

**Minutes of Grafton Parish Neighbourhood Planning Meeting held at Thatched Barn,  
Wilton on Tuesday 4 July 2023 at 19:30 hours**

Item	Topic and Actions
	<p><b>Attendees:</b> Mr Richard Pash (Chair), Mr Edward Nelson, Mr David Lemon, Mr Mike Hatherell.  <b>Members of the Public:</b> Mrs Ellen Harris, Mr Bill Clemence.  <b>Apologies for absence:</b> Mr George Hosier, Mrs Emma Dawney, Mr Peter Lemon.</p>
1.	<p><b>Matters arising from Neighbourhood Planning Meeting held on 24 May 2023:</b> The minutes of the meeting were approved.</p>
2.	<p><b>Housing Allocation Policy – progress update:</b> Mr Pash explained that following the discussion on the Call for Sites at the meeting of the Grafton Parish Council on May 15<sup>th</sup>, the Call for Sites had begun on May 16<sup>th</sup> and is due to run until July 28<sup>th</sup>. The communication was published on the Grafton Parish website and in the June edition of Grafton Parish News. It was posted on parish notice boards in each village and sent out by email to landowners.</p> <p>Mr Clements explained he had received a number of queries and one application for residential development. Mr Pash then shared a proposal for business development, a bakery and café at Wilton Windmill following a discussion with the Wilton Windmill Society.</p> <p>Action: Mr Clements and Mr Pash to share an update of progress at the next meeting</p>
3.	<p><b>Sustainable Transport Policy – updated proposal:</b> Mrs Harris shared a revised set of proposals to improve the quality of footpaths with the aim of improved connectivity between villages, improved safety around main roads and removal of ‘dead ends’. The group provided further feedback on the proposals, to be updated in the policy document ready to discuss with landowners.</p> <p>Mr Pash shared a revised approach to Grafton Green Lanes, the safe cycleway / walking / riding paths connecting the four villages, linked to the station at Bedwyn. The revised proposal sees the location of the routes where possible to follow existing quiet roads with safe crossing points introduced. Mr Pash explained the scheme is aimed at allowing people to be able to travel safely around the parish without needing a car, currently most travel by car rather than on public transport or by bicycle.</p> <p>Mr Pash explained that investment for the policy will form part of the application for Community Infrastructure Levy (CIL) funding.</p> <p>Action: Mrs Harris and Mr Pash to present an update at the next meeting.</p>
4.	<p><b>Review of Remaining Draft Policies:</b> On the Community Assets Policy Mr Pash explained we are proposing to preserve a number of assets including the Swan Inn. The group agreed to begin the process of discussion with the owners and formally registering them.</p> <p>Mr Nelson reported that Wiltshire Council have not yet opened the grant allocation process for 2023/4. This will impact our ability to assess any applications unless the matter changes in the next few weeks.</p> <p>Action: Mr Nelson to provide an update at the next meeting</p>
5.	<p><b>AOB:</b> Mr Pash proposed an amended date for the August meeting of Tuesday August 29<sup>th</sup>. Remaining meeting dates for 2023 are: 29 August, 23 October, 18 December.</p> <p>It was noted that the group still needs a Secretary for Neighbourhood Planning. Volunteers for this role would be gratefully received.</p>

**Next Grafton Neighbourhood Planning Meeting: Tuesday 29<sup>th</sup> August 2023 at 19:30, Thatched Barn, Wilton**

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