

**Draft of Minutes of Grafton Parish Council Meeting held at the Coronation Hall
on Monday 6 January 2020 at 19:30**

	Topic and Actions
1	<p>Attendees: Mr David Lemon (Chair), Mrs Annie Whitcher (Vice Chair), Mrs Ann Dudney, Mr Mike Hyslop, Mr Mike Hatherell, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: Mr George Hosier, Mr Crispin Herrod-Taylor, Mr Kevin Burke.</p> <p>Members of the Public: Councillor Stuart Wheeler.</p>
2	<p>Matters arising from Minutes of Parish Council Meeting held on 11 November 2019: Miss Vonsova announced some changes in the minutes from the 11 November 2019 Parish Council Meeting, pointed out by Mr Beale by email, relating to the section 3 Public Forum Under Adjournment.</p> <ul style="list-style-type: none"> • Incorrect entry: Mr Beale expressed his disappointment that Police constable Mrs Emily Grigor, her colleague Mrs Lauren Clark and deputy sergeant Mr Peter Foster had not attended the meeting especially following confirmation that they would attend. • Corrected entry: Mr Beale expressed his disappointment that the Neighbourhood Watch Coordinator, Mrs Lauren Clark, failed attend the meeting. Furthermore, Mr Beale announced that Police constable Mrs Emily Grigor and the Inspector Mr Peter Frost had apologised in advance for not being able to attend the meeting. Miss Vonsova noted a change of wording in the same paragraph where “noisy neighbours” should have read “nosy neighbours”. <p>Acceptance of the minutes proposed by Mrs Whitcher, seconded by Hatherell, signed by the chairman Mr Lemon.</p> <p>Action: The above changes would be replicated in the already published minutes from the 11 November 2019.</p>
3	<p>Public Forum Under Adjournment: Mr Wheeler had nothing significant to report regarding Wiltshire Council activities. Mr Lemon publicly thanked to Mr Andy Pack, Mr Rupert Giles and Miss Vonsova for giving their time up during the Christmas Eve and a Christmas Day to contribute towards community Christmas spirit. Mr Lemon also thanked to Mr Bill Clemence for providing the the Swan pub carpark and mulled wine.</p> <p>Action: None.</p>
4	<p>Financial Review: Mr Lemon presented the financial review as to 03 January 2020 on the behalf of absent Mrs Dudney as the true representation of the Grafton Parish accounts.</p> <p>Action: Updated finances to be available at the next meeting.</p>
5	<p>Updates:</p> <p>Coronation Hall: Mrs Whitcher reported following the Hall Committee meeting which took place on Friday 3 January.</p> <ul style="list-style-type: none"> • The Hall agreed to contribute £400 toward the Coronation Hall Insurance for the financial year 2019/2020. Mr Lemon thanked the Coronation Hall Committee. • Mrs Whitcher explained how the village hall is to be painted. A supervised team from Community Payback will do the work, the hall will provide the materials and make a donation of £50 - £100 into the Community Payback’s equipment fund. Community Payback have recently painted Burnage and Easter Royal schools. Sunflowers may also use them for external maintenance work. • Mrs Whitcher said that the Hall Committee was exploring a 10 year celebration to involve as many people from the community as possible. Possibly a ‘French style’ lunch in July. • Mrs Whitcher confirmed that Novembers Community Market was well attended. Breakfast was provided free of charge and donations made by happy ‘customers’ more than covered the cost of providing it. There will be two Community markets every year, Mother’s day weekend and the last weekend in November for the run up to Christmas. • Mrs Whitcher said the Hall Committee were in the process of obtaining quotes to upgrade the parking area. • A review of the Risk Assessment for the Hall is in progress. <p>Actions: Mrs Whitcher to report the progress on the above points.</p>
	<p>Speed watch/SID:</p> <p>Signage: Mr Hyslop updated that highways were in the process of installing the new road signs on the A338 through East Gratton and that this should be completed shortly. This is part of the ongoing traffic calming measures being pursued by the Parish Council.</p> <p>SID: Mr Hyslop explained that he was purchasing the SID equipment and erecting the equipment soon after the new signage is installed along the A338. The SID will be rotated on a 3 week basis around East Grafton and Wilton to avoid complacency from drivers. Mrs Dudney joined the meeting and agreed that the reserves would cover the cost of the SID.</p> <p>Action: Mr Hyslop to arrange for an invoice regarding the SID to be delivered to Mrs Dudney.</p> <p>Speed watch: Mr Lemon asked Mrs Dudney about her visit to Devizes police to inquire about the lack of communication from them. Mrs Dudney said there was no need to visit as the Devizes police had contacted Mr Paine a week after the parish meeting. The Devizes police apologised for their lapse in communication due to the short staff and underfunding. This service should be reinforced soon.</p> <p>Action: Mr Hyslop to report on the ongoing project of Traffic Calming Measurements.</p>

<p>PCAP: No update in Mr Herrod- Taylor. Mrs Whitcher pointed out the request from PCAP requesting the use of the Hall for PCAP meetings. If the hall is available, it can be offered to PCAP. Action: Miss Vonsova to forward the email from PCAP to Mrs Bullock to confirm availability of the Hall.</p>
<p>Youth Activities: Mrs Whitcher reported on a successful candle making event in December. January's activity is tie dye tee shirts on 24 January. The youth Group has been given a table football table. A programme for the next few months will be available by the end of the month. Action: Mrs Whitcher to report on the outcome of youth activities on the next scheduled meeting.</p>
<p>Playing Field Maintenance: There was no update in Mr Hosier's absence. Action: Mr Hosier to report names of possible contractors at the March meeting.</p>
<p>Defibrillator: There was no update in Mr Hosier's absence. Action: Mr Hosier to report on the progress of securing a new battery for the defibrillator in Wexcombe on the March Meeting.</p>
<p>Community Calendar: Mr Lemon read an email from Mr Burke which said "I have spoken with Suzie Brew who said that it would be straightforward to set up a link between the Community news site and the "what's on" site for people to gain access to information about forthcoming events throughout the area. It will need someone to gather, collate and upload the details and dates on a regular basis for this to be effective. I will continue to look at options but would appreciate any suggestions/input for the rest of the members of the PC". Action: Mr Burke report on the progress regarding the community calendar on the next meeting.</p>
<p>Village Plan: Mr Hatherell informed the committee of his research. He plans to meet with people who participated with the Village Plans in their villages to have greater insight. Mr Hatherell pointed out again the case of Burbage Village Plan where Mr Martin Cook volunteered a considerable number of hours to construct one only for it to be rejected by residents. Councillor Wheeler offered to look at the availability of grants. Mr Wheeler agreed the present Wiltshire planning core strategy is unfair on small villages and needs more flexibility for the small villages to grow; he stated that Wiltshire Council is changing the core strategy to enable small villages to grow but he stressed that this is a lengthy process. Action: Mr Hatherell to report on the progress of the Village Plan.</p>
<p>Parish Steward: Mr Lemon discussed the efficiency of the Parish Steward and asked Mr Hyslop if any of the requested tasks were done in Marten. Mr Hyslop said that no work had been done in Marten. Mr Lemon explained that the long list of jobs to be done around the parish would take time but that progress was being made. It was agreed that councillors would log jobs to be done on the PC Whatsapp group. Action: Mr Lemon to report on the ongoing progress of the Parish Steward.</p>
<p>Neighbourhood Watch: The Neighbourhood Watch meeting on 22 January will be supported by councillors and the Clerk offered to take minutes of the meeting for circulation. Action: Progress report at next meeting.</p>
<p>Bus Shelter: Mr Hyslop had researched opportunities for a shelter but, taking into consideration the cost, safety requirements, traffic regulations and legal loopholes, the council could not justify the expenditure. Mr Lemon suggested asking Mr Clemence to build a rain shelter by the pub's carpark for school children in Wilton. Action: No further action.</p>
<p>Parish Council Meetings for 2020: Miss Vonsova announced changes to the previous dates for meetings during 2020/21. Dates for Grafton Parish Council Meetings at 19.15hrs 06 January, 09 March, 11 May (APM, AGM, PC), 13 July, 07 September, 09 November, 11 January 2021 Dates for Grafton Parish Planning Meetings at 13.00hrs 10 February, 20 April, 08 June, 10 August, 12 October, 14 December, 08 February 2021. Action: Mrs Dudney to publish the dates on the website. Miss Vonsova to agree change of dates with Mrs Natalie Neal for booking the hall.</p>

Meeting closed at 20:20 hours with all contributors being thanked by Mr Lemon.

Date of next Parish Council Meeting Monday 09 March 2020 at 19:15 hours.

Date of next Planning Meeting Monday 10 February 2020 at 13:00 hours.

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