



Draft Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 06 November 2023 at 19:30

Item	Topic and Actions
1.	<p>Attendees: Mr Lemon (Chair), Mr Edward Nelson (Vice Chair), Mrs Ann Dudney, Mrs Annie Whitcher Mr Mike Hatherell, Mr Kevin Burke, Mr George Hosier Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: None.</p> <p>Members of the Public: Mrs Marijke Craig, Mr David Wilson, Mrs Lorraine Trainer, Mrs Alison Comyn, Mr Michael Fleckney, Mr Stuart Wheeler, Mrs Sue England.</p>
2	<p>Matters arising from Minutes of Parish Council Meeting held on 04 September 2023: None. The minutes were proposed by Mr Burke, seconded by Mr Nelson and signed by Mr Lemon.</p>
3	<p>Public Forum under adjournment:</p> <p>Mr Wilson asked the parish to deal with current speed limit, which is 30 mph on the Village Green. The speed limit far exceeds the condition of a single track with no section for pushchairs or pedestrians and constant traffic heading from and to Sunflowers. His request to lower the speed limit to 20mph was generally supported by the residents living on the Village Green. Mr Lemon agreed with Mr Wilson and asked Mr Nelson to raise this topic on the next CATG meeting and he made the residents aware reducing the speed limit is a lengthy process.</p> <p>Mrs Marijke Craig commented on the bad state of the road front of the Village Hall. The road is a danger to the public. Mrs Whitcher offered to obtain quote from Mr Frank Silk and Mr Brennan for repairing the road.</p> <p>Mrs England presented the parish council with the plans to make the Sunflowers surrounding more resilient towards future theft after the recent incident when the minibus was stolen from the nursery. Mrs England proposed cutting the hedge to half the height and installing new gates.</p> <p>Mrs Comyn and other members of the public objected to the hedge being cut 50% as that will expose the school's bins and diminish the rural appearance. Mrs Comyn also commented on the unkempt state of the hedge and constant orange light shining at night. Mrs Trainer requested to make the staff and parents aware of cars travelling from South of the nursery as most of the drivers don't check the left side when exiting the carpark Mr Lemon suggested metal gate and widening the entrance. Mrs England thanked public and agreed to reconsider bearing in mind the comments made.</p> <p>Mr Fleckney complained on the lack of communication from the parish as he was not informed of the removal of the equipment from Wilton. Mr Lemon noted on the sad event where one of the residents passed away from a heart attack in the village hall. Although the defibrillator at the Coronation Hall was removed for repairs it would not have saved his life. The defibrillator was brought from Wilton within 6 minutes. Following issues were raised for resolution:</p> <ul style="list-style-type: none"> - ownerships of the code for the defibrillators - Agreement with The Heart Beat Foundation on the procedures for repairs. - effective communication between council and volunteers <p>See below for the future plans for the defibrillators.</p> <p>Mr Nelson suggested obtaining a spare defibrillator which can be kept in the village hall,</p> <p>Actions for next parish meeting: Mrs England to comply with the public request, Mr Nelson to research obtaining a spare defibrillator. Mrs Whitcher to present quotes for repairing the road.</p>
4	<p>Planning application:</p> <p>Site Address for both Listed Building & Household Planning Applications: The Croft, Wilton, Marlborough, SN9 3SS.</p> <p>Proposal: Replacing existing windows and reopen two enclosed openings and insert matching windows in them.</p> <p>Application No: PL/2023/09274 Deadline: 23 November 2023 Application Type: Listed building consent</p> <p>Application No: PL/2023/08719 Deadline: 23 Novem 2023 Application type: Householder permission. Both applications were supported.</p> <p>Action: Clerk to send response to the Wiltshire Council.</p>
5	<p>Financial Review: Mr Bentley presented parish finances up to November 2023 which are in good order. The parish agreed to pay half of the expenditure for installing new fencing around the War Memorial £522. Mr Bentley advised precept to be the same as last year. This was agreed. Proposed Mr Lemon,</p>

	<p>seconded Mr Nelson.</p> <p>Action: Mr Bentley to update on the financial situation and prepare the Precept documentation</p>
6	Parish Updates:
	<p>Coronation Hall:</p> <p>Solar Panel Progress: Mrs Witcher confirmed receipt of a grant from the Pewsey Area Broad (PAB) towards solar panels which are planned to be installed on south-west facing part of the roof. Nearby householders are to be contacted for comments prior to installation.</p> <p>Action: Mrs Witcher to update the Council on the Coronation Hall next Parish meeting.</p>
	<p>Playing Field Maintenance: Mr Hatherell reported the gate leading to Playing Field hasn't been done due to busy schedule of the person asked.</p> <p>Installing Pétanque at the Parish Playing fields: Mr Hatherell informed committee the plan for installing the Pétanque court is postponed until the spring due to unfavourable condition of the field. Mr Hatherell is also to confirm with Mrs England if the money received from the co-op has to be spend only on leisure facilities.</p> <p>Action: Mr Hatherell to update on the maintenance and gate repairing at the Playing Fields. He is also to update on the progress of installing the pétanque court.</p>
	<p>Speed Watch/SID: Mr Hatherell confirmed the Speed Watch running smoothly.</p> <p>Speed Camera in Wilton: Mr Lemon confirmed the SID battery been replaced.</p> <p>Action: Mr Hatherell to update on the progress of Speed watch next parish meeting.</p>
	<p>PCAP: Mr Pash said that PCAP is looking for places to host their meeting in January and October next year. Mrs Witcher advised to contact the Coronation Hall secretary to arrange these meetings.</p> <p>Local Highway and Footpath Improvement Group (LHFIG) rumble strips progress: Mr Nelson announced of resurfacing plans of 338A road from Burbage roundabout to Dove Organic Farm to take place in the next month. Furthermore, Mr Nelson pointed out that although the request to make rumble-strips more prominent is registered with LHFIG it will be done next year.</p> <p>Action: Mr Pash is to update on PCAP. Mr Nelson to report on the rumble strip progress.</p>
	<p>Defibrillators: Mr Lemon asked for volunteers to take responsibility of the defibrillators. Mr Burke agreed to take over this role. Mrs Dudney stressed the importance of a comprehensive legal agreement between Grafton Parish and Heart Beat Foundation. Mr Burke was asked to investigate this matter. Mr Burke to take photographs of defibrillators in the parish and forward to Mrs Dudney for publishing on the parish website.</p> <p>Arranging CPR training session: Mr Lemon presented an email received from Mrs Ratnage offering a First Aid Courses at cost of £35 per head. Mrs Witcher offered to explore other options available.</p> <p>Installing Solar Lights: Mrs Witcher agreed to research cost of solar light for the West Grafton defibrillator. The Hall Committee will investigate lighting by the unit on the building.</p> <p>Action: Mr Burke to report defibrillator progress at the next meeting. Mrs Whiter to report on First Aid training courses and solar light at the next meeting.</p>
	<p>Community Calendar: The community calendar was emailed prior to the meeting by Mr Nelson</p> <p>Action: Mr Nelson to update on any changes next Parish meeting.</p>
	<p>Neighbourhood Plan (NP): Mr Pash confirmed that the Housing Allocation policy is being assessed. Further steps include SEA Screening Option requested by Wiltshire council and an Environmental report demanded from AECOM to support the assessment of the sites.</p> <p>Action: Mr Pash to brief on the NP progress next scheduled meeting.</p>
	<p>Response from Wiltshire Council:</p> <p>Omitting planning application in conservation area for roof replacement. Councillor Wheeler informed the committee that the County and Land Law 1995 permits change of a roof covering without a planning request if the original shape and size is retained for non-listed property. Mrs Dudney expressed her disappointment in this policy.</p> <p>Potholes at West Grafton and Inefficiency of Parish Steward: Mr Wheeler said that these issues were top of the list for the Highway meeting on 22 November at Bouverie Hall, Pewsey. Mr Lemon asked everyone to report any potholes in this parish on https://www.wiltshire.gov.uk/mywilts-online-reporting.</p> <p>Action: Designated councillor attending the Highway meeting report back to committee on the outcome of the meeting.</p>
	<p>Fireworks at Wilton: Mr Wheeler commented on the spectacular fireworks display in Wilton. Mr Burke was praised and thanked by Mr Lemon for organising such a successful event. Mr Lemon also thanked to everyone who helped organise this night.</p>

	Action: None.
	Overgrown trees on the Village Green: Mrs Dudney tried to get in contact with the owner of the troublesome tree on numerous occasions without much success. She is to persevere. Action: Mrs Dudney is to report on the next scheduled meeting.
	Christmas Plans: Christmas plans were agreed. Mrs Witcher to send timetable of Santa attendance to Mr Lemon. Action: Outcome of the Christmas plans to be reported on the January meeting.
	Burn's Night: Mrs Witcher informed for this occasion not to take a place due to lack of response from the public to help to organise this event. Action: None.
	Future Parish Council and Planning Dates for 2024/25: The dates for Council meetings for 2024/25 were agreed at 08 January, 04 March, 13 May (AGM), 08 July, 09 September, 11 November and 13 January 2025. The dates for Planning meetings for 2024/2025 were set on 12 February, 08 April, 10 June, 12 August, 14 October, 09 December and 10 February 2025. Action: The clerk to send the agreed dates to the representatives of the Village Hall to secure the booking.
7	Other matters raised during the meeting:
	Mr Hatherell requested approval of £20 for the Poppy wreath. Proposer Mr Hatherell seconder Mr Bentley. Mr Lemon apologised for not able to lay wreath for Remembrance service. Mr Nelson is to represent the Parish Council.
	Wilton Flood Group: Mr Bentley presented summary of handling of recent flood in Wilton. The Wilton Pond spilled on the road from its boundaries due to heavy rainfall. Mr Lemon placed Flood signs, on the road before entering Wilton, early in the morning. Mr Roger England coordinated the flood group with Kennet and River Trust. He opened the sluice gate at Crofton when waters exceeded the agreed limit to allow the excess water to subside. Mr Bentley stated that, even through heavy flood, people immediate to the Wilton Pond were secure and dry. Mr Lemon thanked everybody who helped on that day.

Meeting adjourned at 21:55 with thanks to everybody who attended from the Chair, Mr Lemon.

Grafton Parish Council Meeting: 08 January 2024 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 04 December 2023 at 18:00. The Thatch Barn, Wilton

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