



**DRAFT Minutes of Grafton Parish Council Meeting held at the
Coronation Hall
on Monday 13 November 2017 at 1915 hours**

Item	Topic and Actions
1	Attendees: Mr Lemon (Chair), Mrs Neal, Mrs Dudney, Mr Hosier, Mr Hyslop, Miss Vonsova (Clerk) Members of the Public: 2 members of the public in attendance: Wiltshire Councillor Stuart Wheeler, Mr Kevin Burke
2	Apologies: Mrs Whitcher, Mr Herrod-Taylor
3	Matters arising from Minutes of Parish Council Meeting held on 4 September 2017 – No matters arising. Minutes proposed by Mr Hosier, seconded by Mrs Dudney and signed off by Mr Lemon.
4	Public Forum under adjournment – Mr Lemon welcomed Mr Burke, potential candidate for a parish council position. Mr Lemon also noted that there is still one vacancy for a councillor post and encouraged anyone who may be interested in this position to contact any of the current PC members or show interest through clerk@graftonparish.com .
5	Financial Review- Projects and Budgets – Review of Grafton Parish accounts as at October 30 2017 was presented and approved. Increase in Clerks salary to £500 quarter proposed by Mrs Dudney, seconded by Mr Hyslop, and unanimously agreed. Increase to the Precept by £500 proposed by Mr Hosier, seconded by Mr Hyslop. Contributions towards upkeep of the War Memorial discussed and provided for within the budget
6	Coronation Hall – The net curtain rails in the Hall will be changed to 2 x 3 metre lengths to avoid the drop that is there currently. There has been positive feedback regarding the mirrors in general for the regular classes. The projector screen is to be repositioned shortly. Mr Lemon advised that the art screens, which do not belong to the village hall, could be removed/rehung for safety reasons. Overall the feedback for the general maintenance of the Village Hall is positive, however the committee agreed that there is a still room for improvement.
7	Speed watch – Mrs Neal commented that speed watch needs more volunteers. A further advertisement for volunteers will be placed in the next issue of Community News. Additional speed watch positions are to be explored although this is controlled by Wiltshire Police who can only approve after a lengthy process which includes a site risk assessment.
8	PACP – There was no update in Mr Herrod-Taylor's absence.
9	Christmas plans – Mrs Dudney confirmed the community were invited to make mince pies on 14 December in the Coronation Hall as advertised in the Community News. The Youth Club are hoping for a good turnout to make delicious treats and the PCC are ready to contribute. These refreshments would be offered to the public at a community event in the Hall after the church service on 17 December.
10	Parish Husbandry – Grass cutting in Wilton - Mr Lemon confirmed that the Parish Steward had attended to the grass opposite the pond in Wilton. Playing Fields maintenance – It is noted that the Parish Council is looking for a new person who can cut the grass and pick up the cuttings so the playing fields are prepared for general sport and for cricket. Mr Hosier proposed that three quotes should be obtained for consideration.

Contact clerk@graftonparish.com Website www.graftonparish.com

Next planning meeting – Monday 11 December at 1300 hours

Next full PC meeting – Monday 8 January 2018 at 1915 hours

	<p>Actions: At this meeting further names for maintenance of the Playing Field were suggested. Mr Hosier is going to contact potential contractors and report on the January meeting.</p>
11	<p>A338 – Following a request from a member of the public, it was noted that the section of the footpath from the post box westwards on the North of the A338 was too narrow for a push chair. Mr Lemon agreed to advise the Parish Steward that the bank should be cut back to widen the footpath by approx. 18 inches for this section.</p> <p>Actions: Mr Lemon is going to ask the Parish Steward to cut the bank by proposed 18 inches asap.</p>
12	<p>WWI Tree memorable project –In response to a request from Wiltshire it was agreed that WW1 commemorative trees should be requested for the parish. The most appropriate number and location for planting to be discussed at the next meeting.</p> <p>Actions: Mrs Dudney is going to investigate the names, of those from this parish who perished in WW1, from this parish book compiled for the War Memorial.</p>
13	<p>2018 Parish Council meeting dates – The following dates were agreed with the Coronation hall and will be published on the website.</p> <p>Full meetings to be held on Mondays at the Coronation Hall commencing at 7:15 pm: 8 January, 12 March, 15 May - Annual Parish Meeting, AGM and PC meeting, 9 July, 10 September, 12 November.</p> <p>Planning Meetings to be held on Mondays in the Coronation Hall commencing 13:00: 12 February, 9 April, 11 June, 13 August, 8 October, 10 December.</p> <p>Actions: Mrs Dudney to publish these dates on the website.</p>
14	<p>Firearms Surrender – Mr Lemon asked to place a leaflet concerning the Firearms Surrender campaign on the Parish Notice Boards.</p> <p>Actions: Miss Vonsova to place the leaflet concerning the Firearms Surrender campaign on the Parish Notice Board in East Grafton.</p>
15	<p>Planning – Mrs Dudney reported that an additional planning meeting had been held on 20 October to discuss a retrospective application for Rosegarth, West Grafton and the return had been submitted to Wiltshire Planning. There had been no additional plans for deliberation since the last Parish council meeting.</p>

Meeting closed at 19:55 hours with all contributors being thanked by Mr Lemon.

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