

**Minutes of Grafton Parish Neighbourhood Planning Meeting held at Thatched Barn,  
Wilton on Monday 5 December 2022 at 19:30 hours**

Item	Topic and Actions
	<p><b>Attendees:</b> Mr Richard Pash (Chair), Mr Edward Nelson, Mr David Lemon,  <b>Members of the Public:</b> Mrs Emma Dawney, Mrs Ellen Harris, Mr Bill Clemence.  <b>Apologies for absence:</b> Mr Mike Hatherell, Mr George Hosier, Mr Andrew Garbutt, Mr Baron Phillips, Mr Peter Lemon.</p>
1.	<p><b>Matters arising from Neighbourhood Planning Meeting held on 26 September 2022:</b> The minutes of the meeting were approved. Mr Pash reported that the Community Survey was now closed.</p>
2.	<p><b>Draft Neighbourhood Plan Policies:</b> Mr Pash shared a document of draft policies, drawn up for consideration by the group, following the vision meeting and community survey, and based on the responses from the community. Each of these were reviewed and discussed in turn.</p> <p>This resulted in the group proposing to support further development of six of the ten policies:</p> <ul style="list-style-type: none"> <li>• Community Infrastructure Policy – owner Mr Pash</li> <li>• Local Green Space Policy – owner Mr Hatherell</li> <li>• Housing Site Allocation Policy – owner Mr Clemence</li> <li>• Sustainable Transport Policy – owner Ms Harris</li> <li>• Economic Development Policy – owner Mr Pash</li> <li>• Dark Skies Policy – owner Mr Nelson</li> </ul> <p>The report and recommendations will be taken to the Grafton Parish Council meeting on January 9<sup>th</sup> 2023 for the Council’s feedback and support. In addition an Energy Policy was discussed and it was agreed that further discussion was needed to determine if this would be developed further.</p> <p><b>Action:</b> Mr Pash to invite Andrea Pellegram to the next Neighbourhood Planning meeting on January 16<sup>th</sup> to further discuss the Energy Policy and agree next steps on development of each policy area.</p>
3.	<p><b>Progress of Grant Application:</b> Mr Nelson gave a summary of progress of the grant application. He confirmed Grafton Parish Council receipt of the £4950 grant from Wiltshire Council. The grant will be used to fund work by Andrea Pellegram in gathering evidence for the policies agreed to be pursued as part of the Neighbourhood Plan.</p> <p><b>Action:</b> Mr Nelson to update on the progress with the Grant at the next Neighbourhood Planning meeting.</p>
4.	<p><b>Next Steps in the process of Neighbourhood Planning:</b> Mr Pash shared an overview of the process for Neighbourhood planning including the need to put all proposals to the community as a referendum when they are ready.</p>
5.	<p><b>Dates for Neighbourhood Planning Meetings:</b> Dates for 2023 are proposed as January 16<sup>th</sup> and 24 April, 26 June, 21 August, 23 October, 18 December.</p> <p>Dates are proposed to be the Monday two weeks before Grafton Parish Council Meeting, so that matters from the NP meeting can be brought for approval.</p>
	<p><b>Other business:</b> Ms Dawney shared the Neighbourhood Plan drawn up for Seend Parish. It was noted that the group still needs a Secretary for Neighbourhood Planning. Volunteers for this important role would be gratefully received.</p>

**Next Grafton Neighbourhood Planning Meeting: 16 January 2023 at 19:30, Thatched Barn, Wilton**

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