



**Draft Minutes of Grafton Parish Council Meeting held at the Coronation Hall,  
East Grafton on Monday 13 May 2024 immediately after APM and AGM**

|   | Topic and Actions   |
|---|---|
| 1 | <p><b>Attendees:</b> Mr Edward Nelson (Chair), Mrs Ann Dudney (Clerk for the meeting), Mr Mike Hatherell, Mr Richard Pash, Mr Rupert Bentley, Mrs Annie Whitcher, Mr Kevin Burke.<br/> <b>Apologies for absence:</b> Mr Lemon, Mr Hosier, Ms Vonsova (Clerk)<br/> <b>Members of the Public:</b> None.</p>   |
| 2 | <p><b>Matters arising from Minutes of Parish Council Meeting held on 04 March 2024:</b> None. Proposed by Mr Burke, seconded by Mrs Whitcher and signed by Mr Nelson.</p>   |
| 3 | <p><b>Public Forum under adjournment:</b> None.</p>   |
| 4 | <p><b>Planning application:</b><br/>           2 applications on the Agenda were unanimously supported .<br/> <b>Action:</b> Clerk to notify “support” to Wilts Planning portal</p>   |
| 5 | <p><b>Financial Review:</b> Mr Bentley presented parish finances to the end of the financial year. Mr Bentley had prepared the official end of year figures ready for submission. The Council unanimously supported the presentation of the figures, the request for exemption from full audit (available for small Parish Councils only) and the publication of “Rights to Inspect on” all noticeboards.<br/>           The finances are in good order although Mr Bentley expressed concern, following the purchase of new defibrillators, that fund raising might be needed in the future if the Council was to maintain its’ stated objective of keeping the precept below £10k.<br/> <b>Action:</b> Clerk to make public scrutiny available during July 2024 and to submit the full declaration to the auditors, Mrs Dudney to update the website with the figures.</p>  |
| 6 | <p><b>Parish Updates:</b></p> <ul style="list-style-type: none"> <li>• <b>Coronation Hall</b> – Full update included in the AGM           <ul style="list-style-type: none"> <li>○ Pest Control – no further action required.</li> </ul> </li> <li>• <b>Playing Field</b> <ul style="list-style-type: none"> <li>○ Ramp has been removed, petanque court is marked out and will be laid when weather permits</li> <li>○ <b>Action:</b> Consider an opening event (with French theme?), perhaps raise funds for picnic tables.</li> </ul> </li> <li>• <b>SpeedWatch and SID</b> <ul style="list-style-type: none"> <li>○ SpeedWatch now a regular event</li> <li>○ Data can now be downloaded from SIDs for analysis</li> <li>○ <b>Action:</b> Explore shorter training for SpeedWatch. Progress data downloads.</li> </ul> </li> <li>• <b>LFHIG: traffic and roadway issues</b> <ul style="list-style-type: none"> <li>○ Rumble strips will be improved after the A338 has been resurfaced (by the end of 2024)</li> <li>○ Requests for traffic speed checks across the Green in East Grafton have been submitted to Wiltshire Council.</li> <li>○ Caution horse riding signs have been requested for the A338 (Burbage and Hungerford) – no further action required</li> <li>○ Re-request for parking restrictions on Wilton Road has been submitted on behalf of a parishioner. Response awaited from Wiltshire Council</li> <li>○ <b>Action:</b> Progress speed traffic survey for the Green. Revisit parking control.</li> </ul> </li> <li>• <b>Defibrillators</b> <ul style="list-style-type: none"> <li>○ A full report was supplied by Mr Burke. This will be published with the AGM documents in CNews</li> <li>○ <b>Action:</b> Mr Bentley agreed to act as deputy when Mr Burke is not available to order parts etc. Mr Burke to identify those parts of the replaced units which might be useful and to explore the availability of 2 further units to replace the remaining originals. This may need fundraising.</li> </ul> </li> <li>• <b>Community Calendar</b> – June community rounders featured in the May CNews .</li> <li>• <b>Trees on Green , East Grafton</b> not discussed due to lack of detail available</li> <li>• <b>Neighbourhood Watch</b> – Mr Pash described burglaries in Martin.           <ul style="list-style-type: none"> <li>○ <b>Action:</b> Clerk to follow up Mr Beale’s request (at the APM) for information on procedures.</li> </ul> </li> </ul> |

Meeting adjourned at 22:20 with thanks to everybody who attended from the Chair, Mr Nelson

**Next Grafton Parish Council Meeting: 10 July 2024 at 19:30, Coronation Hall, East Grafton**

**Next Grafton Planning Meeting: 05 June 2024 at 18:00, The Thatch Barn, Wilton**

Contact: [clerk@graftonparish.com](mailto:clerk@graftonparish.com)

website: [www.graftonparish.com](http://www.graftonparish.com)