



Draft of the Minutes of Grafton Parish Council Meeting held at the Coronation Hall, East Grafton on Monday 11 November 2024 at 19:30

Item	Topic and Actions
1.	<p>Attendees: Mr Pash chaired this meeting. Mr David Lemon, Mrs Ann Dudney, Mrs Annie Whitcher, Mr Mike Hatherell, Mr Richard Pash, Mr Kevin Burke, Mr Rupert Bentley & Miss Maria Vonsova (Clerk). Apologies for absence: Mr Edward Nelson (Chair), Mr George Hosier. Members of the Public: Councillor Chris Wheeler.</p>
2.	<p>Matters arising from Minutes of Parish Council Meeting held on 09 September 2024: None. The minutes were proposed by Mr Hatherell, seconded by Mr Bentley and signed by Mr Pash.</p>
3.	<p>Public Forum under adjournment: Cllr Wheeler informed the committee of investigating the cost of expenses for May election according to the size of the parish. Furthermore, he pointed an opportunity to use free services offer of Community Payback.</p>
4.	<p>Planning Applications:</p> <ul style="list-style-type: none"> • Application number: PL/2024/09243 Listed building consent (Alt/Ext) Deadline:28 November 2024 • Application number: PL/2024/09312 Removal/variation of conditions Deadline: 28 November 2024 <p>Address: Tottenham House, Savernake, Marlborough, SN8 3BE. No comment passed on this application.</p> <ul style="list-style-type: none"> • Application number: PL/2024/09653 Deadline: 30 November 2024 <p>Application type: Householder planning permission Proposal: Erection of garage (resubmission of PL/2024/05326) Address: Forest View, East Grafton, Marlborough, SN8 3DB. Link to the application: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ABaX3 The application was supported by the Parish Council. Action: Clerk to send response to Wiltshire Council.</p>
5.	<p>Financial Review: Mr Bentley sent an email of the Parish finances up to end of October 2024 prior to the meeting, confirming they are all in a healthy order. Precept for 2025/26: Mr Bentley confirmed he will bring to the meeting in January. Action: Mr Bentley to update on the finances next scheduled meeting.</p>
6.	<p>Parish Updates:</p> <p>Coronation Hall: Mrs Whitcher confirmed everything continues to run smoothly with the regular hires of the Hall. The maintenance person was hired and a cleaner return from her maternity break. Problems with cisterns at the lady's loo were fixed. Solar Panel Progress: Mrs Whither confirmed the final proposal for solar panels is still in process of been completed. Action: Mrs Whitcher to update the Council on the Coronation Hall at the next Parish meeting.</p> <p>Playing Field Maintenance: Installing Pétanque at the Parish Playing fields and opening evening: Mr Hatherell confirmed for the Playing fields to be in neat order even through the presence of mole hills. He is planning to order seating for the Pétanque court in the spring. The rubbish bins were removed and Mrs Dudney confirmed that she is requesting a quote for the sign "Take your rubbish home" at the Playing Fields. Action: Mr Hatherell is to research Pétanque ball dispenser and to confirm when signage is in place.</p> <p>Speed Watch/SID: Mr Hatherell confirmed the SID data is successfully downloaded with the help of a local computer expert. Due to the large size of the document, he was unable to obtain synopsis of this survey. Mr Bentley offered help with this task. Mrs Dudney suggested for the finished result of this survey to be published in the Community News in January issue next year. Action: Mr Hatherell to update on the progress of Speed Watch and to forward the finished document from SID survey to the Community News for January publishing.</p> <p>Remembrance Sunday: Mr Burke confirmed that Mr Nelson laid the wreath at the Remembrance Sunday. The service was well attended.</p> <p>PCAP: Mr Pash presented synopsis of the PCAP meeting: - Wiltshire council is launching a new version of MyWiltshire App for pothole reporting - Number of new styles and kissing gates were installed between Wilton and Great Bedwyn - Green Great Bedwyn are offering a Home insulation survey - free infrared camera for home surveys, and Open Home events -people interested in sustainable living can visit property who already applied some of the sustainable living factors.</p>

	<p>Traffic speed checks across the Green: Mr Pash presented result from the traffic survey on the East Grafton Lane, Village Green. Over 1500 vehicles recorded from 30 September to 08 October, 85% of them were doing on average 20mph. Mrs Whitcher asked for these results to be published in the January Community News.</p> <p>Parking restriction on the Wilton Road: Mr Lemon confirmed for the double white lines are to be painted on the Wilton Road in the near future with Mr Baxter covering some of the of the cost.</p> <p>Action: Mr Pash is to update on PCAP. Mr Nelson to update on progress of parking restriction on the Wilton Road.</p>
	<p>Defibrillators: Mr Burke confirmed final 2 defib units were installed and are fully functional thanks to Mrs Whitcher help. Mr Burke addressed the issue of two suppliers of defib and the need to refer only to one. Mrs Whitcher pointed the importance of sharing the same access code for all defibrillators units in this parish. Mr Burke offered to sort this issue out. Furthermore, Mr Burke confirmed to obtain spare pads for each defibrillator unit and investigate the possibility of bartering some the old units for the new parts with the suppliers.</p> <p>CPR training session: Mrs Whitcher confirm for the CPR training session take place on 29 November. So far 8 people signed up. Mrs Whitcher requested for the CPR training to be advertised on the villages WhatsApp.</p> <p>Action: Mr Burke to report on defibrillator progress at the next meeting. Mrs Whitcher to report the outcome of the CPR training session.</p>
	<p>Community Calendar: The updated community was emailed prior to the meeting by Mr Nelson.</p> <p>Harvest Supper: After 25 years of volunteering Mrs Hosier and Mrs Sally Butt retired. Mr Lemon offered his facilities at the Thatch Barn, Wilton for future events if needed.</p> <p>Outcome of the Fireworks event: Mr Pash congratulated and thanked Mr Burke for organizing the firework display which was huge success.</p> <p>Carols on the Green: Mrs Whitcher confirmed for the Carols by the Candles will take place on 22 December 24 on the Village Green at 4 pm. Mr Nick Evans and other volunteers are booked. PCC is to confirm if it is contributing toward the food. Mrs Whitcher asked for financial support from the parish funds towards the food if needed. The committee offered full support.</p> <p>Father Christmas visits the Parish: The timetable for Father Christmas visit in this parish is set!</p> <p>Remembrance Sunday: Mr Burked confirmed that Mr Nelson laid the wreath at the Remembrance Sunday. The service was well attended.</p> <p>Action: Mr Nelson to publish any updates on the web site. Mrs Whither to report outcome of the Carols.</p>
	<p>Neighbourhood Plan (NP): Mr Pash announced that the Community Consultation outcome on 20 September was successful. Furthermore, Mr Pash stated next steps called “Section 14” (the proposal will be published on the parish website) and “Section 15” (formal consultation with Wiltshire Council) with gathered feedback from the public and Wiltshire Council would help to shape the “Section 16” which is a parish referendum. Mr Pash explained the Strategic Environmental Assessment for the sites proposed was positive with action points for the windmill. Mrs Dudney suggested for St Michael church could be considered as a potential community hub.</p> <p>Grant Funding: Mr Pash confirmed for the rest of the grant funding to be received, and Mrs Pellegram paid. The NP received some guidance from Mr Nick Pellegram, son of Mrs Pellegram as she is retiring. Additionally, Mr Pash shared news of an opportunity to apply for funds from the National Lottery and Esmee Fairbairn Foundation.</p> <p>Action: Mr Pash to brief on the NP progress at next scheduled meeting.</p>
	<p>Parish Steward: Gully Clearing: Mr Pash announced for the gully clearing team arriving last week in Marten and leaving without appearing to conduct any work. Parish clerk offered to contact Local Highways to enquiry about the gully clearing process. Mr Wheeler asked to be copied in in the email.</p> <p>Parish flood, snow/ice planning: Mr Lemon confirmed he picked 5 boxes of gel sacs (50 per box). However, he didn’t obtain any road salt due to its shortage in Marlborough Winter Depot. Additionally, he informed of the River Trust Canal removed one board from the sluice, which will mitigate the flood events.</p> <p>Action: Clerk to enquiry with Local Highways about the gully clearing with Mr Wheeler copied in in the email.</p>
	<p>Future Grafton Parish and Planning meeting dates: The clerk presented dates for Parish Council Meetings in 2025: 6 January 2025, 10 March, 12 May-AGM, 07 July, 08 September, 10 November 2025 and 12 January 2026. As for Parish Planning Meetings in 2025 the clerk presented: 10 February, 07 April, 09 June, 11 August, 13 October, 08 December and 09 February 2026.</p> <p>Action: The clerk is to book the Village Hall for the Parish meetings via email to the clerk of the Coronation Hall.</p>

Meeting adjourned at 21:30 with thanks to everybody who attended from the Chair, Mr Pash.

Next Grafton Parish Council Meeting: 6 January 2025 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 09 December 2024 at 18:00. The Thatch Barn, Wilton

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