

**Draft of Grafton Parish Financial Approval Meeting held
on Tuesday 4 June 2019**

Item	Topic and Actions
1	Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Natalie Neal, Mrs Ann Dudney, Mr Mike Hyslop, Mr Crispin Herrod-Taylor, Mr Kevin Burke, Miss Maria Vonsova (Clerk).
2	Apologies for absence: Mr Mike Hatherell, Mr George Hosier
3	Financial Review: Mrs Dudney presented the accounts to April 2019. The year end accounts (2018/19) were approved and accepted as a true and accurate record of the annual financial position with unanimous agreement at the meeting held 13 May 2019. The proposal to complete the Certificate of Exemption from full audit was discussed following the completion of the internal audit on 25 May 2019. Those present agreed unanimously to this proposal and indicated that the Responsible Financial Officer should complete the relevant documentation and present all documentation on www.graftonparish.com for public scrutiny. The period for Public Right to view the financial records was agreed 24 June to 22 July 2019. Actions: Review at next full PCmeeting.
4	AOB – there were no further point raised.

Date of next Parish Council Meeting 8 July Monday 2019 at 19:30 hours.

Date of next Planning Meeting 10 June Monday 2019 at 13:00 hours.

Please visit www.graftonparish.com to view agendas, minutes, Community News and other information.