



Draft of the Minutes of Grafton Annual Parish Meeting held at the Coronation Hall, East Grafton on Monday 12 May 2025 at 7:30 p.m.

Item	Topics and Actions
1.	<p>Attendees: Mr Edward Nelson (Chair), Mr David Lemon (Vice-Chair), Mrs Ann Dudney, Mrs Annie Whitcher, Mr George Hosier, Mr Mike Hatherell, Mr Kevin Burke, Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: None.</p> <p>Member of the Public: Mrs Susie Brew.</p>
2.	<p>Matters arising from Minutes of Annual Parish Council Meeting held on 13 May 2024: None. Minutes proposed by Mrs Whitcher, seconded by Mrs Dudney and signed by the Mr Nelson.</p>
3.	<p>Parish Reviews</p> <p>Mr Nelson summarised the events of the year in his Parish Council Chairman's Review. Mrs Brew presented reports from the Pewsey Community Area Board and the Pewsey Vale Tourism Board.</p> <p>All other reports were submitted in writing.</p> <p>Horticultural Society Wiltshire Police St Nicholas - Grafton Parish Church Grafton and Bedwyn Link Scheme Coronation Hall Sunflowers & Grafton Goslings</p> <p>Reports will be published in the June 2025 issue of the Community News</p>

Draft of the Minutes of Annual General Meeting held at the Coronation Hall, East Grafton on Monday 12 May 2025 commencing straight after APM

Item	Topics and Actions
1.	<p>Attendees: Mr Edward Nelson (Chair), Mr David Lemon (Vice-Chair), Mrs Annie Mrs Ann Dudney, Mr George Hosier, Mr Mike Hatherell, Mr Kevin Burke, Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: None.</p> <p>Member of the Public: None</p>
2.	<p>Election of Chair: From this point Miss Vonsova invited election of the chair. Mr Nelson was unanimously elected as the Chairman by the committee. Proposed by Mr Hatherell, seconded by Mr Lemon.</p>
3.	<p>Nomination & Election of Vice Chair: Mr Nelson proposed Mr Lemon as Vice-Chair. The proposal was unanimously agreed. Proposed by Mr Bentley, seconded by Mr Pash.</p>
4.	<p>Adoption of Standing Orders:</p> <p>The Standing Orders were adopted by the council (www.graftonparish.com).</p>
5.	<p>Allocation of Councillors duties:</p> <p>The full allocation of duties for 2025/26 will be published on the website.</p>

Next Grafton Annual and General Meeting: Day to be agreed, May 2026 at 19:30, Coronation Hall, East Grafton



**Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall,
East Grafton on Monday 12 May 2025 commencing immediately after Annual General
Meeting**

Item	Topic and Actions
1.	<p>Attendees: Mr Edward Nelson (Chair), Mr David Lemon, Mrs Ann Dudney, Mrs Annie Whitcher, Mr George Hosier, Mr Kevin Burke, Mr Mike Hatherell, Mr Richard Pash, Mr Rupert Bentley & Miss Maria Vonsova (Clerk). Apologies for absence: None. Members of the Public: None</p>
2.	<p>Matters arising from Minutes of Parish Council Meeting held on 10 March 2025: None. The minutes were proposed by Mrs Whitcher, seconded by Mr Hosier and signed by Mr Nelson.</p>
3.	<p>Public Forum under adjournment: Mr Burke resigned from the Grafton Parish Council. Mr Pash and rest of the councillors thanked Mr Burke for all his support and assistance during his time on the Grafton Parish Council. Mr Hosier volunteered to take Mr Burke's role as a head of defibrillators.</p>
4.	<p>Planning application:</p> <p>1. Application no: PL/2025/0328 Deadline: 15 May 2025 Application type: Listed building consent (Alt/Ext) Proposal: Replacement of 2 no. casement ground floor front elevation windows Address: Saddlers, The Green, East Grafton, Marlborough, SN8 3DB Link to the application: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000DZ8sr There was no objection to this planning application from the Parish Council.</p> <p>2. Application no: PL/2025/01368 Deadline: 19 May 2025 Application type: Household planning permission Proposal: Erection of two-storey rear extension Address: East Grafton Farm House, East Grafton, Marlborough, SN8 3DF Link to the application: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000CiACr Mrs Dudney pointed out this planning application was refused by the consultant from the environmental department. Action: Clerk to support the application PL/2025/0328 on the Wiltshire website.</p>
5.	<p>Financial Review: Mr Bentley confirmed for the finance to be in sturdy condition. Action: Mr Bentley to update on the finances next scheduled meeting. All audit reports were confirmed and sent to the appropriate body following the meeting. Notice of Public Right: Miss Vonsova informed the committee of the Notice of Public Rights which has to go on the parish notice boards this month. Action: Miss Vonsova to put the Notice of Public Right on the parish notice boards this month.</p>
6.	<p>Parish Updates:</p> <p>Coronation Hall: The Parish received an update on the Coronation Hall, provided by Mr William Clemence, Chairman of the Village Hall, as part of the Grafton Annual Parish Meeting Action: Mrs Whitcher to update the Council on the Coronation Hall at the next Parish meeting.</p> <p>Playing Field Maintenance: Placing signage "Take your rubbish home": Mr Hatherell announced the signage is now ready to be installed at the Playing Fields. Mr Lemon offered his assistance. Action: Mr Hatherell to confirm that the signage has been installed at the Playing fields.</p> <p>Speed Watch/SID: Mr Hatherell noted difficulty to organize the Speed Watch sessions due to the busy schedules of volunteers. He said a Speed Watch session was planned for the following week. Action: Mr Hatherell is to update on the ongoing of the Speed Watch and SID next meeting.</p> <p>PCAP: An annual update was presented by Mrs Brew at Grafton Annual Parish meeting. Action: Mr Pash to update on the PCAP next scheduled meeting.</p> <p>Defibrillators: Mr Burke suggested that the Parish needs only to obtain one pair of spare defibrillators pads, as all deployed pads are still within usable dates. The Defibrillator team are still working through the issues raised by</p>

	<p>the one supplier and updating all of the defibrillators units in the Parish to the same code and registering this on the national database.</p> <p>Action: Mr Hosier to report on defibrillator progress and sharing the same access code for all defibrillators units in this Parish at the next meeting</p>
	<p>Community Calendar: The updated community was emailed prior to the meeting by Mr Nelson.</p> <p>Action: Mr Nelson to publish any updates on the web site.</p>
	<p>Rounders plans: Mrs Whitcher confirmed plans for Rounders are well under way. She raised the request for the grass on the green to be cut and the cuttings to be collected and disposed. The Parish agreed that any profits raised would go towards the parish fireworks later this year.</p> <p>Action: Mrs Whitcher to present outcome of the Rounders next scheduled meeting.</p>
	<p>Neighbourhood Plan (NP): Mr Pash explained that due to progress made on the Neighbourhood Plan that he recommended to proceed with the Section 14 Consultation. He guided the committee through the process; shared materials as follows:</p> <ul style="list-style-type: none"> • Compiled email list of statutory consultees was set. Each consultee receives an email from Monday 19 May from the clerk. Proposed dates for consultation for seven weeks from 19 June to 7 July 2025. • Google survey was shared, for members of public. The advert of the survey will be printed and distributed on the notice boards in the parish, printed in the community news and delivered to each household and published on the website. • Proposed NP published on website. Printed copy of NP available for the public in the Swan Inn, Wilton, with ability for paper copies of survey to be completed and returned there. <p>It was agreed to proceed with the Section 14 Consultation, proposed by Mr Hosier, seconded by Mr Nelson. Mr Pash asked the clerk to send the requested emails.</p> <p>Action: Mr Pash to brief on the NP progress at the next scheduled meeting.</p>
	<p>Parish Steward: Mr Lemon had no updates on parish steward.</p> <p>Road situation in West Grafton: Mrs Whitcher announced that the ditch in West Grafton had been dug out. The potholes and gully clearing are still in process.</p> <p>Action: Mr Lemon and Mrs Whitcher to report on any updates.</p>
	<p>Parish Website: Mr Pash informed the committee that the Parish website is fully functioning following the web and domain hosting being transferred to a new provider.</p> <p>Action: None. The matter is now closed.</p>
	<p>Recruitment of Parish Clerk: Miss Vonsova announced her resignation due to other commitments.</p> <p>Action: The Parish Council are to recruit a new clerk as soon as possible. Advertisements will be placed in the newsletter, on the website and on the Parish WhatsApp groups.</p>
	<p>AOB: Mr Lemon showed the committee his Resistance Plan for Wilton in case of emergencies.</p>

Meeting adjourned at 21:05 with thanks to everybody who attended from the Chair, Mr Nelson.

Next Grafton Parish Council Meeting: 7 July 2025 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: June 9 June 2025 at 18:00. The Thatch Barn, Wilton

Contact: clerk@griftonparish.com

website: www.griftonparish.com