

DRAFT Minutes of Grafton Parish Council Meeting held at the Coronation Hall

Monday 4 September 2017 at 1915 hours

Item	Topic and Actions
1	Attendees: Mr Lemon (Chair), Mrs Whitcher, Mr Hosier, Mr Hyslop, Mrs Parkin (outgoing Clerk), Ms Vonsova (incoming Clerk) Members of the Public: Mr Beale, Mr Giles
2	Apologies: Ms Bullock, Mrs Dudney, Mr Herrod-Taylor
3	Matters arising from Minutes of Parish Council Meeting held on 10 July 2017 – No matters arising. Minutes proposed by Mr Hosier, seconded by Mr Hyslop, signed off by Mr Lemon.
4	Public Forum under adjournment – Mr Lemon welcomed Ms Vonsova who will be taking over as Parish Council Clerk from Mrs Parkin. Mr Lemon, on behalf of the Parish Council (PC), thanked Mrs Parkin for her support to the PC during her tenure as Clerk. Mr Lemon also advised that the PC had two councillor vacancies and encouraged anyone who may be interested to contact any of the current PC members or via clerk@graftonparish.com . Mr Beale proposed a vote of thanks to the PC, seconded by Mr Giles, for all the work it undertakes on behalf of the parish.
5	Financial Review – Projects and Budgets – Review of Grafton Parish accounts as at 31 August 2017 – Expenditure summary to 31 August 2017 was presented and approved. Proposed by Mr Lemon, seconded by Mrs Whitcher.
6	Updates – Coronation Hall (CH) – Mrs Whitcher advised that the maintenance and cleaning roles for the CH are vacant. The cleaning role had been advertised in the Community News (CN) and a number of responses received. Help had been secured to weed, sweep and tidy the outside of the Hall. Mr Lemon had offered to cut the hedges further during September. Mrs Whitcher advised that ‘trade-related’ maintenance work could potentially be outsourced and Mr Lemon suggested that a volunteer group of residents could support other general maintenance bi-annually or quarterly. MrsWhitcher advised that the curtains for the mirrors had been received and needed to be put in place. Speed Watch –in Ms Bullock’s absence, Mrs Whitcher advised that one session had been held and that the latest edition of CN had appealed for more volunteers. PCAP – There was no update in Mr Herrod-Taylor’s absence. Youth Activities – Mrs Whitcher advised that the summer holiday programme had been disappointingly received with events cancelled due to insufficient interest. With the start of a new school year, an introductory BBQ event was planned. The possibility of linking with Bedwyn’s youth activities was discussed, where weekly meetings make it more of a traditional ‘youth club’. Mrs Whitcher invited any further ideas or feedback from the PC. Mrs Whitcher advised that she is undertaking MIDAS training to enable her to be able to drive any mini-bus (not only that of Sunflowers). Actions: Mrs Whitcher to progress interest in the cleaning role with the individuals and to draw up a list of volunteer contacts for general maintenance; Mrs Whitcher to investigate opportunities for working more closely with Bedwyn Youth Group to benefit Grafton young people; All to provide any youth activity ideas/feedback to Mrs Whitcher; Mr Herrod-Taylor to update on PCAP at the November meeting.
7	Parish Husbandry – Grounds Management – Grass cutting in Wilton – The Parish Steward has agreed to consider including this. He will visit Grafton Parish on 12 and 13 September 2017.

	<p>Playing Field maintenance – Mr Hosier advised that Mike Hatherell had volunteered to mow the playing field which he had done in July/August. However, he was not in a position to continue. Mr Hyslop proposed a vote of thanks to Mr Hatherell for his support. Mr Hosier advised that he anticipated three further quotes for consideration alongside contractor, Mark Goddard. In the meantime, Mr Hosier and Mr Lemon agreed that between them the playing field would be regularly topped.</p> <p>East Grafton parish noticeboard – Mrs Parkin advised that the noticeboard had kindly been repaired by resident, Joe Hines, following a number of months of disrepair.</p> <p>Actions: Mr Lemon to advise regarding Wilton grass cutting at the November meeting. Mr Hosier to report at the November meeting regarding playing field maintenance.</p>
8	<p>Planning –</p> <p>- It was noted that the PC had received a letter from the Planning Enforcement Officer at Wiltshire Council regarding the property Lansdown, East Grafton, where tree felling had been undertaken within the conservation area without Wiltshire Council consent. WC advised that it had written to the owner to raise the issue. Due to the species of tree WC have decided against pursuing the matter.</p>
9	<p>AoB –</p> <p>Christmas – Mrs Whitcher enquired regarding mince pies and mulled wine at the time of the Christmas Carol Service. It was agreed to approach the PCC to co-ordinate date/time of day with them. It was agreed to continue to ask Father Christmas to attend the parish at Christmas and for the parish to provide the appropriate support.</p> <p>Dark Lane - Mr Lemon advised that WC had cut back hedges in Dark Lane to make the road more accessible. The owner of the hedges had not been pre-advised and had written an email of complaint to both WC and the Chair of Grafton PC.</p> <p>Byway 26 Grafton – Mr Lemon advised that on the night of 3 September 2017 hare coursers had gained access via the byway to the fields of two local farmers causing damage to newly seeded fields. Concerns continued to be raised with the Police and Wiltshire Council Highways and Byways.</p> <p>Action: Mrs Whitcher to liaise with the PCC regarding a Christmas community activity.</p>

Meeting closed at 1955 hours

Date of next planning meeting - Monday 9 October 2017 at 1300 hours

Date of next PC meeting – Monday 13 November 2017 at 1915 hours

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