



Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 08 January 2024 at 19:30

Item	Topic and Actions
1.	<p>Attendees: Mr Lemon (Chair), Mrs Ann Dudney, Mrs Annie Whitcher, Mr Mike Hatherell, Mr George Hosier, Mr Richard Pash, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p>Apologies for absence: Mr Edward Nelson (Vice Chair), Mr Kevin Burke.</p> <p>Members of the Public: Mrs Rosie Spencer, Mr Kevin Spencer, Mr Stuart Wheeler, Mrs Sue England, Mrs Rosie Pack.</p>
2	<p>Matters arising from Minutes of Parish Council Meeting held on 06 November 2023: None. The minutes were proposed by Mrs Whitcher, seconded by Mr Hatherell and signed by Mr Lemon.</p>
3	<p>Public Forum under adjournment:</p> <p>Mrs Spencer raised an issue of rat infestation at Green Close. She said the rats are attracted to the food left in the black bin liners on the ground at the back of the village hall. She suggested getting rat proof bins. Mrs Whitcher is to explore pest proof waste bin options combined with notices for hall users about rubbish disposal. In the first instance the Hall will seek recommendations from a rodent control expert. Mrs Spences asked for moss covering her part of the payment to be cleaned off. Mr Lemon to pass this request to the parish steward.</p> <p>Mrs Rosie Pack addressed an issue of safety for horse riders on A338 having asked Burbage council to erect horse warning signs just after the Burbage roundabout. Mrs Pack inquired if the same can be done in the Grafton parish. Mr Nelson had emailed the clerk to say that he had already raised this issue with LHIFG by requesting warning signs on the approach into Grafton Parish on the A338 by West Grafton/Amber Cottage and on the approach into East Grafton from Hungerford.</p> <p>Mrs England requested that the Flood Plan for the Parish be reviewed in the next couple of weeks with focus upon a new flood-plan group based in Wilton following the recent events.</p> <p>Mr Lemon reported on recent flooding between 04 January evening and 05 January morning:</p> <ul style="list-style-type: none"> • A property in West Grafton was in danger of flooding. Sandbags were brought from Wilton farm and a ton of sand was delivered by Mr Roy Kernick • Flooding in Wilton: All available inflatable sandbags were used. Mr Lemon asked for help on the village WhatsApp. Within 15 minutes 30 people came to help and further bags and sand were donated from locals including Mr Frank silk, Mr Alex Thomson, Mr Bill Clemence • Flooding in Marten: One property's risk of flooding was stopped by volunteers building a sandbag wall. It stayed dry • Although 2 houses were flooded no more damage was reported <p>Mr Lemon is to approach Wiltshire about restocking sandbags, inflatable sandbags plus three tons of sand.</p> <p>Actions for: Mrs Whitcher to report on Hall pest control. Mr Nelson to report on horse warning signs from LHIFG meeting. Mr Lemon to direct the parish steward towards pavement cleaning in Green Close.</p>
4	<p>Planning application:</p> <p>Application No: PL/2023/10534 Deadline: 11/01/2024</p> <p>Application Type: Household planning permission.</p> <p>Proposal: New single storey side/rear extension, alternations to existing roof to provide additional accommodation, internal alteration and adjustments to existing entrance.</p> <p>Site Address: Mallards Piece, Hollow Lane, Wilton, Marlborough, SN8 3SR.</p> <p>Parish Council after a site visit supports this planning application.</p> <p>Action: Clerk to send response to the Wiltshire Council.</p>
5	<p>Financial Review: Mr Bentley presented parish finances up to 31 December 2023. It was recommended that the Parish Council should cover the cost of installing dawn to dusk lighting for the defibrillators; proposed by Mrs Dudney, seconded Mr Hosier. Mr Bentley presented the agreed precept of £9,950 for 2024/25 to the committee. This was agreed, proposed by Mr Hosier, seconded Mr Pash and signed by Mr Lemon and the clerk.</p> <p>Action: The clerk to send off the precept document to the Financial Planning Department at the Wiltshire Council.</p>
6	<p>Parish Updates:</p>
	<p>Coronation Hall:</p> <p>The track into and in front of the Hall has been repaired since the last meeting.</p> <p>Solar Panel Progress: Mrs Whitcher confirmed ongoing research into providing quotes for installing solar panels. Another grant application from the forthcoming National Grid Pylon project is being explored.</p> <p>Action: Mrs Whitcher to update the Council on the Coronation Hall at the next Parish meeting.</p>
	<p>Playing Field Maintenance: Mr Hatherell reported the gate leading to Playing Field has been repaired. The matter is now closed.</p> <p>Installing Pétanque at the Parish Playing fields: Mr Hatherell informed committee the Pétanque court is going to be installed a soon as weather allows. The skate ramp will require further monitoring.</p> <p>Action: Mr Hatherell to update on the progress of installing the pétanque court.</p>

	<p>Speed Watch/SID: Mr Hatherell said the Speed Watch was not used much during Christmas period but sessions start again at the end of January. The speed gun is on rotation with Easton Royal every 3 weeks. A local resident Mr David Wilcot is waiting for his training.</p> <p>Action: Mr Hatherell to update on the progress of Speed watch next parish meeting.</p>
	<p>PCAP: Mr Pash had nothing to report on this matter as the next PCAP meeting will take place on 21 January.</p> <p>Local Highway and Footpath Improvement Group (LHFIG) rumble strips progress: Mr Nelson emailed that the new road marking to make the rumble strips more prominent on A338 will take place when weather permits. The Fair Mile will close from 29 January to 09 February for resurfacing.</p> <p>Action: Mr Pash is to update on PCAP. Mr Nelson to report on the rumble strip progress.</p>
	<p>Defibrillators: Mr Burke informed the committee via email that his busy schedule had prevented him addressing the outstanding issues; namely:</p> <ul style="list-style-type: none"> • Meeting of all volunteers, Council members and The Heart Beat Trust • A comprehensive legal agreement between Grafton Parish and Heart Beat Trust • Ownerships of the code for the defibrillators • Agreement with The Heart Beat Trust on the procedures for repairs • Effective communication/procedure between council, volunteers and interested parties, eg Medical professionals <p>Mr Lemon to talk to Mr Burke to resolve this matter.</p> <p>Arranging CPR training session: Mrs Whitcher presented options for First Aid Courses. The committee agreed to use Worsley Training. The cost of this session would be covered from Council funds. Mrs Whitcher to book the Hall and publish details in the February Community News.</p> <p>Installing Solar Lights: Mrs Whitcher confirmed the lighting for the defibrillator unit and sign for the Village Hall has been installed. The same lighting is installed at West Grafton defibrillator unit.</p> <p>Taking photographs of defibrillator location for publication: Pictures of the positions of the defibrillators in Grafton Parish gathered by Mr Nelson with text and “what three words” is to be published on the Grafton website by Mr Pash. Mr Lemon advised publicising this information in the Community News.</p> <p>Action: Mr Burke to report defibrillator progress at the next meeting. Mrs Whitcher to book a First Aid training. Mr Pash to publish photographs of the defibrillators on the parish website.</p>
	<p>Community Calendar: The updated community calendar was emailed prior to the meeting by Mr Nelson.</p> <p>Action: Mr Nelson to publish on the web site.</p>
	<p>Neighbourhood Plan (NP): Mr Pash confirmed that the Housing Allocation policy is being assessed. Further steps include SEA Screening Option requested by Wiltshire council and an Environmental report demanded from AECOM to support the assessment of the sites.</p> <p>Action: Mr Pash to brief on the NP progress next scheduled meeting.</p>
	<p>Potholes at West Grafton and Inefficiency of Parish Steward: Mr Pash reported on the outcome of the Highway Meeting held on 22 November at Bouverie Hall, Pewsey. The inefficiency of parish stewards was raised by most parish councils. Mr Pash stated that Wiltshire council has increased finances for repairing the potholes in the roads and that he had raised the question of lack of communication from Wiltshire Council when reporting potholes on MyWilts app. Mr Wheeler agreed and he is to raise this issue at the Environmental department at Wiltshire council where the classification of a pothole is 30.5cm by 30.5cm and 40mm deep - any reported potholes which are less than these dimensions are deleted without notification. Mr Lemon recommended future photos of the potholes include a ruler to indicate the size of the damage. It was advised for this information to be shared in the Community News for the public.</p>
	<p>Overgrown trees and verges on the Village Green: Mrs Dudney is progressing this issue.</p> <p>Culvert maintenance: The culvert on the Village Green flooded after the heavy rain last week. Mr James Allen unblocked the culvert and dug trenches for the water on the road to subside. Mr Lemon thanked Mr Allen for his initiative. The culvert maintenance is the responsibility of the landowners on the Village Green.</p> <p>Action: Mrs Dudney to report any changes at the next scheduled meeting.</p>
	<p>Father Christmas outcome: Mr Lemon thanked to everybody who contributed towards this special event.</p>

Meeting adjourned at 21:25 with thanks to everybody who attended from the Chair, Mr Lemon.

Grafton Parish Council Meeting: 04 March 2024 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 12 February 2024 at 18:00. The Thatch Barn, Wilton

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