

**Minutes of Grafton Parish Council Meeting at the Coronation Hall on Monday 12 March 2018 at 1915**

Item	Topic and Actions
1	<p><b>Attendees:</b> Mr Lemon (Chair), Mrs Neal, Mrs Dudney, Mr Hosier, Mr Hyslop, Mrs Witcher, Mr Herrod-Taylor, Mr Burke, Miss Vonsova (Clerk).</p> <p><b>Members of the Public:</b> Wiltshire Councillor Stuart Wheeler.</p>
2	<p><b>Apologies:</b> None.</p>
3	<p><b>Matters arising from Minutes of Parish Council Meeting held on 8 January 2018.</b></p> <p>None. Minutes proposed by Mr Herrod-Taylor, seconded by Mrs Dudney and signed off by Mr Lemon.</p>
4	<p><b>Public Forum under adjournment</b> – Mr Lemon and Mr Hosier were thanked on the behalf of the Parish for their hard work clearing all the snow from major and minor roads in the Parish. Wiltshire Councillor Mr Wheeler updated the Parish Council on the increase in council tax.</p>
5	<p><b>Financial Review- Projects and Budgets</b> – Review of Grafton Parish council accounts as at 1 March 2018 and the Grafton Parish Council annual financial review as at 12 March was presented and approved.</p> <p>Mr Hosier agreed to ensure that all playing field equipment was risk assessed for the coming year.</p> <p>Mrs Dudney proposed that all documentation, reports, legal documentation, financial reviews etc. from 2002 to 2015 to be stored at the County historic public archive at Chippenham. This was unanimously agreed by the committee. Proposed by Mr Hosier, seconded by Mr Hyslop. Additionally it was agreed that all Coronation Hall documentation should be similarly archived.</p>
6	<p><b>Updates:</b></p> <p><b>Coronation Hall</b> – The vertical blinds had replaced the net curtains. Mrs Witcher reported a few concerns from the general public about cleaning after parties during weekends. Mrs Witcher confirmed a new maintenance person for the Coronation Hall should start asap. She also advised that the committee was exploring mats which would be placed front of the entrance of the Coronation Hall to absorb the majority of mess before people entered the hall. Mrs Witcher notified the Council that a Coronation Hall AGM meeting would be held on 4 of May for the general public. Further details to be confirm and published in the April Community News.</p> <p><b>Actions:</b> Mrs Witcher to pursue suitable mats for the entrance of the Coronation Hall and provide details for the AGM meeting on the 14 of May.</p>
	<p><b>Speed watch</b> – Mrs Neal reported on the speed watch. It was advised that speeding is still an issue within Grafton Parish with a top speed recorded in the range of 40 mph. More volunteers are needed to take a part in this activity.</p> <p><b>Action:</b> An advert to recruit more volunteers to be placed in the next community News issue by Mrs Dudney.</p>
	<p><b>PACP</b> – Mr Herrod-Taylor reported on the GDP Data Protection and confirmed compliance with the law.</p>
	<p><b>11 November Remembrance Plans</b> – It was advised that sites chosen for the commemorative trees to be planted would be first visited and assessed for their suitability for the WW1 commemorative trees before planting them. The best options for planting the trees in the Grafton Parish were discussed</p> <p><b>Actions:</b> Further plans to be confirmed and discussed closer to the time.</p>
	<p>Mr Burke updated on the Calendar of the public events which is to be linked with the Community News for the general public. Additionally, Mr Burke reported on Moviola community cinema progress. Price of tickets, advertisement and further concern were discussed.</p> <p><b>Actions:</b> Mr Burke to report on the Calendar of the public events progress and the Moviola community cinema plans on the next meeting. Mrs Dudney to place an advert for the Moviola community cinema in the Community News.</p>

	<p><b>Youth Activities</b> – Mrs Whitcher reported a successful turn out on the youth activity, CLUE HQ Swindon in January, 10 people (including helpers) participated. 11 participants (including helpers) went Ten Pin Bowling in February. Furthermore, Mrs Whitcher advised on a Cinema night to include “making your own snack” which would take place on 3 of April. Preparations for Rounder’s Match were suggested and the date was set for 8th June.</p> <p><b>Actions:</b> Mrs Whitcher to report on the outcome of the Cinema night and preparation for the Rounders Match on the next PC meeting.</p>
	<p><b>War Memorial - Historic England listing confirmed</b> The War Memorial is now registered by Historic England as an Historic monument of significance.</p> <p><b>Actions:</b> No further action is required.</p>
7	<p><b>Parish Husbandry –</b></p> <p><b>Grass cutting in Wilton</b> - Mr Lemon confirmed that the Parish Steward had attended to the grass opposite the pond in Wilton.</p> <p><b>Playing Fields maintenance</b> – Mr Hosier presented to the committee with 3 quotes from the potential contractors. It was agreed that Mark Goddard, one of the proposed contractors, would have the responsibility for mowing the playing fields.</p> <p><b>Actions:</b> No further action is required.</p>
	<p><b>A338</b> – It was noted that the footpath from the post box westward on the North of the A338 still needs to be widened for the safety of the general public. The work has started but was interrupted by the bad weather back in December and further delayed by snow in March. Further work is required to widen the section of the path.</p> <p><b>Actions:</b> David Lemon to monitor parish steward progress.</p>
	<p><b>Sewage issue in Wilton</b>- Mr Lemon reported that the sewage issue in Wilton is now solved.</p> <p><b>Actions:</b> No further action is required.</p>
	<p><b>Defibrillator Marten:</b> Mr Hosier informed the council that the Community Heart Beat Trust will visit the proposed site (the old phone box) to hopefully agree for the defibrillator to be moved. This action should be completed within a month.</p> <p><b>Actions:</b> Mr Hosier to report on this progress.</p>
8	<p><b>Correspondence-</b></p> <p><b>CPRE Wiltshire &amp; The Hill Group best kept village competition 2018</b> - The committee unanimously agreed not to enter this competition. Proposed by Mr Lemon, seconded by Mr Hyslop.</p> <p><b>Actions:</b> None.</p>
	<p><b>Grafton Neighbourhood Plan</b> – The committee decided not to subscribe to this plan. Proposed, Mr Herrod-Taylor, seconded by Mr Hosier</p> <p><b>Actions:</b> No further action is required.</p>
9	<p><b>Planning –</b></p> <p>Grafton Parish Committee took an unanimous decision to support Planning Applications Ref: 18/00522/FUL, Longcroft, Marten, Marlborough, Wiltshire, SN8 3SJ</p> <p>17/11620/FUL, Wilton Windmill, Wilton, Wiltshire, SN8 3SW</p> <p><b>Action:</b> The Parish clerk to support both the applications on behalf of the Parish council.</p>

Meeting closed at 20:20 hours with all contributors being thanked by Mr Lemon.

Date of next PC meeting – Monday 14 May 2018 at 1915 hours.

Date of next planning meeting – Monday 9 April 2018 at 1300 hours.

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