

Draft Minutes of Grafton Parish Meeting held at the Coronation Hall on 9 September 2019 at 19:30

Item	Topic and Actions
1	<p>Attendees: Mr David Lemon (Chair), Mrs Ann Dudney, Mr Mike Hyslop, Mr Crispin Herrod-Taylor, Mr Kevin Burke, Mr Mike Hatherell, Miss Maria Vonsova (Clerk).</p> <p>Members of the Public: Mr William Clemence, Mr Kevin Spicer, Mrs Louise Spicer, Councillor Stuart Wheeler, Mrs Tamara Ray, Mrs Annette Burke, Mr Jonathan Ratnage.</p>
2	<p>Apologies for absence: Mrs Annie Whitcher (Vice Chair).</p>
3	<p>Matters arising from Minutes of Parish Council Meeting held on 8 July 2019: None. Acceptance of the minutes. Proposed Mrs Dudney seconded Mr Hyslop, signed by Mr Lemon.</p> <p>Action: None.</p>
4	<p>Public Forum under adjournment:</p> <p>Planning: Mr Bill Clemence raised subject of a Neighbourhood Plan. Mr Clemence said that he had attended the Wiltshire Council Planning meeting concerning the land opposite the Hungerford road (Machinery Field) in East Grafton. He came to the conclusion that the Wiltshire policy tended towards a “one plan fits all” approach and this was a concern. He urged the committee to put pressure on the Wiltshire Council to reevaluate and amend current Planning Policy to allow future development in this parish. Mr Clemence explained that the present Wiltshire criteria for small villages, of which East Grafton is one, allowed for single property development as infill only and the consequence of this ruling would result in properties being squeezed into inappropriate spaces and this could result in the slow decline of the village community.</p> <p>Mr Hyslop agreed with Mr Clemence regarding the review of Neighbourhood plan requirements. Mr Hyslop commented that when the PC first assessed the need for a plan it was decided that the village design plan would be used only as a reference point after having concluded that the Parish did not need to have its own Neighbourhood Development Plan (the guidance from Wiltshire Council at the time also influenced this decision). Since the original decision was taken the guidance from the council has evolved and Neighbourhood Development Plans are being developed and adopted by a broader number of Parishes (of varying sizes) than was originally the case. Based on this it has been proposed that the PC conduct a review of the need for a Neighbourhood Development plan to consider if it would serve the community for the future together with evaluating the cost of producing a neighbourhood plan for Grafton Parish.</p> <p>Councillor Wheeler responded that the wording “small village” is being reconsidered by Wiltshire Council following similar reactions from other parishes in the county. Creating a new plan and involving public viewing is lengthy process. Councillor Wheeler suggested contacting Mr Martin Cook of Great Bedwyn (involved in Great Bedwyn plan), Pewsey council and the Wiltshire Council to obtain more details.</p> <p>Mr Herrod-Taylor pointed out that any new plan would need to cover the next 20 years. It was agreed to investigate this matter further, including what is the current process, how long does it take, and what are the possibilities for obtaining any grant funding? Mr Hatherell volunteered to oversee this task and to report back to the Parish Council at each meeting.</p> <p>Husbandry: Mrs Burke complained about the Parish Steward and the discharging of his responsibilities. Mrs Annie Livesey and Mrs Lou Keyes cleared the footpath and hedge on the A338 to the east of the Wilton Road turning thereby increasing visibility and road safety for those turning onto the A338. Mr Lemon publically thanked all who worked hard on this. Mrs Burke stressed how dangerous the situation had been and questioned whether it should be the Parish Steward’s responsibility. Mrs Burke noted the overgrown hedge on the footpath by the Severalls which had not been cut in for 4 years and the verges adjacent to the noticeboard and post-box which are left unkempt for months on end. Councillor Wheeler advised writing a letter to cabinet member Councillor Bridget Wayman (Member for Highways), CATG representatives and the mywiltshire app to address this issue. Mr Lemon agreed to arrange a meeting with the Parish Steward as a first step to solve this issue. The mywiltshire app is available at: www.wiltshire.gov.uk/mywiltshire-online-reporting</p> <p>Speed control on A338: Mr Orrsich inquired about progress regarding traffic speed measures. Mr Hyslop assured him that all is under a control. The traffic monitoring and counter cables have been laid on the A338 in East Grafton and further measures are on the way.</p> <p>Action: Mrs Hatherell to investigate neighborhood plan possibilities. Mr Lemon to report on the meeting with the Parish Steward. Mr Hyslop to report on SID procurement progress at the next meeting.</p>
5	<p>Financial Review: Mrs Dudney presented the accounts to 2 September 2019 which were accepted as a true record of the financial position. Proposed Mr Lemon, seconded Mr Hosier.</p> <p>Mrs Dudney and Mr Hyslop agreed to write an article for the next Community News for fund-raising towards purchasing the second SID.</p> <p>Actions: Mr Hyslop to purchase initial SID following full evaluation of portability and power requirements.</p>
6	<p>Updates:</p> <p>Coronation Hall: Miss Vonsova read an email from Mrs Whitcher in her absence. The hall is booked for the Autumn by its regular hires. Yoga and Pilates were still performing during the summer holidays. Decisions on the sound system are still pending. The last Community Market for this year is on 30 November with a Christmas focus. Mrs Whitcher further stated that she is exploring the best methods for the deep clean of gazebos.</p> <p>Actions: Mrs Whitcher to update the committee on the running of the Coronation Hall at next scheduled meeting.</p>

	<p>Speed watch and SIDs progress: Mr Hyslop informed the committee that CATG will contribute £1500 to redraw road markings and other traffic calming measures. Mr Hyslop suggested that there are other activities that may make road users more aware that they are entering a village and reduce their speeds (backed by highways guidance) and these include the likes of planting flowers by the entrance to villages and good maintenance of gardens parallel to the A338. The committee was presented with quotes for Speed Indicator Devices (SID). Mrs Dudney pointed out that the total ring-fenced money is enough to purchase one of the Speed Indicator Devices (SID) at a cost of approximately £2800 + VAT. The committee addressed the need for two SID devices for East Grafton and voiced urgency to raise funds for the second set thus enabling the equipment to be moved at intervals to reduce complacency amongst drivers. Mrs Dudney added this equipment would need to be covered by village insurance. Mr Hyslop expressed his hopes to have an effective system resulting in the reduction of speeding traffic by the end of this year.</p> <p>Action: Mr Hyslop to update on SIDs progress next meeting.</p>
	<p>PCAP: Mr Herrod-Taylor stated there were no PCAP meetings since the last Parish Council Meeting.</p> <p>Action: None.</p>
	<p>Youth Activities: Miss Vonsova read Mrs Whitcher's email. A film and Pizza Night in September is on the agenda. First Aid/CPR for adults is still in progress. Mrs Whitcher proposed date for Rounders Challenge 12 June 2020. Committee agreed to this date. Mr Lemon stressed out the importance of not clashing with other events in the parish. Proposed Mr Lemon, seconded Mr Hyslop.</p> <p>Action: Mrs Whitcher to report on the outcome of youth activities on the next scheduled meeting.</p>
	<p>Playing Field Maintenance: Mr Hosier informed committee on the plan to cut the field in the following week. Mr Hatherell pointed out a loose board on the skate board ramp. Mr Hosier told the committee that he would sort this matter while attending the grass cutting.</p> <p>Action: Mr Hosier to report on the next meeting the state of the Playing Field and skate board ramp.</p>
	<p>Defibrillator: Mrs Dudney identified the requirement for West Grafton defibrillator new battery and pads. Mr Hosier confirmed the battery and pads has already ordered and are on the way.</p> <p>Action: Mr Hosier to confirm installation of new battery and pads for West Grafton defibrillator on the November meeting.</p>
	<p>Tree and stone obstruction on A338: Mr Herrod-Taylor brought to attention concerns of some residents living on A338 over safety on the section from the Wilton junction in the direction towards Hungerford. Particular attention was paid to the Florine Cottage where the Leyland hedge leans over the A338 pushing the coming traffic inevitably to the middle of the road and ongoing traffic onto the pavement. The stone on the verge of the Florin Cottage also oversteps the road. Mrs Hyslop stated he has already dealt with this matter by writing to the Highway authority whose decision this would be.</p> <p>Action: Mr Hyslop to update the committee on this issue next scheduled meeting.</p>
	<p>Adoption of Good Verge Guide: The committee weighed up the pros and cons of this Guide and agreed the verges in this parish are managed appropriately.</p> <p>Action: None.</p>
8	<p>Planning:</p> <p>1. Application Reference for Full Planning: 19/04032/FUL. Proposal: Outdoor play area. At: Crofton Pumping Station, Crofton Village South West to Canal Bridge at Dark Lane, Crofton, SN8 3DW. Comments to be received by: 09 September 2019. Decision of Grafton Parish Council: Support.</p> <p>2. Application Reference for Full Planning: 19/07601/FUL. Proposal: Two storey rear extension to replace the existing conservatory. At: Grafton House, The Green, East Grafton, Marlborough, Wiltshire, SN8 3D. Comments to be received by: 11 September 2019. Decision of Grafton Parish Council: Support.</p> <p>3. Application Reference for Full Planning: 19/07919/FUL. Proposal: First floor conversion of a bungalow. At: Longcroft, Marten, Marlborough, Wiltshire, SN8 3SJ. Comments to be received by: 18 September 2019. Decision of Grafton Parish Council: Support.</p> <p>4. Application Reference for Full Planning: 19/08125/FUL. Proposal: Replacement detached garage. At: 2 Green Close, East Grafton, Marlborough, Wiltshire, SN8 3DE. Comments to be received by: 26 September 2019. Decision of Grafton Parish Council: Support.</p> <p>Action: Parish clerk to respond to these applications to the Wiltshire council.</p>

Meeting closed at 20:50 hours with all contributors being thanked by Mr Lemon.

Date of next Parish Council Meeting 11 November Monday 2019 at 19:30 hours.

Date of next Planning Meeting 14 October Monday 2019 at 13:00 hours.

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