



**Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 08 July 2024 at 19:30**

Item	Topic and Actions
1.	<p><b>Attendees:</b> Mr Edward Nelson (Chair), Mr David Lemon, Mrs Ann Dudney, Mrs Annie Whitcher, Mr Mike Hatherell, Mr Rupert Bentley, Miss Maria Vonsova (Clerk).</p> <p><b>Apologies for absence:</b> Mr Richard Pash. Mr Kevin Burke, George Hosier.</p> <p><b>Members of the Public:</b> Councillor Chirs Wheeler.</p>
2.	<p><b>Matters arising from Minutes of Parish Council Meeting held on 13 May 2024:</b> None. The minutes were proposed by Mrs Whitcher, seconded by Mr Lemon and signed by Mr Nelson.</p>
3.	<p><b>Public Forum under adjournment:</b> Cllr Wheller informed the committee of road resurfacing on A338. The stud removal would take place from 18 July until 21 July. The surface dressing commencing on 28 until 30 July. Mr Lemon commented on the success of the Wiltshire Connect service.</p>
4.	<p><b>Planning Application:</b></p> <ul style="list-style-type: none"> <li> <p><b>Application number:</b> PL/2024/05326 <b>Deadline:</b> 15 July 2024</p> <p><b>Application type:</b> Householder planning permission.</p> <p><b>Proposal:</b> Erection of garage.</p> <p><b>Address:</b> Forest View, East Grafton, Marlborough, SN8 3DB.</p> <p><b>Link to the application:</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300006nPpp">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300006nPpp</a></p> </li> <li> <p><b>Application number:</b> PL/2024/04120 <b>Deadline:</b> 11 July 2024</p> <p><b>Application type:</b> Full planning permission.</p> <p><b>Proposal:</b> Proposed change of use to allow shepherd's hut to be used for short term holiday accommodation.</p> <p><b>Address:</b> Land situated South West of Wilton Cottage, Wilton, SN8 3SS.</p> <p><b>Link to the application:</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300005uRdl">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300005uRdl</a></p> </li> </ul> <p>Both applications were unanimously supported by the Parish Council.  <b>Action:</b> Clerk to send response to the Wiltshire Council.</p>
5.	<p><b>Financial Review:</b> Mr Bentley presented Parish finances up to 30 June 2024 and stated they are in healthy order. Mr Lemon was paid £500 in cash (arising from the Rounders event) by the Parish Council to clear the invoice for the disposal of the skateboard ramp.</p> <p><b>Action:</b> Mr Bentley to update on the finances next scheduled meeting.</p>
6.	<p><b>Parish Updates:</b></p> <p><b>Coronation Hall:</b> Mrs Whitcher confirmed that the Parish Hall continued to run smoothly. Installation of Solar Panels is still in the progress. A proposal will be provided to the Parish Council shortly for sign off as the Trustees Incorporate.</p> <p><b>Solar Panel Progress:</b> <b>Action:</b> Mrs Whitcher to update the Council on the Coronation Hall at the next Parish meeting.</p>
	<p><b>Playing Field Maintenance:</b></p> <p><b>Installing Pétanque at the Parish Playing fields and opening evening:</b> Mr Hatherell confirmed that the installation of the Pétanque court was finished last week. Mr Hatherell volunteered to research a Pétanque ball dispenser as a part of the court furnishing. The opening of the Pétanque court will be announced in the Community News August issue. Furthermore, Mr Hatherell raised an issue of the playing field bins overflowing with rubbish and dog waste bags. These bins are not emptied by the council nor are they dog waste bins. Mrs Dudney offered to contact the Wiltshire Council to inquire about this matter.</p> <p><b>Action:</b> Mr Hatherell to report on the outcome of the opening event. Mrs Dudney to report on the situation of emptying rubbish bins.</p>
	<p><b>Speed Watch/SID:</b> Mr Hatherell admitted a slow progress in the speed watch. Due to Mr Burke's recent health issues the ISD data download hasn't been completed, though a plan is in place for this to occur shortly.</p> <p><b>Action:</b> Mr Hatherell to update on the progress of Speed Watch and ISD download at next parish meeting.</p>
	<p><b>PCAP:</b> Mr Nelson read Mr Pash's PCAP summary email: Nothing further to report following the thorough update given by Mrs Susie Brew at the AGM. The next PCAP meeting is on 18 July.</p> <p><b>Local Highway and Footpath Improvement Group (LHFIG) progress:</b> Mr Nelson announced next meeting to be on 24 July. The rumble strips and road white lines are planned to be done after resurfacing the road.</p> <p><b>Traffic speed checks across the Green:</b> Mr Nelson confirmed that a request for a traffic survey across the green towards Sunflowers Nursery has been formally submitted, a date for the survey is awaited.</p> <p><b>Parking restriction on the Wilton Road:</b> Mr Nelson confirmed that a request for parking restriction of white lines</p>

	<p>has been submitted and will be discussed at the next LHFIG meeting.  <b>Action:</b> Mr Pash is to update on PCAP. Mr Nelson to report on points above.</p>
	<p><b>Defibrillators:</b> There was no update in Mr Burk's absence (due to ill health) on obtaining defibrillators spare parts and further 2 defibrillators units. However, Mr Lemon confirmed that the defibrillators units are checked on a weekly basis and reported via the Defibrillators WhatsApp group.  Mrs Dudney provided leaflets of the Parish defibrillator positions and asked the clerk that these be added to the Parish's noticeboards, additionally at the church and in the village hall.  <b>Action:</b> Mr Burke to report on defibrillator progress at the next meeting. Mr Pash to publish photographs of the defibrillators on the Parish website. The clerk to put the leaflets on the requested noticeboards.</p>
	<p><b>Community Calendar:</b> The updated community calendar was emailed prior to the meeting by Mr Nelson.  <b>Action:</b> Mr Nelson to publish any update on the web site.</p>
	<p><b>Outcome of Rounders:</b> Mrs Whitcher announced for this event made over £749 profit, £500 will go towards the church floor repair and the remainder will go towards November fireworks. Proposed Mrs Dudney, Mr Hatherell.  Mr Nelson thanked and congratulated Mrs Whither for her efforts.  <b>Action:</b> None.</p>
	<p><b>Neighbourhood Plan (NP):</b> Mr Nelson read an email on the behalf of Mr Pash: As for Community Consultation it was agreed that we will arrange an open meeting with the Parish to discuss the Neighbourhood Plan recommendations and to listen to any feedback. This would be used to fine-tune proposals before putting them to the parish in a referendum. The group agreed to work towards a meeting on September 20th in the Coronation Hall, and to encourage members of the parish to attend, using features in the August and September editions of Community News as well as being advertised around the Parish.</p> <p>Grant Funding – position: We have applied for grant funding for Andrea Pellegram to support NP process in FY 2024/5. This funding covers the work to assist in finalising masterplan proposals for agreement with landowners. Once the site allocations are agreed, the SEA will require finalisation, and the Reg. 14 consultation will take place around Christmas / early in 2025.  <b>Action:</b> Mr Pash to brief on the NP progress at next scheduled meeting.</p>
	<p><b>Neighbourhood Watch perceived requirement:</b> The committee agreed that a Neighbourhood Watch service is already in place via the village WhatsApp groups.  <b>Action:</b> None.</p>
	<p><b>Overgrown trees and verges on the Village Green:</b> The trees obstructing the visibility of the road on the Village Green were pruned and the verges were cut. This matter is now closed.  <b>Action:</b> None.</p>
	<p><b>Parish Steward:</b> Mr Nelson reiterated the importance of reporting potholes on the Wiltshire App.  <b>Action:</b> Mr Lemon to update on the progress of Parish Steward next meeting.</p>
	<p><b>AOB:</b> Mr Bentley proposed that the clerk salary be increased from £500 to £550 (every quarter). Proposed Mr Bentley, seconded Mr Hatherell.  <b>Action:</b> Mr Bentley to update the Parish Clerk's payment schedule</p>

Meeting adjourned at with thanks to everybody who attended from the Chair, Mr Nelson.

**Next Grafton Parish Council Meeting: 09 September 2024 at 19:30, Coronation Hall, East Grafton**

**Next Grafton Planning Meeting: 12 August 2024 at 18:00. The Thatch Barn, Wilton**

**Contact:** [clerk@graftonparish.com](mailto:clerk@graftonparish.com)

**website:** [www.graftonparish.com](http://www.graftonparish.com)