

**Draft of the Minutes of Grafton Parish Meeting held through Zoom platform  
on Monday 09 November 2020 at 19:15 hours**

Item	Topic and Actions
	<p><b>Attendees:</b> Mr David Lemon (Chair), Mrs Annie Witcher (Vice Chair), Mrs Ann Dudney, Mr Mike Hyslop, Mr Crispin Herrod-Taylor, Mr Kevin Burke, Mr George Hosier, Mr Mike Hatherell, Miss Maria Vonsova (Clerk).</p> <p><b>Members of the Public:</b> Mr Ian Bradley.</p>
1	<p><b>Apologies for absence:</b> None.</p>
2	<p><b>Matters arising from Minutes of Parish Council Meeting held on 11 May 2020:</b> None. Proposed by Mr Hosier, seconded by Mr Hatherell and signed by Mr Lemon.</p>
3	<p><b>Public Forum under adjournment:</b> None.</p>
4	<p><b>Planning:</b></p> <p><b>1. Application Reference for Full Planning: 20/08076 Deadline: 9/11/20</b></p> <p><b>Proposal:</b> Replacement of windows and replacement of window at rear to bi-fold door.</p> <p><b>At:</b> 4 Grove Place, East Grafton, Marlborough, SN8 3FT.</p> <p><b>Decision of Grafton Parish Council:</b> Full support.</p> <p><b>Action:</b> Parish clerk to respond to the Wiltshire council.</p>
5	<p><b>Financial Review:</b> Mrs Dudney presented a new financial layout of accounts as recommended by Mr Herrod-Taylor.</p> <p>Mrs Dudney informed the council that the 2020/21 precept must be signed off at the meeting 13 January 2021. Mrs Dudney to circulate councillors to obtain their opinion of requirements in their area of responsibility. Mr Lemon recommended spending the sums required on the village gates as part of the traffic speed control – this was unanimously agreed. Proposed by Mr Hatherell, seconded by Mr Hyslop. Mrs Dudney proposed the following donations for the current financial year; £250 to PCAP, £110 to the Grafton/Bedwyn Link scheme.</p> <p><b>Actions:</b> Precept to be confirmed at next meeting.</p>
6	<p><b>Parish Updates:</b></p> <p><b>Coronation Hall:</b> Mrs Witcher commented on the loss of income due to the lockdown. Provision for ongoing expenditure is covered by reserves held.</p> <p><b>Action:</b> Mrs Witcher to update at the next parish meeting.</p>
	<p><b>Parish Food Bank:</b> Mr Burke stated that there was one family using the bank currently and that there may be a need for further money in the future. Mr Lemon suggested that Mr Burke liaise with WhatsApp groups should the need arise. Mr Hatherell raised a question about how to donate in the current lockdown. Mr Lemon suggested sharing Grafton Parish bank details for anybody wishing to donate. Mrs Dudney agreed to supply these to Mr Burke.</p> <p><b>Action:</b> Mr Burke to update at the next meeting.</p>
	<p><b>WW1 Centenary Rowan tree planting and maintenance of War Memorial area:</b> Mr Lemon thanked everybody who contributed to make a Remembrance Sunday service so special. 120 people attended the service demonstrating a strong community spirit. £288 was raised for the British Legion. Mrs Burke was thanked for her nurturing of the Centenary Rowan tree which was planted at the end of the service. Mrs Dudney confirmed that the PCC had been reimbursed for maintenance of the War Memorial area during the previous 12months and that the Parish Council would pay for this going forward.</p> <p><b>Action:</b> None.</p>
	<p><b>Playing fields maintenance:</b> Mr Hosier had nothing to report on this matter.</p> <p><b>Action:</b> Mr Hosier to update at the next meeting.</p>
	<p><b>SID Progress/Speed watch:</b> Mr Herrod-Taylor commented on the graphs produced from the SID devices since the last meeting. On the East side of the A338, the majority of the vehicles were in the 30-35 limit (70,000+), with only a few (519) vehicles exceeding 40mph. The highest speed recorded was 45mph. On the West side of A338 however, there were a significant number of vehicles exceeding 40mph (15,000+) with a maximum speed of 65mph.</p> <p>Mr Lemon reminded Mr Herrod-Taylor that the SID opposite Hungerford Road is to be moved to the Wilton Road. Mr Lemon mentioned that the SID on the East side of the A338 had not been working recently. Mr Herrod-Taylor replied that the batteries needed to be recharged, but this has now been done.</p> <p>Mr Hyslop commented that the arrival of the village entry white gate was in hand but no firm date was available yet. Mr Hyslop also reported that at last CAT meeting it was proposed that police should attend</p>

	<p>the speed watch sessions as they had the power to issue on-the-spot speed fines.  <b>Action:</b> Mr Herrod-Taylor to update on the progress of the SID at the next meeting.</p>
	<p><b>PCAP:</b> Mr Herrod-Taylor had nothing to report on this meeting,  <b>Action:</b> Mr Herrod-Taylor to report at the next meeting.</p>
	<p><b>Defibrillator:</b> Mr Hosier raised the need to replace the battery for the defibrillator at East Grafton, however the defibrillator was at the end of its life and needed replacing at a cost of £850.00. The committee agreed to purchase a replacement defibrillator. Proposed Mrs Dudney, seconded Mr Lemon.  <b>Action:</b> Mr Hosier to update at the next meeting.</p>
	<p><b>Community Calendar:</b> Mr Burked informed the committee of no progression on the community calendar  <b>Action:</b> Mr Burke to report on the progress at the next meeting.</p>
	<p><b>Neighbourhood Planning:</b> Mr Lemon suggested waiting until next year when Wiltshire Council planned to confirm changes regarding Wiltshire development strategy. It was agreed that the sum of £2000 in the budget be transferred to the SID/Speed Watch fund for the remainder of this financial year.  <b>Action:</b> None.</p>
	<p><b>Christmas Plans:</b> It was agreed that Father Christmas should be invited to tour the hamlets on Christmas Eve as is the tradition.  <b>Action:</b> Parish Councillors to complete plans for this.</p>
	<p><b>Parish Steward:</b> The steward informed Mr Lemon at their last meeting that he had completed cleaning the signs and gullies. Mr Lemon again expressed his frustration on the lack of initiatives from the steward side as there is more important work to be done. Mr Lemon encouraged the Councillors to report any tasks needing attention.</p> <p><b>Poplar tree on the junction to Wilton and other trees obstructing the A338:</b> Mr Lemon informed members that Wiltshire council acknowledged the dangerously overhanging poplar tree and the rest of the trees growing close to the A338 are their responsibility. Mr Lemon waits on Wiltshire Council to take an action.</p> <p><b>Lime trees obstructing the road on the Village Green:</b> Mr Dudney contacted the owners of the Lime trees on the Village Greens which can be traffic hazard as they creating the blind spots. This will be dealt with in due course.  <b>Action:</b> Mr Lemon to report on the progress of parish steward at the next parish meeting.</p>
	<p><b>Future Parish Council and Planning meeting dates for 2010:</b>  Due to running out of time on Zoom the parish clerk emailed the proposed dates of parish and planning meeting to all councillors who confirmed the dates below by email.  Parish Council Meeting dates for 2021 (19.15hrs unless otherwise stated):  13 January (time 18.00hrs), 08 March, 10 May (AGM/APM/PC), 12 July, 13 September, 08 November, 10 January 2022.  Parish Planning Meeting dates for 2021: (13.00hrs unless otherwise stated)  08 February, 12 April, 07 June, 09 August, 11 October, 06 December, 14 February 2022.</p>

**Meeting closed at 19:50 hours** with all contributors being thanked by Mr Lemon.

**Future meetings to be held at the Coronation Hall, East Grafton or on Zoom platform if required**

**Date of next Parish Council Meeting 13 January 2021 at 18.00 hours**

**Date of next Planning Meeting 07 December 2020 at 13:00 hours via Zoom (details from clerk@graftonparish.com)**

Please visit [www.graftonparish.com](http://www.graftonparish.com) to view agendas, minutes, Community News and other information