



**Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall,
East Grafton on Monday 10 July 2023 at 19:30**

Item	Topic and Actions
1.	<p>Attendees: Mr Edward Nelson (Vice Chair)- chairing this meeting. Mr Lemon (Chair), Mrs Ann Dudney, Mrs Annie Whitcher, Mr Mike Hatherell, Mr Richard Pash, Mr Rupert Bentley, Mr Kevin Burke. Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: Mr George Hosier.</p> <p>Members of the Public: Cllr Stuart Wheeler, Mr David Willcocks.</p>
2.	<p>Matters arising from Minutes of Parish Council Meeting held on 15 May 2023: None. The minutes were proposed by Mrs Dudney, seconded by Mrs Whitcher and signed by Mr Nelson.</p>
3.	<p>Public Forum under adjournment:</p> <ul style="list-style-type: none"> • Mr David Willcocks raised the issue of the beech hedges from No 1, Green Close and the Coronation Hall, East Grafton encroaching on the pavement and over the street name sign. Mr Willcocks was assured that the Hall Committee will ensure that the beech hedge will be cut to least 3 foot of its width in the next year, pushing it back from the footpath and clearing the sign. The Hall committee will also offer support to No1 Green Close to advise and/or help them prune their hedge. • Mr Wheeler informed the committee of his commitment to resolve the lack of Parish Steward activity. He has raised this issue with the Highway department at the Wiltshire Council who promised to conduct a performance preview. Furthermore, he encouraged the Parish Council to raise any Steward issues with Wiltshire Council: • Mrs Whitcher requested for the potholes on the West Grafton Road in West Grafton to be filled. • Mr Pash raised concerns that Neighbourhood Plan grant applications is paused for this Financial Year. • Mrs Dudney questioned the process of replacing a thatch roof with tiles in East Grafton without receiving any planning application even through this is part of a recognised conservation area. <p>Action: Mr Wheeler to raise the observations and to get suitable responses from Wiltshire Council.</p>
4.	<p>Planning application:</p> <ul style="list-style-type: none"> • Application number: PL/2023/05021 Deadline: 27 July 2023. <p>Proposal: Erection of three bay garage. Address: Kingston Cottage, 278 West Grafton, Marlborough, SN8 3BY. Application was supported with the request for the removal of the current gateway directly accessing the junction on to the A338 (by the 30mph sign)</p> <ul style="list-style-type: none"> • Application number: PL/2023/04978 <p>This planning application has been withdrawn due to error in the submitted plans.</p> <ul style="list-style-type: none"> • Application number: PL/2023/0555139 Deadline: 03 August 2023. <p>Proposal: Demolition of existing garage and erection of replacement garage to serve Forest View. Erection of 2 x new dwellings with associated access, parking, landscaping a private amenity space. Address: Forest View, East Grafton, Marlborough, SN8 3DB. The committee decided to fully support this planning application after visiting the site. Action: Parish Clerk to respond to the Wiltshire Council accordingly.</p>
5.	<p>Financial Review: Mr Bentley presented the parish finances up to end of the June this year and confirmed for them to be in healthy order.</p> <p>Action: Mr Bentley to update on the financial situation next meeting.</p>
6.	<p>Parish Updates:</p> <p>Upkeep of War Memorial: Mrs Dudney informed the committee that the Parish owed £500 to the church council for Mr Mill's cutting of the grass around the war memorial due to errors in his invoices. She suggested that the Parish pays the outstanding £500 and allocates £250 annually for upkeep of the War Memorial by Mr Mills. This suggestion was fully supported. Proposer for £500 Mr Pash, seconded by Mr Bentley, Proposer for £250 annual expenditure Mr Lemon, seconded by Mr Burke. Additionally, Mrs Dudney asked on behalf of PCC for financial help for obtaining metal railings to be installed around the privet hedge on the right-hand side at the entrance of the church. Mr Nelson requested the cost of the railings first.</p> <p>Action: Mrs Dudney to provide financial expenditure for the metal railings.</p>
	<p>Coronation Hall: Mrs Whitcher confirmed receiving an email from Mr Willcocks relating to the Coronation Hall hedges, see Public Forum item 3 above.</p> <p>Solar Panel Progress: Mrs Whitcher advised of ongoing research for installing the solar panels.</p>

	Action: Mrs Whitcher to updates to the committee at the next parish meeting.
	<p>Playing Field Maintenance: Mr Hatherell stated that the Playing Field was in a neat order with grass cut short as requested. After repeated trials to get hold of the contractor, Mr Hatherell left a message requesting the grass to be cut weekly. Furthermore, Mr Hatherell pointed out the need of repairing the gate at the Playing field. It was decided any cost of maintenance should be circulated and agreed via email.</p> <p>Installing Pétanque at the Parish Playing fields: Mr Hatherell informed the committee that the installation of the Pétanque ‘courts’ is currently paused due to Mrs England’s busy work schedule.</p> <p>Action: Mr Hatherell to update the committee on the Playing Field maintenance and the progress of the Pétanque ‘courts’ at the next scheduled meeting.</p>
	<p>Speed Watch/SID: Mr Hatherell informed the committee of the shared use of a Speed Watch camera with Easton Royal. Resumption of the Parish Speed Watch is planned from the first week of August. The data from the SID continues to be uploaded to Wiltshire Police. Furthermore, Mr Hatherell mentioned that the Speed Watch Area signage has yet to be attached on the SID’s poles and that the Wilton SID battery will be replaced.</p> <p>Action: Mr Hatherell to inform of results of Speed Watch Group activity, to confirm attaching the Speed Watch signage on the SID’s poles and changing the SID’s battery in Wilton.</p>
	<p>PCAP: Mr Pash informed that the next scheduled PCAP meeting is on 20 July. He also promoted the availability of equipment for clearing and maintaining rights of way provided by the Pewsey and Bedwyn Footpaths Group. The Council is also awaiting an update on the bicycle stand/service area from the PCAP team.</p> <p>Local Highway and Footpath Improvement Group (LHFIG) rumble strip progress: Mr Nelson informed of no update of making the rumble strips more prominent as details of the next LHFIG meeting have yet to be circulated.</p> <p>LHFIG Wilton Rd parking restrictions update: Mr Nelson confirmed LHFIG approval to paint the double white lines on the road outside of Mr Baxter’s property on his request. Mr Baxter has withdrawn his request. This matter is now closed.</p> <p>Action: Mr Nelson to inform on rumble strip progress of making the rumble strips at the next meeting.</p>
	<p>Defibrillators: With Mr Hosier absence there was no update on the photographs of the Parish defibrillators. Mrs Whitcher informed the committee that there were no updates on First Aid training or installing solar lights for defibrillators and that she was awaiting details from Mr Hosier.</p> <p>Action: Mr Hosier to report on his progress of updating the Parish website with the defibrillators photographs, installation of solar lights and any scheduled first aid training at the next meeting. Mr Whitcher and Mr Pash to report on progress of installing solar lights for defibrillators in their areas.</p>
	<p>Community Calendar: An updated community calendar was emailed prior to the meeting by Mr Nelson.</p> <p>Action: None.</p>
	<p>Neighbourhood Plan (NP): Mr Pash updated the council on NP policy development:</p> <ul style="list-style-type: none"> - Community Assets Policy - preserve a number of community assets in this Parish. - Housing Allocation Policy – the widely advertised call for sites application commenced on 16 May and closes 28th July 23. So far, one application has been received for both the residential and business developments. - Sustainable Transport Policy- aim is to improve footpath connectivity and road safety between the Parish villages. Additionally, creation of Grafton Green Lanes, a safe cycleway connecting the villages to the railway station at Bedwyn. - the above policies will be financed by Community Infrastructure Levy (CIL), and Heritage Lottery Foundation (HLF) applications. - the current central pause on NP grant applications, see Item 3. <p>Mr Lemon congratulated Mr Pash on his extensive achievements.</p> <p>Action: Mr Pash to brief on the NP progress next scheduled meeting.</p>
	<p>AOB After the huge success of the Fireworks display at Wilton last year Mr Burke agreed to organise another bonfire night for 2023. The Council agreed that this would occur on Saturday evening 4th November in Wilton.</p> <p>Action: Mr Burke to report on the progress of organising Firework event.</p>

Meeting adjourned at 21:00 with thanks to everybody who attended from the Vice Chair, Mr Nelson.

Next Grafton Parish Council Meeting: 04 September 2023 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 07 August 2023 at 18:00. The Thatch Barn, Wilton

Contact: clerk@graftonparish.com

website: www.graftonparish.com