



Minutes of extraordinary Grafton Parish Council Meeting
held on the subject of the Grafton Neighbourhood Plan
at Thatched Barn, Wilton on Monday 13th October 2025 at 18:30

Item	Topic and Actions
1.	<p>Attendees: Mr Edward Nelson (Chair), Mr George Hosier, Mr Richard Pash, Mr David Lemon, Mrs Ann Dudney, Mr Mike Hatherell</p> <p>Apologies for absence: Mr Rupert Bentley & Miss Maria Vonsova (Clerk).</p>
2.	<p>Neighbourhood Plan (NP) Regulation 14 Consultation: Mr Pash explained that the reports for the Reg 14 consultation on the Neighbourhood Plan had been completed.</p> <p>These include: the draft Consultation Report and supporting annexes 1- 7; the draft Basic Condition Statement; the updated Neighbourhood Plan and the updated Site Allocations Report. These documents had been issued the documents in advance of the meeting to members of the Parish Council and the Neighbourhood Plan Steering Group. Mr Pash talked through the changes, the group agreed to make some small further changes to the wording of the vision and to the plan. The group complemented the quality of the submission.</p> <p>Mr Pash confirmed that the Green Space letters had been sent to landowners of Grafton Green and Wilton pond, and that he had the record of delivery.</p> <p>It was agreed to submit the plans to Wiltshire Council to commence the Regulation 15 work. This was proposed Mr Hosier, seconded by Mr Hatherell.</p> <p>Action: Mr Pash to brief on the NP progress at the next Parish meeting.</p>
3.	<p>Financial Review: Mr Pash discussed the budget position for the Neighbourhood Plan. He explained that two invoices had been received, due for work spent addressing the Reg 14 consultations, the Basic Conditions Statement and complete the Consultation Report, and amendments to the Neighbourhood plan.</p> <p>He explained the first invoice (SI-379) was discussed at the September Parish Council meeting and agreed to be paid. He explained that most of the hard work has now been completed, nevertheless there will be more work for Reg 15-17. Mr Pash explained, he was keen to press on with Reg 15, he announced £1000 from his work towards financing the last stages of NP, which he will be attempting to donate. Mr Nelson confirmed that Locality were still not issuing grants for Neighbourhood Plans in FY2025/6 and this could be seen on their website.</p> <p>It was agreed to have a further discussion on funding options for the second invoice (SI-388) at the next Parish Council meeting, when Mr Bentley would be present.</p> <p>Action: Mr Bentley to pay the first invoice (SI-379) and update on the finances next scheduled meeting.</p>

Next Grafton Parish Council Meeting: 10 November 2025 at 19:30, Coronation Hall, East Grafton

Next Grafton Planning Meeting: 13 October 2025 at 18:00. The Thatch Barn, Wilton

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