**GAZEBO & TRESTLE TABLE HIRE FROM CORONATION HALL BOOKING FORM**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone No |  |
| Email Address |  |
| Club/Group Name |  |

Pricing is incremental, if all four gazebos are required, £100 fee and £55 refundable deposit is payable.

Please tick in end box as required – each gazebo is 3 x 6 m in size.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gazebo Hire** | **Price** | **Deposit** | **Please Tick as Required** | |
| Gazebo x 1 | £40 | £25 | £65 |  |
| Gazebo x 2 | + £30 | + £10 | £105 |  |
| Gazebo x 3 | + £20 | + £10 | £135 |  |
| Gazebo x 4 | + £10 | + £10 | £155 |  |
| Date of Collection |  | Date of Return |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Trestle Table Hire (4 available to hire)** | | **Hire Price** | **Total Hire Charge** |
| No of tables |  | £5 per table | £ |
| Date of Collection |  | Date of Return |  |

**I wish to hire the Gazebos/Trestle Tables from Coronation Hall and agree to abide by the following terms of hire:**

* I enclose the full fee (including deposit, as necessary) along with my completed booking form.
* All payments to be made in full within 14 days of hire.
* Your deposit will be returned within 5-7 working days following hire, on agreement that the Gazebos have been returned undamaged and packed correctly into their bags.
* **The gazebos must be dry when packed to ensure minimal damage/wear.**
* All gazebos to be collected and returned at date/time agreed with **Manor Farm, Wilton, SN8 3SP**.
* Tables must be collected/returned to Coronation Hall at a time to be agreed with the Booking Secretary.
* Any damage must be reported and may be charged for.
* A collection “confirmation code” will be supplied 48 hours before hire for gazebos.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Payment Methods (please select) – Cheques should be made payable to “East Grafton Coronation Hall”**

|  |  |  |
| --- | --- | --- |
| **Tick** | **Method** | **Instruction** |
|  | Cheque | Return with Booking Form to Booking Secretary, Coronation Hall, East Grafton |
|  | Bank Transfer | Sort Code: 30-92-63 Account No: 01216873 |
|  | Cash | Return with Booking form to Booking Secretary, Coronation Hall, East Grafton |

Once you have completed this form, please either email it to **hall@graftonparish.com** or post it into the mailbox at Coronation Hall. If you have any questions, please call **01672 216115 or** **07479 281809**.