



**Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 09 September 2024 at 19:30**

Item	Topic and Actions
1.	<p><b>Attendees:</b> Mr Edward Nelson (Chair), Mr David Lemon, Mrs Ann Dudney, Mrs Annie Whitcher, Mr Mike Hatherell, Mr Richard Pash, Mr Kevin Burke, Mr George Hosier &amp; Miss Maria Vonsova (Clerk).  <b>Apologies for absence:</b> Mr Rupert Bentley.  <b>Members of the Public:</b> Councillor Chris Wheeler.</p>
2.	<p><b>Matters arising from Minutes of Parish Council Meeting held on 08 July 2024:</b> None. The minutes were proposed by Mrs Whitcher, seconded by Mr Lemon and signed by Mr Nelson.</p>
3.	<p><b>Public Forum under adjournment:</b> Cllr Wheeler informed the committee that due to the bad weather the stud renewal and road repairs on A338- Burbage, Grafton Road, East Grafton will take place on Monday 16 September until 18 September between 19:00 and 06:00. Furthermore, he reminded the committee that the council provide gully cleaning services for block drainage.  Mr Lemon presented to the clerk the completed Parish Emergency Assistance Scheme (PEAS) for 2024-25 winter season. He requested that it be sent to the Weather Team at Wiltshire Council.  <b>Action:</b> Clerk to send the completed PEAS form to Wiltshire Council</p>
4.	<p><b>Planning applications:</b></p> <ul style="list-style-type: none"> <li>• <b>Application number:</b> PL/2024/07143 <b>Deadline: 10 September 2024</b>  <b>Application type:</b> Householder planning permission  <b>Proposal:</b> Removal of oil tank and erection of shed and two air source heat pumps  <b>Address:</b> Hollow Lane Cottage, Hollow Lane, Wilton, Marlborough, Wilts, SN8 3SR  <b>Link to the application:</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000084XOz">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ30000084XOz</a></li> <li>• <b>Application number:</b> PL/2024/06743 <b>Deadline: 10 September 2024</b>  <b>Application type:</b> Removal/variation of conditions  <b>Proposal:</b> Variation of condition 2 of PL/2022/03135 - To allow installation of PV panels and air source heat pump  <b>Address:</b> Manor Farm, East Grafton, Marlborough, Wilts, SN8 3DB  <b>Link to the application:</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000007nDOH">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000007nDOH</a></li> <li>• <b>Application number:</b> PL/2024/07689 <b>Deadline: 17 September 2024</b>  <b>Application type:</b> Full planning permission  <b>Proposal:</b> Erection of detached dwelling and garage; with associated parking, turning, landscaping, private amenity space and access arrangements  <b>Address:</b> Land at Manor Farm, East Grafton, Marlborough, SN8 4DB  <b>Link to the application:</b>  <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008Y6O9">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008Y6O9</a></li> </ul> <p>All of the applications were unanimously supported by the Parish Council.  <b>Action:</b> Clerk to send response to Wiltshire Council.</p>
5.	<p><b>Financial Review:</b> Mr Bentley sent an email of the Parish finances up to 31 August 2024 prior to the meeting, confirming they are all in a healthy order. Mrs Dudney pointed out the bill for the June Community News is still expected.  <b>Action:</b> Mr Bentley to update on the finances next scheduled meeting.</p>
6.	<p><b>Parish Updates:</b></p>
	<p><b>Coronation Hall:</b> Mrs Whitcher confirmed everything continues to run smoothly with the regular hires of the Hall. The Village Hall committee is looking for a maintenance person and a cleaner to cover maternity leave. The handle of the balcony door has been replaced and a smart electricity meter installed to monitor energy usage.  <b>Solar Panel Progress:</b> Mrs Whitcher confirmed the final proposal for solar panels is in process of been completed.  <b>Action:</b> Mrs Whitcher to update the Council on the Coronation Hall at the next Parish meeting.</p>
	<p><b>Playing Field Maintenance:</b></p> <p><b>Installing Pétanque at the Parish Playing fields and opening evening:</b> Mr Hatherell announced due to his busy schedule the launching of the Pétanque court is postponed until Easter next year. After an enquiry by Mrs Dudney as to why the bins at the Playing Fields are not emptied, Wiltshire Council confirmed that the waste (nappies, dog waste etc.) is categorised as a commercial and a special waste collection is required. Mrs Dudney and Mr Hatherell suggested that the rubbish bins are removed and install a sign” Take your rubbish home” at the Playing Fields.  <b>Action:</b> Mr Hatherell is to still research Pétanque ball dispenser and to confirm when the rubbish bins have been removed and signage is in place.</p>

	<p><b>Speed Watch/SID:</b> Mr Hatherell informed the meeting that a speed watch session had taken place last week with Mr David Wilcot and Mrs Dudney in attendance. The ISD data download has not been completed as a special device for transferring the data is required. Mrs Dudney suggested to ask advice from a local computer expert.</p> <p><b>Action:</b> Mr Hatherell to update on the progress of Speed Watch and ISD download at next parish meeting.</p>
	<p><b>PCAP:</b> Mr Pash confirmed that the Wiltshire Connect service is expanding the routes to Hungerford. With funding being secured for a further 2 years. Mrs Dudney noted some issues experienced by parishioners trying to book the service, which Mr Pash agreed to pass on at the next PCAP meeting. Mr Lemon gave a very positive account of his experience using the service.</p> <p><b>Local Highway and Footpath Improvement Group (LHFIG) progress.</b> Mr Nelson confirmed that the road white lines were in progress of being done. The rumble strips are planned to be painted in October.</p> <p><b>Traffic speed checks across the Green:</b> Mr Nelson is to enquire when the traffic survey will take place.</p> <p><b>Parking restriction on the Wilton Road:</b> Mr Nelson announced due to his and his fellow councillor's busy schedules that the LHFIG meeting on 24 July wasn't attended. The request for parking restriction white lines was postponed until next LHFIG meeting in October of this year.</p> <p><b>Action:</b> Mr Pash is to update on PCAP. Mr Nelson to report on points above.</p>
	<p><b>Defibrillators:</b> Mr Burk confirmed success of the Defibrillators WhatsApp group where the check of the defibrillators is reported weekly by the guardians. Mr Burke suggested to obtain one new defibrillator spare pad worth of £47 plus VAT instead of two. The defibrillator pads have a life expectancy of 2 years. As for obtaining further 2 defibrillators units to replace the 2 remaining older versions, Mr Burke pointed out the substantial financial strain and suggested to continue using the old defibrillators units until such a time that finances allowed new ones to be procured. Mr Hosier offered to check the validity dates on the 3 old defibrillators and report the results to Mr Burke. Mrs Whitcher requested a pair of new pads for the West Grafton defibrillator which are due for replacement in December.</p> <p><b>Action:</b> Mr Burke to report on defibrillator progress at the next meeting. Furthermore, Mr Burke is to obtain 2 new defibrillators pads.</p>
	<p><b>Community Calendar:</b> The updated community calendar with Winter Warmers and Harvest Supper was emailed prior to the meeting by Mr Nelson. Mr Nelson commented on a fundraising event run by Sunflowers, to raise money to replace stolen bus on 25 October 24.</p> <p>The committee agreed that Parish Fireworks would take place on 02 November 24 with a £240 budget. Mr Burke offered to talk to Mr Bill Clemence to arrange street food and order the Fireworks. This event will be advertised in the next Community News with an opportunity for members of the Parish/ public to donate money towards the new defibrillators and other community focused projects.</p> <p>It was agreed for the Carols by the Candles will take place on 22 December 24 on the Village Green at 4 pm.</p> <p><b>Action:</b> Mr Nelson to publish any updates on the web site. The Fireworks to be advertised at the Community News.</p>
	<p><b>Neighbourhood Plan (NP):</b> Mr Pash announced that the Community Consultation will take a place on 20 September 2024 at the Coronation Hall between 18:30 to 20:00 and asked the Parish Council members to help encourage attendance at the meeting to help gather feedback from the community on the proposals. Mr Pash requested help with distributing flyers advertising this event and attendance from the councillors.</p> <p>Mr Pash is planning to communicate with the public the NP stages, to listen to any comments raised and use this feedback to perfect the proposals before submitting them for a referendum. Refreshments will be offered to those attending the meeting. Furthermore, Mr Pash informed of this meeting will cover Village Green as well.</p> <p><b>Grant Funding:</b> Mr Pash confirmed for the grant funding to be received shortly.</p> <p><b>Action:</b> Mr Pash to brief on the NP progress at next scheduled meeting.</p>
	<p><b>Parish Steward:</b> Mr Lemon confirmed the parish steward cleared the drainage holes in Wilton.</p> <p><b>Action:</b> Mr Lemon to update on the progress of Parish Steward next meeting.</p>
	<p><b>AOB:</b> Mr Lemon informed the Council of recent illegal hare coursing within the Parish. He requested that the Parish remains vigilant and reports any suspected illegal activity either on the village WhatsApp groups or directly to the police. Mr Lemon also warned of not approaching any Hare Coursers personally for safety reasons.</p>

Meeting adjourned at 21:05 with thanks to everybody who attended from the Chair, Mr Nelson.

**Next Grafton Parish Council Meeting: 11 November 2024 at 19:30, Coronation Hall, East Grafton**

**Next Grafton Planning Meeting: 14 October 2024 at 18:00. The Thatch Barn, Wilton**

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