



**Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 06 March 2023 at 19:30**

Item	Topic and Actions
1.	<p><b>Attendees:</b> Mr Lemon (Chair), Mr Edward Nelson (Vice Chair), Mrs Ann Dudney, Mr George Hosier, Mr Mike Hatherell, Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p><b>Apologies for absence:</b> Mrs Annie Whitcher, Mr Kevin Burke.</p> <p><b>Members of the Public:</b> Mrs Sue England, Mr David Wilson.</p>
2	<p><b>Matters arising from Minutes of Parish Council Meeting held on 09 January 2023 and Supplementary Meeting to agree the Precept for 2023/24 at the Thatch Barn, Wilton on 16 January 2023:</b> None. The minutes were proposed by Mr Pash, seconded by Mr Nelson and signed by Mr Lemon.</p>
3	<p><b>Public Forum under adjournment:</b> None.</p>
4	<p><b>Planning application:</b></p> <ul style="list-style-type: none"> <li>- <b>Application number:</b> PL/2023/00961 <b>Deadline:</b> 08/03/2023.  <b>Proposal:</b> New porch after demolition of existing.  <b>Address:</b> 12 Lynden Close, East Grafton, Marlborough, SN8 3US.</li> <li>- <b>Application number:</b> PL/2023/00819 <b>Deadline:</b> 08/03/2023.  <b>Proposal:</b> Change of cladding materials from natural timber to synthetic timber material to first floor conversion approved under 21/0/802/FUL.  <b>Address:</b> Longcroft, Marten, Wilts, SN8 3SJ.</li> </ul> <p><b>Action:</b> Parish clerk to respond to the Wiltshire council with support for PL/2023/00961 and support with comments to PL/2023/ 00819 planning application.</p>
5	<p><b>Financial Review:</b> Mr Bentley presented parish finances up to 5 March 2023.</p> <p><b>Action:</b> Mr Bentley to update on the financial situation next meeting.</p>
6	<p><b>Parish Updates:</b></p> <p><b>Coronation Hall:</b></p> <p><b>Solar Panel Progress:</b> Mrs Whitcher emailed progress of solar panel work prior to the meeting: The Hall Committee had decided to install solar panels. Quotes have been requested and once received a proposal will be put to the Parish Council for approval.</p> <p><b>Action:</b> Mrs Whitcher to update the Council on the Coronation Hall next Parish meeting.</p> <p><b>Playing Field Maintenance:</b> Mr Hatherell is following requests to increase grass cutting at Playing Fields during summer period to weekly instead of fortnightly. Mr Hatherell is to pursue.</p> <p><b>Survey results and progress of plan in co-operation with Sunflowers of Grafton:</b> Mrs England presented the result of the survey on Grafton Parish Playing Field Development:</p> <ul style="list-style-type: none"> <li>-The survey attracted 72 responses form the local residents.</li> <li>-The majority opted for installing pétanque facilities, second most popular was a community garden.</li> <li>-80% of the participants inclined to use Playing field frequently if the above facilities were available.</li> <li>-Another suggestion in the survey was to set up a children playground but there are insufficient funds.</li> </ul> <p>Mrs England suggested installing 2 Pétanque courts, a picnic area with benches and ground covered by chippings. Mrs England is to obtain quotes for building the Pétanque amenities. Additionally, Mrs England confirmed this project would be founded by a grant received by Sunflowers from Coop. The ownership of the equipment will pass from Sunflowers to Grafton Parish Council when signed off.</p> <p><b>Action:</b> Mr Hatherell to update on increased grass maintenance in the summer period. Mrs England to update on the progress of installing Pétanque at the Parish Playing fields via email.</p> <p><b>Speed Watch/SID:</b> Mr Hatherell updated the Council on the availability of the speed watch camera following the calibration. Easton Royal Parish Council was advised, by the police, not to share the gun with East Grafton anymore. Mr Hatherell contacted the head of Speed Watch, Mrs Maggie Ledbury requesting more information and guidance, with no results. He is determined to acquire the speeding gun for Grafton Parish and resume the Speed Watch activity. Mr Lemon suggested for the signage of Speed Watch Area to be attached on the SID's pole under the display screen with help of Mr Hatherell. Mr Lemon volunteered to check the SID battery in Wilton after reports of its malfunction.</p> <p><b>Action:</b> Mr Hatherell to update on the progress of obtaining speed checking device and SID next meeting. Mr Hatherell to confirm attaching the crime Speed Watch signage on the SID's poles.</p> <p><b>PCAP:</b> Mr Pash summarised the PCAP meeting, in particular focussing on two points:</p>

	<p>-5 Rural Mobility Buses to be launch on end of this month in Pewsey Vale. These buses will be operating on Uber principle and will be available to anybody who wishes to use them within Pewsey Valley boundaries, free of charge.</p> <p>-Cost of living fund- £1200 was available for emergency situations in Pewsey Vale such as washing machine repairs, oven repairs, etc for people in financial difficulties.</p> <p>Mr Pash requested that this information be published at the Community News.</p> <p><b>Footpath improvement progress:</b> Mr Pash is to investigate this matter further.</p> <p><b>Local Highway and Footpath Improvement Group (LHFIG) rumble strip progress:</b> Mr Nelson informed the Parish Council that additional rumble strips were not possible. Mr Nelson is to investigate if the rumble strips could be made more prominent.</p> <p><b>Wilton Rd parking restrictions update:</b> Mr Nelson confirmed LHFIG approval to paint single white lines on the road either side and opposite Mr Baxter’s property for sum of £300. It was suggested to divide this expense between the Parish Council and Mr Baxter. Mr Nelson to contact Mr Baxter with this proposal.</p> <p>Grafton Parish confirmed that likely parking problems were highlighted before the property was built.</p> <p><b>Action:</b> Mr Pash is to update on PCAP. Mr Nelson to report on the communication with Mr Baxter.</p>
	<p><b>Defibrillators:</b> Mr Hosier confirmed the defibrillator in West Grafton was moved to its new site and is connected with the ‘Circuit’ The National Defibrillator Network for NHS ambulance services. Mr Hosier will take photos of all defibrillator positions so that they can be used to update the Parish website.</p> <p>Mrs Whitcher, prior to the meeting, organising First Aid training. This was met with general support. Mr Hosier volunteered to liaise with Mrs Whitcher to arrange the training.</p> <p>Mrs Dudney proposed that the Parish Council purchase solar lights for all defibrillators which were not lit at night, this was fully supported.</p> <p><b>Action:</b> Mr Hosier to report on updating the website with photographs of the defibrillators. Mrs Whitcher and Mr Hosier to report on progress of first aid training.</p>
	<p><b>Community Calendar:</b> Updated community calendar was emailed prior to the meeting by Mr Nelson. The Coronation Big Lunch is planned to take place at the Coronation Hall on Sunday 7 May, probably from 12:30 to 15:30. It was agreed that a rounders match could follow the lunch if weather permits. Further details to be discussed.</p> <p><b>Action:</b> Mr Nelson to update on any changes next Parish meeting.</p>
	<p><b>Neighbourhood Plan (NP):</b> Mr Pash announced NP committee agreed to pursue 7 key policies. The policies are being drawn up and the response from Wiltshire council regarding County housing policies is expected at 28 April.</p> <p><b>Action:</b> Mr Pash to brief on the NP progress next scheduled meeting.</p>
	<p><b>Parish Steward:</b> Mr Lemon is meeting the Parish Steward next Wednesday. He assembled a folder of pothole photographs and locations for Parish steward to address.</p> <p><b>Action:</b> Mr Lemon to update on the Parish Steward next Parish meeting.</p>
	<p><b>Web site:</b> Mr Pash confirmed that the Web site is in order and he had received phone numbers used for site authentication for future security from Mrs Dudney.</p> <p><b>Action:</b> None.</p>
7	<p><b>Annual General Meeting (AGM)report requests and plan:</b> The list of participants for AGM was agreed: Parish Council Chairman’s Review of the Year, Wiltshire Council and Police, Coronation Hall Committee, St Nicolas’ Parish Church, Sunflowers of Grafton and Grafton Goslings, Horticultural Society, Pewsey Community Area Partnership, Wilton Cricket Club and Windmill Society. The Council decided to ask a report from Crofton Beam Engines.</p> <p>The participants will be requested to send their report to the Parish clerk for publication in the Community News and will be invited to attend the meeting.</p> <p><b>Action:</b> The Parish clerk to send the request for the reports in the middle of April.</p>

Meeting adjourned at 21:15 with thanks to everybody who attended from the Chair, Mr Lemon.

**Grafton Parish AGM and Council Meeting: 15 May 2023 at 19:30, Coronation Hall, East Grafton**  
**Next Grafton Planning Meeting: 17 April 2023 at 18:00. The Thatch Barn, Wilton**

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