whitcher confirmed the date for the Rounders match for 12 June and offered to coordinate this event.</p> <p>Action: Mr Burke to update the committee on his progress of the Community Calendar.</p>
	<p>Neighbourhood Planning: Mr Hatherell reported no further progress on the Neighbourhood Planning due to the lack of communication from the councillor Mr Stuart Wheeler.</p> <p>Action: Mr Hatherell to report on the progress of the Neighbourhood Planning next meeting.</p>
	<p>Parish Steward: Mr Lemon stated that 4 out of 10 requested jobs presented to the parish steward are done. However, he expressed his frustration on the lack of initiatives from the steward's side. Mr Hatherell pointed out that the pothole on the Village Green road, filled recently by the steward, needs attending again. Mr Lemon suggested and encouraged members to log any potholes on the Wiltshire website. He also reminded the councillors to WhatsApp him about any work needing to be done so he can liaise with the steward.</p> <p>Action: Councillors to WhatsApp any work needing doing around the parish. Mr Lemon to report on the progress of the Parish Steward on the next meeting.</p>
	<p>Green space: Mrs Dudney presented the parish council with Green Space survey. The aim of this survey is to monitor any increase or decrease of green public space. Councillors considered the maps, made corrections and asked Mrs Dudney to complete the return on their behalf.</p> <p>Action: Mrs Dudney to send off the Green Space survey to the Wiltshire Council.</p>

Meeting closed at 20:35 hours with all contributors being thanked by Mr Lemon.

APM, AGC, PCM Monday 11 May 2020 at 19:15 hours.

Date of next Planning Meeting Monday 20 April 2020 at 13:00 hours.

Please visit www.graftonparish.com to view agendas, minutes, Community News and other information.