



**Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall,
East Grafton on Monday 05 September at 19:30**

Item	Topic and Actions:
	<p>Attendees: Mr David Lemon (Chair), Mr Edward Nelson (Vice Chair), Mrs Ann Dudney, Mrs Annie Whitcher, Mr George Hosier, Mr Mike Hatherell, Mr Kevin Burke, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: Mr Richard Pash.</p> <p>Members of the Public: Mr Chris Orssich.</p>
1.	<p>Matters arising from Minutes of Parish Council Meeting held on 11 July 2022: None. Minutes proposed by Mr Hosier, seconded by Mr Burke, signed by Mr Lemon.</p>
2.	<p>Public Forum under adjournment: Action: None.</p>
3.	<p>Planning applications:</p> <p>i) Application No: PL/2022/05922 Application Type: Householder planning permission Proposal: Single storey side extension and single storey rear extension Site Address: 238A East Grafton, Marlborough, SN8 3DF Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018ca8u</p> <p>ii) Application No: PL/2022/05654 Deadline: 08 September 2022 Application Type: Full planning permission Proposal: Proposed additional dormer windows to house, renovation and restoration of a barn and the installation of a ground mounted solar array Site Address: Wexcombe Manor, Wexcombe, Wilts, SN8 3SQ Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018c3IK</p> <p>The representatives of Grafton Parish Council fully supported above planning applications. Action: Parish clerk to respond to the Wiltshire Council on the above planning application.</p>
4.	<p>Financial Review: Mr Bentley updated the committee on the financial situation until 31 August. Action: Mr Bentley to update on the financial situation next meeting.</p>
5.	<p>Parish Updates:</p>
	<p>Coronation Hall: Mrs Whitcher emphasised the need for a cleaner for the village hall by the end of this month. Furthermore, the village hall had welcomed new hires and Christmas Community Market is set on 26 November. Action: Mrs Whitcher to update the committee on the next parish meeting.</p>
	<p>Youth Activities: Mrs Whitcher expressed her disappointment at lack of response from her article in the Community News. Mr Lemon suggested appealing for volunteers willing to help on the village WhatsApp Groups as a last effort to save Youth Activities. Action: Mr Whitcher to update on the Youth Activities on the next parish meeting.</p>
	<p>Playing Field Maintenance: Mr Hatherell confirmed the playing field is in order. A joint meeting with Sunflowers was proposed to progress improvements in the field. Action: Mr Hatherell to update the committee next parish meeting.</p>
	<p>Speed Watch/SID: Mr Hatherell is ready to take over as Speed Watch Coordinator following completion of his training. Mr Burke agreed to assist the Speed Watch Coordinator. Mr Hatherell to send details of Speed Watch Coordinator training to Mr Burke.</p> <p>Speeding traffic through East Grafton is still a major issue. Mr Lemon suggested to apply for rumble strips for both entrances of the village. Mr Nelson to propose this option to CATG. Mr Nelson is also to invite CATG to meet Councillors in East Grafton at Mr Lemon's request. Action: Mr Hatherell to inform the committee on the topic of speed watch/SID next parish meeting. Mr Nelson to update on rumble strips and visit from CATG next meeting.</p>
	<p>PCAP: Mr Pash sent an email regarding PCAP meeting held on 21 of July prior to the parish meeting: The main topic was a discussion on the neglect of towpaths on the canal. Action: Mr Pash to update the parish council on the next scheduled meeting.</p>

	<p>Defibrillators: Mr Hosier confirmed for the defibrillator in West Grafton to be moved soon to a new designated place with help of an electrician. This will be coordinated with the Circuit-The National Defibrillator Network which connects to NHS ambulance services.</p> <p>Action: Mr Hosier to update the committee on the next parish meeting.</p>
	<p>Community Calendar: Mr Nelson presented the current calendar. He is in the process of updating the calendar with further events: Bonfire night, Carol services, Christmas Community Market.</p> <p>Mr Lemon suggested fireworks on 05 November take place on Wilton Water as a community event for which Grafton Parish Council will not charge. Mr Burke suggested combining this event with street food (plus gazebos!). Mr Burke is to investigate street food option with Mr Bill Clemence from the Swan pub. The time of lighting up the fireworks is to be set.</p> <p>Mrs Whitcher asked committee if the Candles on the Green would be still welcomed. With unanimous agreement this was set for 18 December. After the meeting the PCC notified the PC that the church carol services was diarised for the same day so further discussion is required.</p> <p>Action: Mr Nelson to inform on any changes next parish meeting.</p>
	<p>Neighbourhood Planning Progress: Mr Pash shared minutes of the Neighbourhood Planning meeting held on 25 July prior to the parish meeting. The NP meeting showed three matters for further action:</p> <ol style="list-style-type: none"> 1. The group is asking for a secretary/clerk to support them. Present Parish Clerk has stepped down from the duties as Secretary for the Neighbourhood Planning Group. 2. The Community survey is active and has been advertised in the Community News and on the WhatsApp groups. 43 responses have been received so far towards the target of 100. 3. The grant to pay Mrs Andrea Pellegram has not been received yet. <p>The NP minutes were fully supported by the council. Members of the Council recorded some responses from residents and this has been used to refine the survey.</p> <p>Action: Mr Pash to update on the process of Neighbourhood Planning on the next meeting.</p>
	<p>Parish Steward: Mr Lemon announced 16 pot holes were filled by the parish steward in this parish, a great achievement, however, more work needs to be done.</p> <p>Action: Mr Lemon to update on the Parish Steward next parish meeting.</p>
	<p>Web site enhancements: Mr Lemon praised Mr Pash for rebuilding the Parish website which appears to be user friendly. Mr Pash in his email sent prior to the council meeting stated couple of points which are still in progress:</p> <ul style="list-style-type: none"> - the need to complete the draft Privacy Policy - the need to take decision on the security certificate on the website <p>Action: Mr Pash to update on the progress next parish meeting.</p>

The meeting ceased at 21:30 hours with thanks to all involved from Mr Lemon.

Next Grafton Parish Council Meeting: 07 November 2022 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 10 October 2022 at 18:00, The Thatch Barn, Wilton

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