

GAZEBO & TRESTLE TABLE HIRE FROM CORONATION HALL BOOKING FORM

Name	
Address	
Telephone No	
Email Address	
Club/Group Name	

Pricing is incremental, if all four gazebos are required, £100 fee and £55 refundable deposit is payable. Please tick in end box as required – each gazebo is 3 x 6 m in size.

Gazebo Hire	Price	Deposit	Please Tick as Required	
Gazebo x 1	£40	£25	£65	
Gazebo x 2	+ £30	+ £10	£105	
Gazebo x 3	+ £20	+ £10	£135	
Gazebo x 4	+ £10	+ £10	£155	
Date of Collection		Date of Return		

Trestle Table Hire (4 available to hire)	Hire Price	Total Hire Charge
No of tables	£5 per table	£
Date of Collection	Date of Return	

I wish to hire the Gazebos/Trestle Tables from Coronation Hall and agree to abide by the following terms of hire:

- I enclose the full fee (including deposit, as necessary) along with my completed booking form.
- All payments to be made in full within 14 days of hire.
- Your deposit will be returned within 5 working days following hire, on agreement that the Gazebos have been returned undamaged and packed correctly into their bags.
- The gazebos must be dry when packed to ensure minimal damage/wear.
- All gazebos to be collected and returned at date/time agreed with **Manor Farm, Wilton, SN8 3SP**.
- Tables must be collected/returned to Coronation Hall at a time to be agreed with the Booking Secretary.
- Any damage must be reported and may be charged for.
- A collection “confirmation code” will be supplied 48 hours before hire for gazebos.

Signed: _____ Print Name: _____ Date: _____

Payment Methods (please select) – Cheques should be made payable to “East Grafton Coronation Hall”

Tick	Method	Instruction
	Cheque	Return with Booking Form to Booking Secretary, Coronation Hall, East Grafton
	Bank Transfer	Sort Code: 30-92-63 Account No: 01216873
	Cash	Return with Booking form to Booking Secretary, Coronation Hall, East Grafton

Once you have completed this form, please either email it to **hall@graftonparish.com** or post it into the mailbox at Coronation Hall. If you have any questions, please call **07479 281809**.

East Grafton Coronation Hall, The Green, East Grafton, Marlborough, Wiltshire, SN8 3DB

For Internal Purposes Only:

Booking Ref:	_____
Invoice No:	_____
Invoice Date:	_____