

DRAFT Minutes of Grafton Parish Annual General Meeting held at the Coronation Hall

on Monday 18 May 2015 at 2000 hours

Item	Topic and Actions
1	Attendees: Mr Hosier (incoming Chair), Mr Hyslop, Mrs Dudney, Ms Bullock, Mrs Whitcher, Mr Lemon, Mr Herrod-Taylor, Mrs Parkin (Clerk) Members of the Public: Mr Morris, Mr Clemence
2	Apologies: No apologies
4	Minutes of Meeting held on 1 May 2014 - No matters arising. Minutes proposed by Mrs Dudney and seconded by Mr Hosier; signed off by Mr Hyslop.
5	Election of Chairman - Mr Hyslop stood down as Chair. Mr Lemon thanked him for his valuable contribution as Chair over the past six months. Mr Hosier was unanimously appointed as Chair.
6	Nomination & Election of Vice Chairman – Mrs Whitcher was unanimously appointed Vice-Chair.
7	Co-option of Councillor onto Parish Council – Gareth Morris, of Wilton, formally expressed his interest in joining the PC to represent Grafton North. This was welcomed by all councillors and he was duly co-opted. Proposed by Mr Hyslop, seconded by Mr Lemon.
8	Allocation of Councillor Duties – The new ‘councillor responsibilities’ document was discussed. All councillors confirmed that they remained happy with their specific areas of focus. One area requiring attention relates to the playing fields in East Grafton, where the ground has become very uneven and unsuitable for certain games. This together with the Young People activities under development has given rise to a need for someone to oversee the playing fields project, to include rejuvenation of the area along with progressing grant opportunities to support the Young People initiatives. Mr Morris agreed to take on this project and to liaise with Mrs Whitcher, Mrs Dudney and Mr Hosier to gather inputs towards creating a plan to be presented to the next meeting. Mrs Parkin advised that Wiltshire Council required a ‘snow plan’ to be drafted in addition to the already provided ‘flood plan’. Mr Hosier agreed to take on this task. Action: Mr Morris to liaise with Mrs Whitcher, Mrs Dudney and Mr Hosier and to bring a plan to the July meeting Mrs Parkin to provide Mr Hosier with the Snow Plan outline document

Meeting closed at 2030 hrs

Date of next meeting Thursday 3 July at 1915 hours