



Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 04 September 2023 at 19:30

Item	Topic and Actions
1.	<p>Attendees: Mr Lemon (Chair), Mr Edward Nelson (Vice Chair), Mrs Ann Dudney, Mr Mike Hatherell, Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: Mrs Annie Whitcher, Mr Kevin Burke, Mr George Hosier.</p> <p>Members of the Public: Mr Christopher Beale.</p>
2	<p>Matters arising from Minutes of Parish Council Meeting held on 10 July 2023: None. The minutes were proposed by Mr Pash, seconded by Mr Nelson and signed by Mr Lemon.</p>
3	<p>Public Forum under adjournment: Mr Beale informed committee of malfunction of a defibrillator in East Grafton since end of July. He tried to contact Mr Hosier, person in charge of Defibrillators, on number of occasions without success. The Committee thanked to Mr Beale for this important update. Mr Lemon is to deal with this issue. Mrs Dudney suggested any faults with Defibrillators should be immediately reported to the clerk.</p>
4	<p>Planning application: None.</p> <p>Action: None.</p>
5	<p>Financial Review: Mr Bentley presented parish finances up to 31 August 2023. With £500 repaid to the church with the additional £250 for the annual upkeep of the War Memorial the finances continue to be in a healthy order.</p> <p>Mrs Dudney presented a quote of £1.440 for installing metal posts and railings from Mr Bob Mills along the privet hedge on the right-hand side at the entrance of the church. Parish council agreed to pay half of the sum. Proposed by Mr Nelson, seconded Mr Hatherell.</p> <p>Action: Mr Bentley to update on the financial situation next meeting. Mrs Dudney to update on the process of installing railings.</p>
6	<p>Parish Updates:</p> <p>Coronation Hall:</p> <p>Solar Panel Progress: Mrs Dudney read updates for Coronation Hall on the behalf of Mrs Whitcher:</p> <ul style="list-style-type: none"> - so far 2 quotes were received for the solar panels - the village hall committee applied for grants to cover the cost of installing the solar panels - the gazebos need new top and assessment for new sides - ongoing care of the overhanging hedge over the public pavement - music equipment is to be valued in order to be sold to fund a simplify sound system - potholes at the road at the Coronation Hall are to be filled in before bad weather sets in - the PCC agreed to conduct Carols by the Candle light in the St Nicolas's church instead on the Green - Mr Bill Clemence offered to coordinate the volunteers for Burns Night in January at the Coronation Hall <p>Miss Vonsova informed the committee the overhanging hedge has already been lightly trimmed to a reasonable width to avoid permanent damage to the hedge. Further reducing to a requested width by the local resident will take place in February next year. This was conducted after correspondence with Mr Thomas Hayward, Highway Technician last week.</p> <p>Action: Mrs Whitcher to update the Council on the Coronation Hall next Parish meeting.</p>
	<p>Playing Field Maintenance: Mr Hatherell reported for the playing fields to be in good working order. The gates should be repaired by Mr Bob Millner in the near future.</p> <p>Installing Pétanque at the Parish Playing fields: Mr Hatherell had received a quote from Mr Jim Neald for installing one court with metal hedging for approximately two thousand. The court is planned to be situated by the side of the Skate ramp. Mr Hatherell suggested to obtain a cover for the court as a protection from elements and animals. The cover was agreed to obtain after the court is built. The Pétanque court and additional seating area will be financed by the grand from Co-Op organised by Sunflowers. Mr Hatherell is to proceed with the process of installing the pétanque court.</p> <p>Action: Mr Hatherell to update on the maintenance and gate repairing at the Playing Fields. He is also to update on the progress of installing the pétanque court.</p>
	<p>Speed Watch/SID: Mr Hatherell announced undertaking 3 sessions of Speed Watch at the Grafton Place in East Grafton after rotation of sharing the speed gun with Easton Royal was agreed. On average, from 150 passing cars, 3 vehicles were doing 60 mph or above.</p>

	<p>Mr Hatherell suggested for the Speed Watch Area signage to remain on its original place. Speed Camera in Wilton: Mr Lemon agreed to replace the malfunction SID battery. Action: Mr Hatherell to update on the progress of Speed watch. Mr Lemon to report replacement battery at SID Wilton.</p>
	<p>PCAP: Mr Pash announced the Wiltshire Connect service, bus on-demands, fully operates in Pewsey Valley. Furthermore, routes between Marlborough - Great Bedwyn and Marlborough-Hungerford are opening soon. Wiltshire Council and Network Rail were exploring possibility to extent the Bedwyn railway service through Devizes to Westbury. Local Highway and Footpath Improvement Group (LHFIG) rumble strips progress: Mr Nelson informed the Parish Council that request to make rumble strips more prominent is registered with LHFIG but without a time schedule. Action: Mr Pash is to update on PCAP. Mr Nelson to report on the rumble strip progress.</p>
	<p>Defibrillators: With Mr Hosier absence there was no update on taking photograph of the parish defibrillators, First Aid training nor installing solar lights. It was suggested to combine First Aid Training with St John Ambulance. Action: Mr Hosier to report on updating the website with photographs of the defibrillators and installing solar lightening system. Mr Hosier to report on progress of first aid training.</p>
	<p>Community Calendar: Updated community calendar was emailed prior to the meeting by Mr Nelson. Mr Nelson agreed to publish the Community Calendar on the Grafton Parish Website. Action: Mr Nelson to update on any changes next Parish meeting.</p>
	<p>Neighbourhood Plan (NP): Mr Pash announced that grant for 2023/24 has been approved and will be received into the Parish's bank account over the next few days. Mr Nelson was thanked for his efforts in reapplying for the grant. The summary of the housing allocation policy was discussed on the Neighbourhood meeting last week. Seven applications were received following the call for sites and are being considered for an assessment by Mrs Andrea Pellegram. Action: Mr Pash to brief on the NP progress next scheduled meeting.</p>
	<p>Response from Wiltshire Council: There was no update from a Councillor Mr Wheeler regarding inefficiency of parish steward in conducting his tasks, taking care of potholes in West Grafton or Wiltshire Planning Department omission of planning application for roof replacement within the Parish's conservation area. Action: Clerk to contact Mr Wheeler to obtain responses for the above issues.</p>
	<p>Fireworks at Wilton: Miss Vonsova read an email received from Mr Burke regarding the preparation of this year fireworks display. Mr Burke had contacted Mr Trevor Whichello of Distant Thunder Firework regarding quotation for the fireworks. For the same display of fireworks achieved last year Mr Burke is proposing a budget of £750 including VAT. The committee agreed for the Fireworks to be Parish event with suggested donation from attendee to help cover the financial cost going forward. Proposer Mr Hatherell, seconder Mr Pash. It was noted that Mr Burke has to coordinate this event with Mr Bill Clemence, owner of the Swan pub. Action: Mr Burke to report on the outcome of the fireworks next scheduled meeting.</p>

Meeting adjourned at 21:00 with thanks to everybody who attended from the Chair, Mr Lemon.

Grafton Parish Council Meeting: 06 November 2023 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 09 October 2023 at 18:00, The Thatch Barn, Wilton

Contact: clerk@graftonparish.com

website: www.graftonparish.com