

Draft of minutes of Grafton Parish Meeting held at the Coronation Hall on Monday 12 November 2018 at 1915

Item	Topic and Actions
1	<p>Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair) , Mrs Natalie Neal, Mrs Ann Dudney, Mr George Hosier, Mr Mike Hyslop, Mr Kevin Burke, Mr Mike Hatherell, Miss Maria Vonsova (Clerk). Members of the Public: Wiltshire Councillor Stuart Wheeler, Mr Roger Beazley.</p>
2	<p>Apologies: Mr Crispin Herrod-Taylor.</p>
3	<p>Matters arising from Minutes of Parish Council Meeting held on 10 September 2018: None. Minutes proposed by Mr Hyslop, seconded by Mr Hatherell and signed off by Mr Lemon.</p>
4	<p>Public Forum under adjournment: Mr Wheeler informed the council about Oxenwood closure situation. There is a possibility for this centre to stay open. Mr Wheeler will provide more information on the next meeting.</p>
5	<p>Financial Review- Projects and Budgets : Review of Grafton Parish council accounts as at 30 October 2018 were supported and approved. Proposed by Mr Hatherall and seconded by Mr Hosier. Precept discussion included: Maintenance and maintaining defibrillators Continued support for PCAP and the link scheme Youth fund for Zip wire to be spent in the next financial year, grants to be sought. Community News request £120 per annum from the Parish Council. Asset repair budget to include new noticeboard for Wilton and bench repairs £500. The draft precept was agreed to £8500 which is no change from the previous year. Proposed by Mr Lemon, seconded by Mr Hosier. Remembrance: It was suggested that the Youth Group be funded by the Parish Council for the excellent mural to commemorate the signing of armistice. Proposed by Mr Hosier, seconded by Mrs Whitcher. Action: None.</p>
6	<p>Updates- Coronation Hall: Mrs Whitcher reported that an experienced cleaner started last week. As for the maintenance person the position is still open and they are actively looking for person to fill this position. As a committee they are still looking on the ways how to reduce running costs. Mr Lemon pointed out that the carpark would need some attention. He suggested shingles or pebbles to cover the end of the verge. Action: Mrs Whitcher to report the outcome of the next Village Hall committee meeting.</p>
	<p>Speed watch: Mrs Neal represented the Parish Council with analysis of the speed watch. 325 vehicles were recorded over the limit. 37mph was the average limit 61mph was the highest. Mrs Neal reported another speed watch this week. Action: Mrs Neal to present the Parish committee with the outcome of the next speed watch on next meeting.</p>
	<p>PCAP: There was no update in Mr Herrod-Taylor's absence. Action: None.</p>
	<p>Youth Activities: Mrs Whitcher has set the program for youth activities until Easter next year. December activities would include clay modelling, January a visit to Oxenwood for floodlight, archery, climbing. February Go Karting at Thruxton, April is Clue HQ and making chocolate eggs for Easter. Mrs Whitcher reported success of the mural activity for the 100 years of anniversary of WW1. 31 young people got involved in this artistic activity on Saturday. Mrs Whitcher expressed the hope that this positive outcome would be good advertisement to attract more young people into the youth group. The cost £396 covered material for the mural, wages for the artists from Oxford and nibbles. Action: Mrs Whitcher to report on the outcome of the activities on the next meeting.</p>
	<p>Footpaths: Mr Lemon thanked Mr Burke for clearing out the public footpath by the road crossing.</p>
	<p>The Picture Palace: Mr Burke presented Council with expenditure for 5 showings from April until October of this year. Overall, The Picture Palace attracted 91 attendees but still made a loss of £93. For the <i>The Bromley Boys</i> film only 5 people attended. Mr Burke expressed his disappointment but he is not to be deterred. Mr Burke commented that the sound system is still an issue and needs to be sorted as it is designed for music but not for the cinema experience. The question was raised who pays for the upgrading the sounding system. Mr Burke suggested most of the cost for hiring the hall for a community event is used to improve sound. Various options were discussed for raising money; should the sound system be sponsored by Grafton Parish Council or by the Coronation Hall funds or by joint funding. Due to the complexity of the system it was agreed that Mr Herrod-Taylor would be the best person (being a qualified sound engineer) for advising which sound system would provide the best long term</p>

	<p>comprehensive solution. The poor attendance was also discussed and Mr Lemon suggested that perhaps having cinema in the middle of the week instead of Friday would be more appealing to the general public. It was agreed that Picture Palace would be put on hold until the sound system is sorted out.</p> <p>Action: The best options and costs to be presented by Mr Burke and Mr Herrod-Taylor at the next parish meeting.</p>
	<p>Plans for Rounders/Fete: The committee discussed whether Rounders or a Fete should take place next year. Some members of the committee expressed concern as to whether the Rounders might lose momentum if it did not take place next year. Mr Lemon thought that would not be the case. The committee supported Fete idea for the next year instead of Rounders. Mr Burke proposed the date 15 June 2019. The program would cover dog agility show, Morris dancing, Punch & Judy, sack racing and other outdoor activities. Mr Burke has 6 volunteers happy to attend stalls which would be sited on the village green. Mr Lemon pointed that involvement of Grafton Parish councillors is important.</p> <p>Actions: More detailed information to be discussed closer to the time.</p>
	<p>Market and Brunch 1 December in the Coronation Hall: Mrs Whitcher and Mrs Neal presented councillors with Market & Brunch event on 1 December and handed out the flyers for noticeboards. Over a dozen stalls of local crafts producers would be presented in the Coronation Hall with their locally made items.</p> <p>Actions: Members of the Parish Council to add any literature supporting local activities</p>
	<p>Christmas Plans: Mrs Dudney stated the community Christmas mince bake off would take place on Friday 14 of December in The Coronation Hall (subsequent to the meeting it was decided to purchase the pies due to other commitments; the 14 December bake is cancelled). The PCC have arranged for the Carol and Crib service to take place on 16 December at 4 pm and villagers would be welcomed to the Coronation Hall for mince pies and mulled wine from 5 pm. Suggestion of raffle to cover the cost for the mince pies was proposed by Mrs Dudney.</p> <p>Actions: Mrs Dudney to organise mince pies, mulled wine and helpers for 16 December.</p>
	<p>WW1: Mr Lemon commented on the success of the Remembrance Sunday and unveiling the Wilton Memorial. Furthermore, Mr Lemon thanked Mrs Whitcher for the fantastic food served on Sunday after the Memorial Service and Mrs Dudney for organising Remembrance activities.</p> <p>Action: None required.</p>
	<p>Dates of Grafton Parish Meetings for 2019: Miss Vonsova presented the committee with the Parish Meeting dates for 2019 commencing at 19:15 in the Coronation Hall: 7 January, 11 March, 13 May (Annual Parish Meeting, AGM and PC Meeting) 8 July, 9 September, 11 November in 2019.</p> <p>Dates for Grafton Planning: Miss Vonsova also presented Grafton Planning Meetings days for 2019 commencing in the Coronation Hall at 13:00: 11 February, 8 April, 11 June, 12 August, 7 October, 9 December 2019.</p> <p>Action: Mrs Dudney to publish these dates on the website.</p>
7	<p>Parish Husbandry-</p> <p>Playing Fields maintenance: Mr Hosier informed council of obtaining two quotes for playing fields maintenance from Mr David Goddard and Mr Robert Mills but he couldn't remember the prices.</p> <p>Actions: Mr Hosier to represent the council with the prices on the next parish meeting.</p>
	<p>Playing Field: Mr Hatherell presented committee with a quote for erecting the zip wire from Mr Treehouse and Mr Zipwire company. Building the zip wire within 20 meters of perimeter, using Welsh timber would amount to £6820 plus VAT. Furthermore, Mr Hatherell stated on £40 for maintenance per annum which comes to £220 per year all included. Matting is recommended, £1200 plus VAT, but not necessary. The question was raised how to get extra money to cover for the rest as there is only £4500 at the moment. Mrs Dudney suggested obtain extra money from a grant and offered to investigate the closing date for grant to apply. As for insurance it was pointed out that insurance covers all playing equipment which is specified by parish council. Also Mrs Dudney pointed out the insurance certificates needs to be in safe keeping of clerk. Mr Lemon decided to press on with the building of the zip wire.</p> <p>Action: Mr Hosier to send the inspection certificates for the playing fields to the clerk. Mr Dudney to present the committee with grant information.</p>
	<p>Defibrillator: Mr Hyslop reported positive feedback from the relocated defibrillator in Marten. The committee responded to the email from Upavon Parish Council whether the defibrillator should be unlocked or locked. Consensus was in favour of keeping them locked for safety reasons. Proposal Mr Hosier, Seconded by Mr Burke. The committee also discussed the need for more people to volunteer for the regular checks of defibrillator in Wexcombe and Marten. These checks need to be done weekly. Mr Lemon suggested that one person should be primarily responsible with others acting as relief during vacations etc. Mr Hyslop offered to ask Marten residents for volunteers and to act as a relief volunteer.</p> <p>Actions: Miss Vonsova to respond by email the decision of Grafton Parish Council to keep the defibrillator locked by email. Mr Hyslop to report the name of another person for regular checks of the defibrillator in Marten on the next parish meeting.</p> <p>Mr Hosier to send a picture of a new position of the defibrillator in Marten to the village clerk for updating</p>

	information on the village board and a parish website.
	<p>Notice Board in Wilton: Suggestion of purchasing a new notice board and relocation from its present location was discussed. Mr Lemon suggested placing the new notice board on the verge next to the phone box or in the Swan carpark. Mrs Dudney offered to research the price range and Mr lemon to investigate the best locations.</p> <p>Action: Mrs Lemon to report the best location for positioning of the new notice board and Mrs Dudney to represent the price range for these facilities on the next parish meeting.</p>
	<p>Commemorative WW1 Trees: Mrs Dudney presented Grafton Parish Committee with five WW1 commemorative trees. Representatives of each village took one tree seedling to be planted on already agreed place.</p> <p>Action: None required.</p>
	<p>Planning: 18/09823/FUL At: The White Hose, A338 East Grafton, East Grafton, SN8 3DB. Proposal: Move location of current porch and construct a new porch. Windows/doors along SW elevation are to be steel framed casement windows. Replacement and enlargement of principle window on NE elevation. Decision of Grafton Parish: Grafton Parish Committee unanimously supported 18/09823/FUL planning application. 18/09148/FUL At: New Barn, 2 Batts Farmyard, Grafton Road, Wilton, SN8 3SS. Proposal: Proposed extension and proposed new porch. Decision of Grafton Parish: Grafton Parish Committee unanimously objected to this planning application. Action: The Parish clerk respond to the application 18/09823/FUL and 18/09148/FUL on behalf of the Parish council.</p>

Meeting closed at 21:20 hours with all contributors being thanked by Mr Lemon.

Date of next PC meeting – Monday 7 January 2019 at 1915 hours.

Date of next planning meeting – Monday 11 February at 1300 hours.

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