

**Draft of the Minutes of Grafton Parish Meeting held at the Coronation Hall, East Grafton
on Monday 13 September 2021 at 19:30 hour**

Item	Topic and Actions
1.	Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mr Kevin Burke, Mr Mike Hatherell, Miss Maria Vonsova (Clerk), Mr Edward Nelson, Mr Rupert Bentley Members of the Public: None.
2.	Apologies for absence: Mrs Ann Dudney, Mr Richard Pash.
3.	Matters arising from Minutes of Parish Council Meeting held on 12 July 2021: None. Minutes proposed by Mr Burke, seconded by Mr Nelson, signed by Mr Lemon.
4.	Public Forum under adjournment: Grass Verges - The committee discussed PCAP's email regarding Grass Verges. Councillors expressed concern for safety when the verges get high. It doesn't slow the traffic as initially hoped and, in some cases, overgrown vegetation has caused broken wing mirrors. The general opinion was for the verges on narrow roads to be cut. Mr Hosier to respond to Wiltshire Council with the committee's decision. Ash trees on the Playing field - Mr Wigglesworth, local resident, expressed concern about ash trees with die back on the playing field and adjacent to his property. Mr Hatherell reported that there are nine ash trees with various degree of ash dieback, and three ash trees are deemed at high risk. He has obtained a quote for felling the trees over 3 years, three trees each year at £2000 plus VAT per year. Parish council to establish how to finance this operation. Action: Parish council to discuss financing of ash tree felling at the next meeting with the Parish Treasurer.
5.	1. Planning Application: Ref; PL/2021/08168, Application Type: Listed Building Consent (Alt/Ext) Planning Application: Ref; PL/2021/07800, Application Type: Household planning permission Proposal: Proposed Alterations (Chimney removal, removal of solid concrete floors - replace with new insulated slab and first floor bathroom/WC Wall alteration) Site Address: Batts Farmhouse, Grafton Road, Wilton SN8 3SS. 2. Planning Application Ref: PL/2021/08224, Application Type: Householder planning permission Proposal: Rear extension to replace an existing conservatory. A side extension to create a pantry. Alterations to window and door openings on the ground and first floors including internal alterations. Site Address: Old Railway Station, A338 West Grafton, West Grafton, SN8 3BY. The committee fully supported both applications.
6.	Financial Review: Action: Mrs Dudney to report on the financial situation next parish meeting.
7.	Parish Updates:
	Rounders event: Mr Lemon thanked Mrs Whitcher for organising the event, which was a great success. Mrs Whitcher said the attendance was good and there will be a small profit to go towards the repairs to the church roof.
	Coronation Hall: Mrs Whitcher advised the light fittings have been replaced with the LED fittings and emergency light testing is up to date. The village hall has near capacity hiring in the week. Action: Mrs Whitcher to report on the running of the Coronation Hall on the next meeting.
	Youth Activities: Mrs Whitcher said the July meeting was disappointing, even so a couple of events are planned for September and October half term. Action: Mrs Whitcher to report on the progress on the next scheduled meeting.
	Playing Field Maintenance: Mr Hatherell confirmed the Playing field is in a good state condition and the overfull rubbish bin has been cleared. Action: Mr Hatherell to report on the next meeting.
	Speed Watch/SID: Mr Hatherell stated the speed watch team has been looking for dates to go out. The SID from the Machinery field is to be moved to the road between Wilton to East Grafton. Padlocks have been obtained to secure the SID batteries. Action: Mr Hatherell to report on the next parish meeting.
	PCAP: There was no updates in Mr Pash absence. Action: Mr Pash to update the committee on the next scheduled meeting.
	Defibrillators: Mr Hosier confirmed the defibrillators are in good working order. Action: Mr Hosier to report on the next parish meeting.

	<p>Community Calendar: Mr Nelson presented the community calendar detailing events in Grafton Parish and surrounds. Mr Lemon thanked Mr Nelson for his work.</p> <p>Action: Mr Nelson to update the committee on the next scheduled meeting.</p>
	<p>Neighbourhood Planning: Mr Nelson outlined the process for Neighbourhood planning after a useful Zoom meeting with Mrs Andrea Pellegram. Mrs Pellegram has previously worked in town and regional planning and with a number of Councils, she is experienced in planning systems for local communities. The committee unanimously agreed for Mrs Pellegram to oversee the Neighbourhood Planning process for Grafton Parish. Proposed Mr Nelson, seconded Mr Lemon.</p> <p>Mr Nelson said a grant of up to £80k is available from Wiltshire County Council which would cover the cost of the exercise.</p> <p>Mrs Pellegram will contact the PC Clerk to apply for an initial Neighbourhood Area grant (£10,000).</p> <p>Action: Mr Nelson to provide Mrs Pellegram with Parish Clerk contact details. The clerk and Mr Nelson to report on the progress next meeting.</p>
	<p>Parish Steward: Mr Lemon noted the potholes in West Grafton need refilling again. Mr lemon will follow up on the poplar tree on the A338 road as soon as possible.</p> <p>Action: Mr Lemon to report on the progress of parish steward and the trees on the A338 on the next meeting.</p>

Meeting closed at 20:30 hour with all contributors being thanked by Mr Lemon.

Date of next Parish Council Meeting: Monday 8 November 2021 at 19:30 hours at the Coronation Hall, East Grafton.

Date of next Planning Meeting: Monday 11 October 2021 at 13:00 hours at Thatch Barn, Manor Farm, Wilton.

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