

**Minutes of Grafton Parish Neighbourhood Planning Meeting held at Thatched Barn,
Wilton on Monday 16 January 2023 at 19:30 hours**

Item	Topic and Actions
	<p>Attendees: Mr Richard Pash (Chair), Mr Edward Nelson, Mr David Lemon, Mr Mike Hatherell, Members of the Public: Mrs Emma Dawney, Mrs Ellen Harris, Mr Bill Clemence, Mrs A Pellegram Apologies for absence: Mr George Hosier, Mr Peter Lemon.</p>
1.	<p>Matters arising from Neighbourhood Planning Meeting held on 5 December 2022: The minutes of the meeting were approved. The prize draw for the Community Survey was made, with the winner being Mrs V Frost.</p>
2.	<p>Draft Neighbourhood Plan Policies: Mr Pash explained that the report and recommendations from the Neighbourhood Planning meeting were taken to the Grafton Parish Council meeting on January 9th 2023 where they received the Council's feedback and support. This resulted in the Council supporting further development of six policies:</p> <ul style="list-style-type: none"> • Community Infrastructure Policy – owner Mr Pash • Local Green Space Policy – owner Mr Hatherell • Housing Site Allocation Policy – owner Mr Clemence • Sustainable Transport Policy – owner Ms Harris • Economic Development Policy – owner Mr Pash • Dark Skies Policy – owner Mr Nelson <p>An Energy Policy was further discussed in the Neighbourhood Planning meeting, and it was agreed that this would be pursued with statements of intent for energy use and generation in the Parish.</p> <ul style="list-style-type: none"> • Energy – owner Mrs E Dawney <p>In addition, the NP group were asked during the Parish Council meeting to look into including statements about the provision of broadband in the Parish. This was discussed and while it was agreed a statement of intent should be included in the policies, that it would unfortunately not directly impact the success of any broadband upgrade application.</p> <p>Action: Policy owners to update on progress of their policy at the next meeting. A further meeting to be scheduled on March 6th together with Andrea Pellegram to agree next steps on development of each policy area.</p>
3.	<p>Matters arising from discussions with Wiltshire Council: Mr Pash wrote to Wiltshire council with an information request relating to the proposed policies above. This asked for information relating to the methodology for a site allocation in the neighbourhood plan; information that might be available from the emerging Local Transport Plan regarding sustainable transport in Grafton Parish; the Historic Environment Record for Grafton Parish; a summary of the local census data.</p> <p>Action: Mr Pash to update on the progress with information request at the next Neighbourhood Planning meeting.</p>
4.	<p>Dates for Neighbourhood Planning Meetings: Meeting dates for 2023 are proposed as 6 March, 24 April, 26 June, 21 August, 23 October, 18 December.</p> <p>In general - dates are proposed to be the Monday two weeks before Grafton Parish Council Meeting, so that matters from the NP meeting can be brought for approval.</p>
	<p>Other business: It was noted that the group still needs a Secretary for Neighbourhood Planning. Volunteers for this role would be gratefully received.</p>

Next Grafton Neighbourhood Planning Meeting: 6 March 2023 at 18:00, Thatched Barn, Wilton

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